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FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 13, 1943

Volume IX Number 1

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Meetings

The Council of Administration will meet Thursday of this week, September 16, at three o'clock in the President's Office.

The Victory Committee will not meet this week, but will meet Tuesday, September 21, during the Assembly hour in Room 206 of the Main Building.

The monthly faculty meeting will be held next Monday, September 20, at four o'clock in the Little Theatre Auditorium. Presumably the Commerce Department will be host at the faculty tea immediately preceding the meeting.

There will be a meeting of the sub-committee of the professors from two o'clock until three o'clock on Thursday, September 16, in the President's Office.

Registration

Registration for the Fall term will take place in Wheeler Library Tuesday, September 14. Registration will begin in the morning at 8:00 a.m. until 12:00 noon, and will be continued in the afternoon from 1:00 p.m. until 3:00 p.m.

County Superintendents Guests of the College

Today we have on the campus some thirty-five or forty county superintendents of Southern Illinois attending a conference called by Mr. Vernon L. Nickell, State Superintendent of Public Instruction, who also will be on the campus. Mr. Nickell extends a cordial invitation to all faculty members to attend any of the sessions of this meeting that they wish. Let us hope that faculty members will extend a cordial and friendly welcome to all these important guests.

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Information Needed Urgently

The Department Heads of the departments which have had Graduate Scholarships granted to students during the past year (since July 1, 1942), are asked to please have the names of these students turned into the President's Office today. It is important that these are turned in today, so that we may continue work on the Board Report.

Some Announcements for the Library

Miss Esther Shubert, who has charge of the cataloguing department in the Wheeler Library asks that the following announcements concerning the Library be made to the faculty:

Library Book Requisition

Requisition cards for books to be ordered on the October requisition should be given to Miss Shubert as soon as possible. All cards in order to be included in this requisition must be turned in by Friday, September 24.

Library Booklist

There are copies of the June Wheeler Library Booklist at the Library if faculty members who were not on campus when it was issued would like copies.

Library Inventory

An inventory has been taken of Wheeler Library this summer and we are attempting to clear up missing books. Will faculty members check their offices and departments for books for which there may not be charges and return them to the Library or have them properly charged.

Temporary Regulations Concerning Degrees

If a student has completed a major of 42 hours, a minor of 24 hours, and a course in general psychology or philosophy and has fulfilled the general college requirements, he may be graduated from the College of Arts and Sciences. The major and minor must be in the subjects listed on page 38 of the 1943-44 catalogue. Courses that may not be counted toward graduation from the College of Arts and Sciences are methods of teaching and practice teaching. With the exception of philosophy and the six required hours in physical education only 16 quarter hours may be allowed from the departments not offering majors in Arts and Sciences. If a student is interested

in securing a degree in the College of Vocations, he should consult the head of the department in which he wishes to major.

A total of 192 quarter hours is required for graduation from any curriculum.

Wanted: Clippings about Southern's Men in Service

At the suggestion of the Victory Committee the Council of Administration voted to start a collection of newspaper clippings about the exploits of Southern's men in Service who have received awards, honors, or any kind of recognition. It is the plan to have these clippings bound and catalogued in the Library for permanent record.

To make a complete volume of clippings, it will be necessary to have the cooperation of the entire faculty. When such clippings are found, they should be sent to Mr. Ragsdale.

It is Dr. Phelps Now

Mr. William Neal Phelps has completed his work for the Doctor of Education Degree from the Colorado State College of Education at Greeley, Colorado. The degree was conferred in August. We extend our most sincere congratulations to Dr. Phelps for this fine achievement.

It is Dr. Gum Now

Mrs. Wanda Newsum Gum has received the Doctor of Education Degree from New York University. The degree was conferred in August. We offer her our most cordial congratulations.

Mr. Landis Acting Head in Sociology

Mr. Judson T. Landis, a member of the Sociology Department, has been asked to assume the responsibilities of Acting Head of that department, during Mr. Bowden's absence.

Faculty Recognition

Mr. Pulliam has a book review of "Child Development and Guidance in Rural Schools", by Ruth Strang and Latham Hatcher, in the magazine School Executive for September, 1943.

We Continue Work on the New University

Just as soon as the registration period is over and the college settles down into its regular routine of activities, we expect to resume actively the task of reorganizing the University along lines that have been suggested at the summer conferences.

Major responsibility for carrying forward this work now resides with two critically important standing committees, namely, the Curriculum Committee and the special committee appointed to recommend a new organization for the college of which Mr. Lentz is chairman.

The task that faces us is as important and as big a job as most of us will ever face during our whole lifetime. We can therefore afford to spend as much time as it requires working on it. I respectfully solicit the interest and the active work of every member of the faculty in helping to make the new Southern Illinois Normal University a great, distinguished, progressive school, one of the outstanding institutions of its kind in the country.

At the faculty meeting which is to be held a week from today the whole situation to date will be summed up and some of the questions which need to be answered now will be discussed and we hope at least tentatively settled.

Concerning Night Classes

During the last several weeks we have had a number of inquiries in the office about night classes that are open on campus during the coming year. Several members of the administrative staff feel that if we have a fair offering of night classes, it may have a decided effect on our enrollment, since a number of working people are beginning to think about the post-war period, and seem interested in continuing with their education.

Last year throughout the year a considerable number of night classes were open each term. We hope that the reduced enrollment and the reduced staff will not cause this good practice to be discontinued. These night classes would count as regular residence work, would be open to full-time residence students, as well as to persons who could attend school only at night. The work in them ought to be exactly comparable to work done during the day.

Last year the Council of Administration made the rule that no on-campus night class shall meet for a period longer than two and one-half hours in one evening. In other words night courses of more than three hours credit must meet twice a week.

"Inflation and You"

The following warning is taken from a recent release by Babson's Reports Incorporated:

"Inflation is a blanket pay-cut for most of the nation. People with FIXED income sometimes suffer severely.

"If you are not worried about inflation you should be, for it may bring you heavy losses. You should know how it works - what it does to you, to your life insurance, your investments, your living costs, your home. You should know how your savings - your cash - shrink in terms of what you can buy. Inflation is a double menace to you."

Next to war itself the greatest peril to which this nation is exposed is inflation brought about by the huge increase in income and in war spending combined with a limited amount of available goods which can be bought with this new money. The remedies are bond purchases, taxation to pay for the war, debt retirement, rationing, and price control. Every patriotic citizen of the United States has a stake in these measures. Persons who occupy positions of leadership have a very heavy responsibility, first, to understand this whole matter of inflation, and second, to help to counteract it by bolstering up a public opinion which supports anti-inflation policies, and by themselves avoiding any contribution to inflationary tendencies.

First College Assembly Thursday

The first college Assembly for the year will be held on Thursday morning at the usual hour. Student attendance is required.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 20, 1943

Volume IX Number 2

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Meetings

The Council of Administration will meet Thursday, September 23, of this week at three o'clock in the President's Office. Hereafter, except where other matters interfere, Council meeting will be held on Thursday afternoon.

The Victory Committee will meet Tuesday of this week during the regular Assembly period in Room 206 of the Main Building.

The regular monthly faculty meeting will be held today at four o'clock p.m. in the Little Theatre Auditorium. Presumably the Commerce Department will be hosts at the tea immediately preceding the meeting.

Since we shall be welcoming the new faculty members, it will be especially desirable that as many members of the faculty as can possibly be away from their classes attend the tea.

Report on Promotions Committee

The committee of professors which was appointed to work out with the President a new plan for making promotions on the faculty has accepted an offer from the Faculty Senate in which the Senate is trying to devise some acceptable objective criteria on which promotions can be based.

Among other things that have been proposed, the committee asked the Senate last week to devise a general faculty questionnaire which would bring out certain facts about the members of the faculty. Mimeographed copies of this questionnaire will be distributed in the near future to all members of the faculty. They will be filled out in duplicate, one set for the Faculty Senate, and the other for the faculty personnel files which are kept for each member of the faculty in the President's Office.

Library Announcement

Miss Esther Shubert is organizing for the Library a section which will deal entirely with material of this college. She would like to receive copies of all programs of school events, including dramatic productions, athletic games, and concerts. She would also like to receive copies of any printed or mimeographed material which each department may issue. It is necessary to have two copies of each item which is turned into the Library.

This is important.

Fall Term Enrollment

The fall term enrollment had reached 741 on Friday evening, which does not include the Air Corps Cadet Candidates here on the campus. We shall probably have 775 before registration is closed at the end of this week. This is of course a much larger number than what we had a right to expect,

The fact that the college is holding its own so well against the terrific pressure of the war on enrollment is due to the hard work which most of us have done during the past year, both to adjust the college to the practical needs of young people in war time, and to promote the interests of Southern Illinois Normal University in the area which we serve. Let us keep up this good work. In doing so, we are maintaining one of the real ramparts of civilization.

Homecoming

At the meeting of the Council of Administration last week it was decided to have as big a Homecoming as the prospects warrant and circumstances permit. It was also voted to change the date from October 29-30 to October 22-23. The reason for this change is that some 35 or 40 of our boys in Service at Indiana State Teachers College at Terre Haute and at Western State Teachers College in Kalamazoo, Michigan, will be on furlough the weekend of the 23rd, and have asked that we change this date.

Mr. J. Cary Davis has been appointed and has accepted the Homecoming chairmanship. To make this a good Homecoming it will take the cooperation of all the faculty and students. It is our feeling that we should not be doleful and give up Homecoming, especially since we have quite a good enrollment and the college has much to celebrate this year.

The Bulletin Belongs to the Whole Faculty

In order for the Faculty Bulletin to be most useful it will need to carry all announcements and short explanations that are of general interest to the whole faculty. Though the Bulletin is compiled and sent out from the President's Office, it should not be thought of as merely an instrument to carry out his ideas. We should like to have members of the faculty who have anything of importance to say to the whole faculty feel perfectly free to use the weekly Bulletin. Hitherto this has not been done as much as it should be.

Completing the Faculty Directory File

New faculty members are requested to call at the President's Office to fill out faculty directory cards. Faculty members who have changed their addresses or telephone numbers since last September should also call at the President's Office and record these changes on their cards.

Faculty Recognition

Miss Ota Thomas, formerly a member of this faculty, has a chapter, "The Teaching of Rhetoric in the United States During the Classic Period of Education," in A History and Criticism of American Public Address. The editors of this book feel that Miss Thomas has made a distinctive contribution in research by this chapter, which was a significant piece of work.

We Do Not Do Well on The War Loan

Mr. Beyer, who has charge of the War Loan drive in Jackson County presents the following announcement for the Bulletin:

"Although many members of the faculty have already purchased their War Bonds in the Third War Loan drive, it is evident that the amount of "extra" Bond buying that is necessary to put the campaign over, has not been great. Carbondale has a quota of $341,100 in the September drive, and this is the greatest financial assignment ever given this community. Regular, systematic purchasing of War Bonds is highly commendable, but it will not be sufficient if Carbondale is to meet the present challenge. Additional buying is the only means that can be employed to meet the huge quota.

"What has been discouraging to some of the canvassers has been the fact that some people on the faculty--fortunately, only a few,

however,--have refused to buy any Bonds at all. Those on the staff who are associated with the campaign in Carbondale are urging everyone to take a personal inventory to determine whether he or she is making the greatest sacrifice possible in the Third War Loan."

Incidentally Herrin went over the top on a similar quota in three days.

Division Chairmen and Members of the Faculty Senate

The following divisional organization of the college for 1943-44 is included here for the information of the faculty:

I. The Social Studies

Chairman - Sara Baker
Member of Faculty Senate - Judson Landis
Departments: History, Economics, Government, and Sociology

II. The Humanities

Chairman - Emerson Van Cleave
Member of Faculty Senate - Lulu Roach
Departments: English, Foreign Language, Music, and Art

III. Biological and Earth Sciences

Chairman - Walter Welch
Member of Faculty Senate - Willard Gersbacher
Departments: Health, Geography, Botany, and Zoology

IV. Physical Sciences and Mathematics

Chairman - Talbert Abbott
Member of Faculty Senate - Kenneth Van Lente
Departments: Physics, Chemistry, and Mathematics

V. Practical Arts

Chairman - Gladys Babcock
Member of Faculty Senate - J. Henry Schroeder
Departments: Agriculture, Household Arts, Manual Arts, Business Training, and Physical Education

VI. Professional Studies

Chairman - Howard Bosley
Member of Faculty Senate - Delmar Olson
Departments: Education and Practice Teaching

Senator-at-large - George Bracewell

A complete directory of standing committees of the faculty similar to that which has been issued in previous years will be prepared and issued as soon as the Student Council has had time to select student representatives of the various committees.

Conference on Orthopedic Nursing

The State Division of Services for Crippled Children will hold an Orthopedic Clinic Conference on Nursing on the campus Friday, September 24. All of the members of the faculty are cordially invited to attend the entire Conference program. The following are topics of discussion during the day:

9:30-10:15 "Inspection of the Newborn for Orthopedic Difficulties"

10:15-11:00 "Demonstration of the Use of Orthopedic Applicances"

11:00-12:00 "Care and Treatment of Children with Harelip and Cleft Palate Deformities"

12:30 Luncheon "The Need for Nurses During the War Emergency"

2:00-4:00 Panel discussion: "Some Usable Resources in Southern Illinois for Care, Treatment, Education, and Rehabilitation of the Crippled Child.

A complete program may be seen in the President's Office.

Changes in the State Certificating Law

Members of the faculty who are responsible for advising students should know about the changes that have been made in the regulations about certificates to teach in the public schools. The detailed regulations for the two types of certificates that our students receive, namely, a limited state high school certificate, and a limited state elementary school certificate, are available in the President's Office and should be examined in detail. They are too long to be reprinted in the Bulletin.

The chief change in the rules is that it will be much harder now for a student to qualify for both certificates. Hitherto, a student could prepare for high school teaching, and by simply changing his mind, could receive an elementary school certificate and teach in the elementary school if he failed to get a high school position. Now it will be necessary for the student to make specific preparations for the level on which he expects to teach.

In addition, there are the following special-field certificates: kindergarten-primary, vocational, junior college, and special subject certificates. Transfer from them to the more general certificates will be even more difficult. However, the special fields in which these certificates are issued should know about them.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 27, 1943

Volume IX Number 3

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Meetings

The Council of Administration will meet Thursday, September 30, of this week at three o'clock in the President's Office.

The Victory Committee will not meet this week.

There will be a short meeting of the Division of Professional Studies on Tuesday afternoon at 4:00 in Main 101. The purpose of the meeting is to elect a senator to replace Mr. Olson, who is on leave.

The Student Employment Committee will meet with Mrs. Gum in the Student Employment Office in the New Gymnasium during the assembly period on Tuesday. The purpose of the meeting was explained last week in a letter to the members.

Announcement of the Reorganization Committee

Mr. Lentz, Chairman of the Reorganization Committee, submits the following very important announcement for the Bulletin:

"The Reorganization Committee, at its meeting Thursday evening, September 23, unanimously approved the following recommendations to be submitted to the president and faculty:

"1. That an administrative officer be appointed as Director of General Education of the University. This does not mean the setting up of a separate college unit as the University College, but rather the carrying on of a general education program completely integrated with, yet separate from, the colleges already created. In a transition period, a program according to this plan would not differ greatly from that we now have.

"2. That a general Curriculum Committee be created consisting of the Director of General Education and four representatives of each college, including the dean of each college.

"3. That a Curriculum Committee be set up within each college representing divisions or departments; at least one member of each College Curriculum Committee to be included in the membership of the general Curriculum Committee.

"The definition of functions and authority, the necessary safeguards for complete integration of the whole set-up, are subject to further recommendations of the Reorganization Committee.

"Criticism and suggestions from the faculty are invited. Please submit them in writing.

"The next meeting of the Committee will be held at the Lentz home, Tuesday evening, September 28, at 7:15."

Faculty Recognition

Mr. Douglas Lawson of the Education Department has an article in the September 18, 1943 issue of School and Society. The article is entitled, "Some Advantages of Abolishing the Grading System."

Mr. George H. Watson, formerly a member of the Government Department of this college, has an article in Public Administration Review, Vol. III, No. 3, Summer, 1943, entitled, "State Participation in Gasoline Rationing." This article has been re-printed and distributed widely. Mr. Watson is, at present, serving as the Acting Executive Director of the Federation of Tax Administrators.

Magazine Requisition

Miss Shubert asks that the following announcement be made in the Bulletin:

"Faculty members are asked to send to Miss Shubert, by October 1, the titles of any magazines which they wish added to Wheeler Library's subscription list. Two classified periodical directories, a list of periodicals recommended by the North Central Association, and announcements of new periodicals starting this past year may be found in the Acquisition and Catalog Department of the Library. Faculty members may wish to consult these in making recommendations for additional titles.

Notice for All Student Advisors

A study of History of the United States and of American Government is now required for a teacher's certificate in Illinois.

Advisors should keep this new requirement in mind when helping students plan their schedules. History 110a, 325, 330, 335, 336, 342, or 343 will satisfy the history requirement, and Government 200 or 300 (formerly 231) will meet the government requirement.

For Members of the Faculty Subject to Selective Service

Members of the faculty who are subject to Selective Service, and who are interested in discussing their problem with the Office of Naval Officer Procurement, will have a chance to meet a commander and a lieutenant from the Office at the Ly-Mar Hotel in Herrin on Wednesday and Thursday of this week. The officers will be available on Wednesday evening as well as during the day. These officers will be glad to discuss what the Navy has to offer with anyone who is interested.

Women in technical fields who are in the proper age range will also be interviewed.

Vote on Acting Deans for New Colleges

Below is tabulated the vote which was taken in faculty meeting on Monday, September 20, for the nomination of acting deans of the three colleges. This is certified by Miss Davies, Mrs. Rieke, and Mr. McDaniel. Ballots are on file in the President's Office.

It is important to remember that this vote is subject to three important qualifications; namely, (1) the nominations are valid only if the Reorganization Committee recommends, and the faculty approves, the establishment of the offices in the new organization of the college, (2) the nominations are for acting heads only, since at this point it is assumed that permanent appointments to these positions will not be made until the new organization settles into the groove, and perhaps until the end of the war releases the manpower shortage, and (3) in cases where it is decided to seek an outsider, a committee representing the faculty of the college in question will again be asked to explore the field and make nominations to the President.

Persons receiving fewer than twenty votes may receive information about their vote in the President's Office.

LIBERAL ARTS AND SCIENCES

		Votes Received
1.	Schneider	83
2.	Swartz	59
3.	An Outsider	58

		Votes Received
4.	Beyer	57
5.	Mayor	50
6.	Neckers	46
7.	Tenney	45
8.	Abbott	37

COLLEGE OF EDUCATION

		Votes Received
1.	Warren	132
2.	An Outsider	112
3.	Ragsdale	59
4.	Merwin)) Thalman)	29
5.	Hal Hall	24

COLLEGE OF VOCATIONS

		Votes Received
1.	An Outsider	155
2.	Schroeder	103
3.	English	40

Meeting of the Humanities Division

There will be a meeting of the Humanities Division at 4:00, September 30, in room 204 A of the Old Science Building.

Experimental Questionaire

As a supplement of this bulletin you will find the experimental edition of "How Teach and Learn in College?", sent to us from Purdue University with the request that our faculty members fill in and return to Purdue to be tabulated. This announcement was explained at the last faculty meeting. Will you please fill these in and return them to the President's Office.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 4, 1943

Volume IX Number 4

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Meetings

The Council of Administration will meet Thursday, October 7, of this week at three o'clock in the President's Office.

The Victory Committee will meet Tuesday, October 5, during the Assembly hour in Room 206 of the Main Building.

The regular monthly Faculty Meeting will be held on Monday, October 11, in the Little Theatre Auditorium. Presumably the Economics Department and the Government Department will be hosts at the tea which precedes the meeting.

There will be a meeting of the Arts and Crafts Division, Tuesday, October 5, at four o'clock in Main 111.

COUNTY MEETINGS TOMORROW

Tomorrow morning, immediately after the Assembly, the students will be asked to go to meetings of their county groups. This announcement will be made in the Assembly, and we will have a short Assembly period so that each sponsor will have adequate time to organize his county group.

Lists of the meeting places have been posted on the bulletin boards, and will also be read in the Assembly Exercises.

This year it is very important that the county group organizations be very effective, since we need to keep our enrollment as large as can possibly be expected during the war period. This first meeting should be devoted to the laying out of a program of work for the group, and the election of officers to carry out the work.

In the meeting tomorrow we should like to have the following items of business accomplished:

1. The presentation of a clear-cut statement of the objects and purposes of the county student organizations. This should be presented in such a way as to inspire desire on the part of the students to participate in such a program.

2. The election of officers for the year. Each organization should have a president, vice-president, and secretary. It has been suggested that perhaps a committee of three people representing different portions of the county be elected. Appointment should also be made of the alumnus out in the county who will be alumni chairman. We should like to have this information reported to Mrs. DiGiovanna, in the President's Office, immediately following the meetings as we want to include this in the next issue of the Southern Alumnus, which goes to press this week.

3. Each county should formulate some plans for stimulating an interest in the Homecoming activities.

4. Plans should be made to hold a county alumni meeting in the county some time soon at an appropriate time. The annual county institute would probably be a good time.

Faculty sponsors of the county organizations will please do what they can to get these organizations launched in such a way that they will work. The job of the county sponsor is not to do the county work, but to set up an organization that will work largely on its own initiative.

Faculty Recognition

Mr. Pulliam has an article in the September 25th issue of School and Society. It is entitled "Message to the Senior Class."

Comparative Data on New Salary Schedule

The following comparative data on the effects of the new salary schedule were compiled and presented for inclusion in the Bulletin by Mr. Neckers:

"During the present long trek through the financial desert of September (and this year, probably half of October) until our first pay-check, some data regarding the effects of the inauguration of the new salary schedule may hold a gleam of hope. The following table pertains only to those who are listed on the pay rolls of September, 1942, and September, 1943. It compares the gross 9-month salaries. Of course, since last year "something new has been added" in a negative way in the with-holding tax; so the gleam of hope is partially a mirage that will not be dispelled until next March fifteenth. Nevertheless, although it may not seem apparent, everyone not at the maximum for each classification will receive a gross increase of $90 this year. This should result in a net increase of approximately $69 after deduction for income tax and the Retirement Fund. As shown, thirty-three faculty members who

were below the minimum receive more than the $90 to put the system into uniform operation in all the five teachers' colleges in the state. It might be added that Southern benefits from this more than any other by several thousand dollars.

RANK	NO. OF FACULTY	NO. BELOW MINIMUM	AVG. SALARY SEPT., 1942	AVG. SALARY SEPT., 1943	AVERAGE INCREASE
Prof.	17	6	$3424.59	$3617.82	$193.23
Assoc. Prof.	23	10	2861.30	3007.39	146.09
Ass't Prof.	38	12	2420.15	2552.79	132.64
Instr.	30	5	1985.83	2113.50	127.67

"The minima and maxima are also listed again for general information.

FACULTY SALARY SCHEDULE

RANK	MINIMUM	MAXIMUM	BIENNIAL INCREASE
Prof.	$3420	$4275	$90
Assoc. Prof.	2790	3600	90
Ass't Prof.	2340	2970	90
Instructor	1800 2000	2430	90"

Southern Graduate Receives Fellowship

Miss Patricia Mercer, who graduated in the class of 1942, has received a fellowship to do graduate study at Yale University. Miss Mercer is being sent to Yale by the Department of Public Health. This fellowship is for $100 a month, plus tuition and travel expenses for field work.

About the Pay Roll

Time sheets for the faculty are due in the President's Office by the 15th day of each month. These are to be filled out by the

heads of the departments with the names of the people in their department and the time worked, whether it is one month or a fraction of a month. We shall greatly appreciate your cooperation as this will facilitate the preparation of the monthly pay roll.

Meeting of Schoolmasters' Club

The Schoolmasters' Club of Southern Illinois will meet on the campus on October 5. They will hold their meetings in the Old Science building, and all members of the faculty are cordially invited to attend all or any of the meetings. There will be a luncheon in the cafeteria for which reservations should be made today at the latest.

Student Help Time Sheets

Mr. Miles asks that the following announcement be made:

"Inasmuch as we have only one Student Help Pay Roll which can be submitted to Springfield each month, the faculty supervisors of student employees should turn into the Business Office on the last day of each calendar month time sheets for all student employees under their supervision.

"These time sheets should be accompanied by With-holding Tax Exemption Certificates prepared in duplicate for students who have not previously filed such certificates in the Business Office. These certificates should be signed by the student and not by the faculty supervisor. Blank time sheets and With-holding Tax Exemption forms may be obtained in the Business Office."

Faculty Book Club, 1943-1944

Mr. Tenney asks that the following announcement be made:

"All members of the faculty who are interested in joining the Book Club this year should notify Mr. Tenney before the end of the week. The membership fee is $3.00, payable by checks made out to Charles D. Tenney.

"Some dozen of last year's members are not now in school. Anyone who has not belonged to the club will, therefore, be especially welcome to join this year."

As a eight year member of the Club and of the faculty, I cannot refrain from adding my own most enthusiastic endorsement to the Club,

and expressing my appreciation to Mr. Tenney for the considerable amount of work he has been doing each year in getting it organized, ordering the books, and arranging for their regular circulation.

The Faculty Book Club is one of our most important, if not the most important single enterprise for keeping our faculty from falling into the rut of over-specialization. It keeps us familiar with what is going on on all sectors of the intellectual front in this country. I hope most sincerely that the war does not cause its membership to shrink unduly.

Announcement from Homecoming Publicity Committee

The Homecoming Publicity Committee requests that all faculty sponsors of county groups please talk up Homecoming at the first county meetings Tuesday. Ask the students to spread the word around when they go home on weekends. A form letter sent out to all alumni of your county is another suggestion. This is very effective publicity.

Concerning Photographic Service

Mr. J. Cary Davis asks that the following announcement be made:

"Beginning with October, the Photographic Service Department will have only two student photographers. Mr. Claron Robertson will be in charge of the studio, and Miss Mary Ann Potmes will be his assistant. The Department will do its best to handle all assignments as they come up, but it may be necessary to curtail some of the activities and limit the amount of work done for certain departments. If you have a request, please make it far enough ahead of time that the photographers may arrange their schedules. Moreover, please refer all complaints first to the department itself."

Important Report From The Reorganization Committee

Mr. Lentz, Chairman of the Reorganization Committee, submits the following report:

"I am instructed by the Reorganization Committee to say that in the opinion of the Committee we ought to get a vote of the faculty on the question of deanships as early as possible. Otherwise, too much of our planning may become largely wasted effort.

"It is the thought of the Committee that the October faculty meeting, if it can be postponed to October 11, may be devoted to consideration and vote on the proposals offered thus far. A sample

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 11, 1943

Volume IX Number 5

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Meetings

The Council of Administration will meet Thursday, October 14, of this week at three o'clock in the President's Office.

The regular monthly Faculty Meeting will be held today at four o'clock in the Little Theatre Auditorium. Presumably, the Economics Department and the Government Department will be hosts at the tea immediately preceding the meeting.

The Curriculum Committee will meet Wednesday, October 13, at four o'clock in Room 101 of the Main Building.

There will be a meeting of the professors Thursday, October 14, at two o'clock in the President's Office.

The Victory Committee will not meet this week.

University of Illinois Graduate Course in Education

The University of Illinois is conducting an extension graduate class on this campus again this year. It meets at ten o'clock on Saturdays in Room 101 of the Main Building. Professor E. W. Dolch is the instructor and the course is Education E136, Diagnostic and Remedial Programs of the Schools. The class is still open. Faculty members will please inform any persons whom they may know who are interested in taking the course.

Faculty Recognition

Miss Vera L. Peacock has an article in the October, 1943, issue of School Activities entitled, "Foreign Language Clubs and the War."

Mr, Hal Hall has an article in the September, 1943, number of the Teacher Education Journal. The article is entitled "Subject Matter Preparation of Beginning High School Teachers." It is an abstract of Mr. Hall's doctor's thesis.

Weekly Calendar of Events

At the suggestion of the Faculty Senate the Council of Administration recently discussed the desirability of having prepared a weekly calendar of special events to be held on the campus. This would come out as a supplement of the weekly Bulletin each week and copies of it would be posted about the campus.

In order to have this calendar include everything that it ought to include we will need to have the constant help of faculty members. Accordingly faculty members are asked to leave with Mrs. Kennedy brief notations about all special events held on the campus or connected with the college. This should include important committee meetings, meetings of off-campus organizations, special lectures, dances, and other events. The memoranda should include a brief description of the event and information about the time and the place. The question of whether this proposal can be made effective depends on faculty cooperation. We would like to begin next week.

Notice for Department Heads

All Heads of departments are requested to call at the Registrar's Office some time this week if possible to fill out the schedule of classes for the winter term. They should also indicate room numbers where classes are to be held. Each one should leave a note concerning the number of class tickets desired for each section. A few evening classes and a few to begin at the middle of the term (for students finishing high school at the end of the first semester) are requested.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

October 13, 1943

Special Assembly

There will be a special assembly on Thursday, October 14, at nine o'clock. Mr. Vernon L. Nickell, State Superintendent of Public Instruction, will be the guest of the college, and will speak at the assembly exercises.

Will you please make this announcement in all your classes. Attendance is required, and the regular roll will be taken.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 18, 1943

Volume IX Number 6

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Meetings

The Council of Administration will meet Tuesday, October 19, at three o'clock in the President's Office.

The Victory Committee will meet Tuesday during the Assembly Period in Room 206 of the Main Building.

The Committee on Graduate Study will meet today at three o'clock in the President's Office.

Southern Division of Illinois Welfare Association on Campus Today

There will be a meeting of the Southern Illinois Division of the Illinois Welfare Association on the campus today. The meeting will be held in the Little Theatre Auditorium.

The program for the meeting is posted on the faculty bulletin board. Members of the faculty who are interested are welcome to attend the meeting.

Important Homecoming Announcement

Mr. J. Cary Davis, faculty chairman of the Homecoming Committee, prepared the following Homecoming announcement for the Bulletin:

"The faculty need not be reminded that their cooperation and attendance will be even more welcome than usual this year, since the Homecoming Committee is not anticipating overflow crowds at any of the events. It is especially urged that some faculty members give active support to the play, the Swingphony, and the dance.

"The Homecoming Committee would like the hearty cooperation of each member of the faculty along three lines, namely:

(1) In saying a good word for Homecoming wherever you may go during this week.

(2) In participating as much as possible in the activities themselves.

(3) In being reasonably indulgent in the matter of absence from classes of any student legitimately engaged in work for the Homecoming Committee."

Change in Class Schedule Friday

We shall follow the custom of shortening periods on Friday morning and dismissing classes at eleven o'clock. The Friday morning schedule will then be as follows:

1st hour.....8:00 - 8:45
2nd hour.....8:45 - 9:30
3rd hour.....9:30 -10:15
4th hour.....10:15 -11:00

Important Announcement for Curriculum Committee

The Curriculum Committee is at present considering curricular problems involved in the future development of the University and the several colleges. It is also trying to answer questions of students which arise in connection with graduation this year or registration next term. Several changes in graduation requirements for the College of Education have been made necessary by the new state certificate requirements.

The Committee meets regularly the second Wednesday of each month at 3 p.m. in Room 101 Main. Subcommittees meet frequently and the Committee meets more often if the need arises. The next meeting of the whole Committee will be Wednesday, October 27. Faculty members interested in the problems under discussion are invited to attend. At the meeting October 27 the following propositions will be before the Committee for consideration:

1. That the present requirement for minors for elementary education be changed to agree with the new certificating requirements; that three field minors be required, one each in the language arts, natural sciences, and social sciences; that a minimum of 18 hours be required in fine and applied arts (music and arts).

2. That Physical Education 219 be expanded and offered 4 days per week for 3 hours credit to satisfy the new state requirement in methods and materials for elementary school teachers.

3. That philosophy be added to the list of major and minor subjects approved for graduation from the College of Liberal Arts and Sciences. (This list is to be found on page 38 of the 1943-44 catalogue).

4. That a student who has completed seventy hours in a department be excused from having a minor for graduation from the College of Liberal Arts and Sciences.

Faculty Recognition

Mr. Pulliam has an article entitled "The War and Rural School Improvement" in the September, 1943, issue of the Peabody Journal of Education, which is a bimonthly publication of George Peabody College for Teachers.

McAndrew Memorial Fund Payments Due

Faculty members who have subscribed to the McAndrew Memorial Fund are asked to call at the Business Office and pay same at their earliest convenience.

Announcement for the Reorganization Committee

The Reorganization Committee wishes to announce the following modifications of proposals previously published in the Bulletin:

1. The manner of selecting deans shall be as follows:

In each college three candidates shall be nominated by the faculty of that college on preferential ballot, one of whom may be designated "Outsider", and the President shall make his recommendation to the Board from the three nominees; or, the President shall nominate three candidates in each college and the faculty of that college select one of the three for recommendation to the Board by majority vote. (The President may decide in any case which alternative plan shall be used.)

2. On presentation to the President of a petition signed by twenty per cent of the faculty of any college, a vote of confidence for the dean of that college by the faculty of the college shall be required. A vote of disapproval by sixty per cent of the faculty of a particular college shall be construed as a recommendation to the President for relieving the dean of that college from his administrative duties without prejudice to any academic rank he may hold.

3. An administrative officer shall be appointed as Director of General Education of the University. (This does not mean the setting up of a separate college unit as the University College, but rather the carrying on of a general education program completely integrated with, yet separate from, the colleges already created.) This Director of General Education would be responsible for that part of the personnel program which pertains to the orientation, testing, and guidance of freshmen and sophomores. (In view of the fact that the position of General Education requires special qualifications, his selection should be by appointment rather than by faculty nomination.)

4. Each faculty member shall indicate to the President his preference as to the <u>one</u> college in which he wishes to be classified as a voting member.

Other proposals will be submitted through the Faculty Bulletin for faculty consideration as the Committee agrees upon their final form. Counter proposals or amendments which any member of the faculty wishes to be considered should be submitted in writing to the Committee. Any member of the faculty will be granted a hearing by the Committee on request.

<u>Alumni Tea Saturday After Game</u>

Mrs. DiGiovanna has asked that a special announcement be made of the annual Alumni Tea which will be held on Saturday afternoon after the football game in the Little Theatre. The various department heads of the college are asked to arrange to have their departments represented at this tea.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 25, 1943

Volume IX Number 7

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Meetings

There will be no Council of Administration meeting this week.

The Victory Committee will meet Tuesday during the Assembly Period in Room 206 of the Main Building.

War Chest Drive

Mrs. Julia Neely, of the English Department, has generously consented to represent the faculty on the Community War Chest Committee. She has asked that the following announcement be inserted in the Faculty Bulletin:

"On Thursday of this week, the War Chest Drive will be launched in Carbondale. I have been asked to see that the faculty is canvassed. Later this week and next, I shall call upon you to learn whether you wish to contribute, and to what extent.

"I believe that all of us are sympathetic with the War Chest in tyring to eliminate duplication of appeals and continual drains upon our purses, by consolidating the various war drives this year."

Members of the faculty will please cooperate with Mrs. Neely in carrying out this difficult, but necessary, responsibility.

Bureau of Child Guidance Clinic

Mr. W. A. Thalman asks that the following announcement be made:

The Fall Term Clinic, in charge of the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance, will be held this week Tuesday, Wednesday, and Thursday. This is the thirty-first Quarterly clinic conducted at this college since April 1936. Copies of the complete schedule will be found on the campus bulletin boards.

Conference on Post War Planning

This Friday, October 29, the college will be host to a delegation of representatives from labor organizations, educational and social institutions, women's clubs, chambers of commerce, civic councils, and other groups which have been invited to participate in an all-day series of open discussions. A full announcement will be placed in each faculty member's mailbox.

This program is open to all faculty members. And, inasmuch as this is another opportunity for us to prove our leadership in the promotion of all worthy interests of Southern Illinois, it is hoped that many faculty members will make a point of attending and of participating in these open, democratic discussions.

The Little Theatre has been reserved for the day as a general meeting place; and faculty members who wish to cooperate should take occasion to greet visitors there and make them feel welcome. The household arts department and the Carbondale Woman's Club are acting jointly as hostess groups in the Little Theatre and will serve tea to our guests when the meetings have adjourned.

The Committee List Will Be Out This Week

The lists of the members of the standing committees of the college will be issued this week. Perhaps it is appropriate to reprint from our recently adopted Code on Administrative Organization the section on committees. The following is a slightly abridged copy of this section of the Code.

"The committee system of Southern Illinois Normal University is designed to give general participation in administration to the faculty as a whole. Committees serve the essential function of relieving the President and other administrative officers of debatable decisions which can best be resolved in Council. Committees constitute a check upon arbitrary and autocratic administration; moreover, they provide the fact-finding research and collective deliberation which are necessary for wise decisions. The committee is a policy-making body the execution of whose legislative will becomes the responsibility of its administrative officer.

"Since the administrative officer carries the full burden of responsibility for his office he must be given sufficient discretionary authority to make the committee's action workable. In all cases of conflict between committee and administrative officer, the Council of Administration shall be the final arbiter.

"The committee, to justify its place in administration, must meet regularly (not necessarily frequently), faithfully record its

proceedings, and report annually its activities. Each committee shall adopt its own rules of procedure and enforce them, including the necessary rule of dropping a member for non-attendance. A calendar of committee meetings shall be adopted and published each term so that conflicts of meeting may be avoided.

"The standing or continuing committees shall be appointed annually or as vacancies occur, (ex-officio members excepted) by the President of the college on recommendation of the Faculty Senate, due consideration being given the member nominee's preference and fitness. The responsibility of the committee is to the President through the appropriate administrative authority which it serves, except in case of committees hereinafter designated as responsible to the President directly.

"Temporary committees for specific purposes are appointed by the President and are responsible to him alone. These committees shall be terminated when they have fulfilled the purpose for which they were created. It shall be the fixed policy of the college to create no new committee when there is already an agency which may carry out the pusposes of such committee."

The Code contains separate descriptions of the functions of many of the standing committees of the college. It is suggested that each committee member re-read the parts of the Code which relate to the committees upon which he is asked to serve.

A Faculty Member Has A Book Published

Miss Bowyer prepared the following brief review of Mrs. Mae T. Smith's new book:

"Famous Dogs of Famous People," written by Mae Trovillion Smith, was published last week by Dodd, Mead and Company. The book contains authentic stories of dogs known in history and literature throughout the ages and is one that will appeal to both adults and children. Mrs. Smith has taken pains to select dogs whose stories are filled with action and adventure to suit the readers whose interest lies in deeds of canine bravery and courage; and she has considered the literary taste of others by presenting certain dogs whose close association with their illustrious masters furnishes excellent insight into the character and home life of famous figures in literature.

Mrs. Smith stated that the collecting of material for the book involved interesting research. Since the pets of great men are seldom stressed in their biographies, it was necessary to resort to ancient copies of their bound letters, which contained all kinds of entertaining and informal stories of their home life. For stories of famous modern dogs, she wrote personal letters to their owners, who furnished her with detailed accounts of their pets. Helen Hayes, Admiral Byrd, Mrs. Grace Coolidge, William Lyon Phelps, Rachel Field, and Ex-President Hoover were among those who sent interesting letters

about their dogs.

Victor Dowling, one of the top dog artists of New York, has illustrated the book with some twenty-five sketches of the dogs and their masters.

Mr. Breinin to Present Picture in Assembly

On Tuesday morning, October 26. there will be an official presentation to the college by Mr. Raymond Breinin of his picture, "The City." Members of the faculty are cordially invited to attend this ceremony in which we hope to express our sincere appreciation to Mr. Breinin for his generosity.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 1, 1943

Volume IX Number 8

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Meetings

The regular monthly meeting of the faculty will be held on Monday, November 8, at four o'clock in the Little Theatre Auditorium. Presumably the Education Department will be host at the faculty tea immediately preceding the meeting.

There will be no Council of Administration this week.

The Victory Committee will not meet this week.

Hilde Somer Here November 12

Miss Hilde Somer, a distinguished Vienese-born pianist, will be the first guest artist presented during the 1943-44 season by the Carbondale Cooperative Concert Association. She will appear Friday, November 12, here in Shryock Auditorium.

Reception and Exhibit After Cooperative Concert

Mr. Burnett Shryock of the Art Department asks that the following announcement be inserted in this Bulletin:

"The Department of Fine and Applied Arts invites you to have a cup of coffee in the Little Gallery on the second floor of the Main Building here on the campus of Southern either before or after the Concert on November 12. The Gallery will be open from seven to eight and for an hour after the concert.

"The Exhibit will be an extremely fine one. We are bringing from New York the much discussed "Art for the Home Front" Exhibition which caused so much stir in New York this last summer. It is composed of about one hundred paintings of the best known contemporary American artists. It was assembled to tour the defense areas bringing art to those people who are working on the home front. It will introduce them to the artists who will help compose our Post-War World. By the way they are priced within the range of most of us but, of course, no one is under obligation to buy.

"If your attendance justifies it we will continue to have these "Open House" affairs before and after each concert. We feel that this will make an extremely interesting evening for you and you can meet the artist after his performance. We have several other exhibitions of interest scheduled for the year. I hope I can meet you there personally November 12."

Faculty Book Club

Mr. Charles Tenney asks that the following announcement be made:

"A few members of the Club who received books last week will not receive them this week. All books have been ordered for three weeks or more, but some of them have not yet arrived. It is hoped that when the publishers deliver them, some method can be worked out to place them for at least a few days in the hands of members who have missed them."

Freshman Examinations Scheduled

Mrs. Douglas Parry asks that the following announcement be made:

"Psychological examinations, which are a part of the Freshman orientation course, will be administered in Shryock Auditorium, Wednesday, November third to all Freshmen students including first, second, and third term Freshmen of S.I.N.U.

"Tests will be given in two sessions, from 8 to 12 in the morning, and from 1 to 4 in the afternoon.

"All Freshmen students, regardless of previous examinations taken in their high schools, are required by order of President Pulliam to take the Freshmen exams at this time. Freshmen will be excused from regularly scheduled classes on Wednesday to take these tests.

"All Freshmen must be present in Shryock Auditorium promptly at 8 a.m. No materials, other than a lead pencil, need be brought to the examination period."

Magazine Purchase for Library

Mr. Bosley asks that the following announcement be made:

"Within the next month we expect to purchase a considerable number of back issues of magazines for Wheeler Library. We are taking this opportunity to ask faculty members who are interested to examine a list of missing volumes which has been prepared by Miss Shubert, to indicate those volumes which should be secured. The Library representative of each department, and other faculty members who wish to make suggestions will please see Miss Shubert this week.

"Persons who expect to offer graduate work should be especially interested in this matter."

Homecoming

Homecoming turned out to be a fine success considering all the disadvantages against which it had to contend. I should like to express my sincere appreciation to all members of the faculty and the campus staff who helped to make it so.

Let us all hope that next year we shall be able to put on a real Homecoming in celebration of the end of the war.

Jackson County War Fund

Mrs. Neely asks that the following announcement be made:

"My fellow solicitors and I are very much gratified at the generous response we are getting on our appeal for the Jackson County War Fund.

"However, very naturally we have failed to find some of you in your offices, since we have tried to canvass you during our own free periods. In case you have not been reached by the time this notice appears, please fill out a check (made to the Jackson County War Fund) and put it in your solicitor's box. He in turn will give you a receipt. Or if you prefer merely to make a pledge at this time, let the solicitor know, and he will supply you with a pledge form to be signed.

"The campus has been divided as follows:

Rural Staff--Mr. George Bracewell; Campus Practice Staff--Mrs. Madelyn Treece; Gymnasium Building Staff--Miss Dorothy Davies; Main Building Staff--Miss Sara Baker; All others--Mrs. Julie Neely"

Faculty Recognition

Mr. Burnett Shryock of the Art Department has just been awarded the anonymous purchase prize in the Third Annual Missouri Exhibition of Painting and Sculpturing in the St. Louis Art Museum on a gouache entitled, "Tuxedo Juction No. 2". He is also represented in the same show by a gouache interpretation of the "Four Nuns on Macadam".

The Art Department was well represented in this Exhibition. Miss Louise Pain is represented in the same show by her ceramic sculpture entitled, "Child".

Insurance Regulation For Cars Used in State Service

According to a ruling of the Department of Finance, every person who drives his own automobile in State service is required to have in effect at all times proper public liability and property damage insurance on his car. Most of the employees carry $10,000 and $20,000 public liability and $5,000 property damage. Heretofore, the Department of Finance has checked on these insurance policies with the expense accounts; however, they have now discontinued doing this and are requiring each Division head to see that all such employees under their jurisdiction do have proper insurance coverage.

The Business Office of the College is herewith charged with the responsibility of verifying travel expense vouchers for car mileage. Suitable forms for indicating the amount of insurance carried should be filed in the Business Office.

Announcement from Curriculum Committee

One of the committees reporting to the faculty discussion group which met on the lawn of Dean Lentz' home this summer, made the following recommendation:

> That course outlines, showing both aims and contents should be prepared for every required course and placed, not only in the hands of the teachers and students of the courses, but also in the hands of some responsible agency, so that the present general education program can be viewed in its entirety and checked against the responsibilities implied by the Frame of Reference.

In order to carry out this recommendation, the Curriculum Committee requests that departments prepare course outlines, showing both

aims and contents, for their courses which are taken by students to fulfill general education requirements. If possible these reports should be in the hands of the secretary, Mr. Bracewell, by November 22.

At its meeting on October 27 the Curriculum Committee passed motions which changed the minor requirements for elementary education students and added philosophy to the list of subjects approved for majors and minors in the College of Liberal Arts and Sciences. Action on the other two motions listed in the Faculty Bulletin of October 18 was deferred. The next meeting of the Committee will be Wednesday, November 10.

Second Qualifying Test for Specialized Training Programs

The second Qualifying Test for the Army Specialized Training Program and the Navy College Program will be given Tuesday, November 9, at 9 A.M. Men who take this test will be excused from classes the third and fourth hours on this day.

Faculty members are asked to call the attention of their students to this test and urge at least the more capable ones to investigate fully the opportunities associated with it.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 8, 1943

Volume IX Number 9

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Meetings

The regular monthly meeting of the faculty will be postponed to Monday, November 15, at four o'clock in the Little Theatre Auditorium. The Education Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Thursday, November 11, at three o'clock in the President's Office.

The Victory Committee will meet Tuesday, during assembly hour in Room 206 of the Main Building.

The regular fall term meeting of the Athletic Committee will be held on Tuesday, November 9, at four o'clock in Room 208 of the Main Building.

Annual Meeting Southern Illinois Historical Society

The Southern Illinois Historical Society is holding its annual Fall dinner meeting at the First M. E. Church in Murphysboro on Friday, November 19, at 6:30 p.m. Any person interested in the history of this region is invited to attend. It is rather appropriate that the 1943 meeting be held in Murphysboro for this year marks the 100th anniversary of the founding of that town.

One of the papers to be read at the meeting will deal with the early history of Murphysboro. The second paper is being presented by J. Ward Barnes of Eldorado, an alumnus of this College. Mr. Barnes has uncovered some new material on the history of the Salt Works at Equality and his paper promises to be interesting and informative.

Dinner reservations should be made with Mr. Lentz no later than the morning of Tuesday, November 16. The price per plate is 75 cents. Persons needing transportation to the Murphysboro meeting are asked to see Mr. Beyer as soon as possible.

Cooperative Concert Friday

Miss Hilde Somer, a distinguished Vienese-born pianist, will be the first guest artist presented during the 1943-44 season by the Carbondale Cooperative Concert Association. She will appear this Friday, November 12, here in Shryock Auditorium.

The Department of Fine and Applied Arts will serve coffee in the Little Gallery on the second floor of the Main Building here on the campus of Southern either before or after the Concert. The purpose of this reception is to exhibit the "Art for the Home Front" Exhibition.

Faculty Recognition

Mr. Homer C. Rose, a former member of the college faculty who is now serving with the United States Army, has recently had three booklets published. The booklets are entitled, "Teaching Techniques in the Armored Schools." In these booklets Mr. Rose gives a thorough and interesting explanation of how to teach in the United States Armored Schools. These booklets are in the college library for inspection by anyone who is interested.

Mr. Douglas Lawson, a member of the Education Department, has two poems published in Muse of 1943 . The poems are entitled, "I Sing of Hate" and "Evolution".

In the Parents Magazine, November, 1943, Mr. Lawson has an article entitled, "What Kind of Discipline?" He discusses different ways of handling disciplinary situations at home and in school.

With these poems and this article, Mr. Lawson shows again his ability to write on many and varied subjects. He is one of the most prolific writers on the campus.

Mr. R. D. Bowden, formerly a member of this faculty who is now serving with the American Red Cross in the Pacific Area, has an article in the November, 1943, issue of the Nation's Schools. The article is entitled, "So You're On the Board Now." The article was written to test a person's ability to serve on a board of education, by answering twenty questions which Mr. Bowden has listed. It is a very worthwhile article.

Library Book Requisitions

Miss Esther Shubert asks that the following announcement be made:

"Requisition cards for books to be ordered on the January requisition should be given to Miss Shubert as soon as possible. All order cards for books to be included in this requisition must be turned in by Wednesday, December 1. This will be the last requisition chargeable to this years book budget."

Armistice Day Program

On Thursday, November 11, classes will follow the schedule given below, in order to commemorate this year's Armistice Day. Students will convene in the Auditorium at ten minutes until eleven o'clock:

1st hour	8:00 --- 8:30
2nd hour	8:40 --- 9:15
3rd hour	9:25 --- 9:55
4th hour	10:05 ---10:40

The Army Air Cadets will follow the same schedule as the college students, except that they will be excused from the 4th hour class. We should appreciate it if members of the college band would also be excused from the 4th hour class at 9:55. This program is given at the request and under the auspices of the American Legion.

College Broadcasts in Cooperation with High Schools

Started last Sunday, the college now has another broadcast which will be scheduled for eight weeks. This program will be heard on Sunday from 12:30 to 1:00 p.m.

This broadcast will better acquaint the people of Southern Illinois with the college and also with the high schools of this area.

On October 31 Mr. Beyer spoke on the work of the History Department. Mr. Allan Bone had charge of the music on the program.

On Sunday, November 7, Mr. J. Cary Davis spoke on the work of the foreign language clubs at Southern. Mr. Floyd Wakeland had charge of the music.

This information is given for those who would like to listen in.

There will be a meeting of the Curriculum Committee on Wednesday, November 10, at three o'clock in Room 104 in Main Building.

Southern Division of Illinois Education Association

The delegate assembly of the Southern Division of the Illinois Education Association will meet in the Little Theatre this evening at 7:30. Official delegates elected to represent the faculty are Miss Entsminger, Mr. Cisne, Mr. Teel, and Mr. Malone. The meeting will be open to any other faculty members who wish to attend.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 15, 1943

Volume IX Number 10

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Meetings

The regular monthly meeting of the faculty will not be held on Monday, November 15, as was announced previously. There will be no faculty meeting this month.

The Council of Administration will not meet this week.

The Victory Committee will meet Tuesday, during the Assembly hour in Room 206 of the Main Building.

The Placement's Committee will meet Wednesday, November 17, at three o'clock in the new quarters of the Placement's Bureau, which is in the Southeast corner of the Gymnasium Building.

Report From Curriculum Committee

At the meeting November 10 the Curriculum Committee accepted the plan, presented by Miss Davies, to meet the new state requirement in methods and materials in physical education. Elementary education majors will now be required to take P.E. 219 for three hours credit.

The discussion of the motion to excuse Liberal Arts students from a minor requirement if they complete 70 hours in one subject was continued. Consideration was also given to a substitute proposal under which a special degree might be granted to Art and Music majors. A vote on the original motion as printed in the Faculty Bulletin for October 18 will be taken at the next meeting of the Committee which will be Tuesday, November 23, at 3:00 P.M. in Room 104 Main.

Notice of State Health Meeting

Miss Jennings, of the State Health Department, has asked us to announce that on Thursday of this week the Illinois State Department of Public Health is holding a meeting in the Little Theatre Auditorium from 9:00 A.M. until 4:00 P.M. All faculty members are cordially invited to attend all or a portion of this meeting.

Thanksgiving Vacation

Thanksgiving vacation will begin on Thursday, November 25, and the college will not be in session on Friday, November 26. All offices on the campus will be closed for this vacation period.

Faculty Recognition

Mr. Sherman Barnes, of the History Department, has an article in the November issue of the Liberator. This magazine is an independent international, non-party, information bulletin. Mr. Barnes' article is entitled, "Peace Without Pacifism." It is a very scholarly, informative article which discusses pacifism in the United States in the two decades following the first World War.

Pre-Induction Driver Education Institute

On Monday, November 15, the Pre-Induction Driver Education Institute will be held here on the campus. This institute is sponsored by the Department of Public Safety and the Department of Public Instruction. All faculty members are invited to attend all or a part of this meeting.

Report on Homecoming

The Business Office has submitted the following report on receipts on the various Homecoming activities. All bills for expenditures are not yet in. When they are, a complete report on receipts and expenditures for Homecoming will be available for inspection in the Business Office.

Homecoming Receipts
1943

	Advanced Sales	Gate Sales	Total Sales
Dance (Homecoming Fund)	$153.00	$432.89	$585.89
Concert (Homecoming Fund)	37.80	48.88	86.68
Concessions (Homecoming Fund)	--- --	135.25	135.25
Decorations (Homecoming Fund)	--- --	81.85	81.85
Total (Homecoming Fund)	$190.80	$698.97	$889.67
Play (Little Theatre Fund)	$229.60	$168.05	$397.65
Check Room (Southern Knights)	--- --	45.15	45.15
Grand Total	$420.40	$912.07	$1,332.47

To All Faculty Members

November 16, 1943

The following motion was recommended and carried in the meeting of the Victory Committee this morning:

"The Victory Committee wishes to encourage faculty members to express their opinions to the legislators regarding governmental policies in the legislature in respect to the control of inflation."

It is suggested that those who are vitally interested in this proposal send their letters in immediately, as the bill will probably be voted upon by Congress this week.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 22, 1943

Volume IX Number 11

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will not meet this week.

Special Program for Assembly Tuesday

On Tuesday of this week, it has been arranged to have a special Thanksgiving assembly exercise. Miss Winifred Burns of the English Department will speak to the students, and Mr. McIntosh has arranged some special Thanksgiving music.

Thanksgiving Vacation

Thanksgiving vacation will begin on Thursday, November 25, and the college will not be in session on Friday, November 26. All offices on the campus will be closed for this vacation period.

Faculty Recognition

Mr. Vernon L. Nickell, State Superintendent of Public Instruction, Mrs. Blanche Cline Merwin, and Dr. Bruce Merwin have just completed a Study Book to be used as a supplement to their history text, Illinois--Crossroads of a Nation, which was published last summer. This text has had a great deal of favorable criticism, and I am sure that the supplement will be of great benefit to those schools which are now using the book.

Mr. Lloyd J. Phipps has an article in the November issue of the Agriculture Education Magazine. The article is entitled "Procedures in Organizing Rural War Production Courses." The article discusses the various methods of organizing adult farmer classes which were used in the area around Carbondale last year.

Correction

The article, "Peace Without Pacifism," by Sherman B. Barnes referred to in the Faculty Bulletin of November 15 as published in the November issue of Liberator was, in fact, published in the November issue of Liberation, "an independent international, non-party, information bulletin."

Recognition for a Former Student

Mr. Hoyt Lemons, a former student of this college, has an article, "Semimonthly Distribution of Hail in the United States," published in the July, 1943, issue of the Monthly Weather Review. This article has been reprinted by the United States Government Printing Office in Washington for the United States Department of Commerce, and a copy of the article is on file in the library for anyone who is interested.

Student Time Sheets for November

Student time sheets for the month of November should be turned in the Business Office no later than December 1, 1943. It is important that the heads of the various departments turn in these time sheets for their student employees on time. Any student employee who has not yet filled in a Tax Withholding Exemption Certificate should do so at once. It might be advisable that each Head of a Department check with his respective student employees in regard to this matter.

Notice to Freshman and Sophomore Advisers

All freshman and sophomore advisers are asked to post lists of hours during which they will be able to see their respective students to pre-register them during the eleventh and twelfth weeks.

War Rally Day

War Rally Day is being held in Carbondale on Tuesday, November 30, under the sponsorship of the Illinois War Council. One of its features is a public meeting in the Auditorium at 3:30 p.m. Governor Green will be the principal speaker at this meeting, and both faculty and students are invited to attend.

The purpose of the Rally Day is three-fold: First, it is to provide a review of all of the accomplishments on the home front; second, it is to encourage WAC recruiting; and finally, it is to stimulate the people to a continued and increased war effort. Representatives of the 33rd Civilian Defense District, comprising Jackson, Union, Perry, and Randolph Counties, will be here for the event.

Inasmuch as no Egyptian is being published this week, members of the faculty are encouraged to announce the War Rally meeting to their students.

FINAL EXAMINATION SCHEDULE
Fall Term, 1943

Wednesday, December 1, 1943

1st hour classes	7:30-10:30
2nd hour classes	10:30- 1:30
5th hour classes	1:30- 4:30

Thursday, December 2, 1943

3rd hour classes	7:30-10:30
4th hour classes	10:30- 1:30
6th hour classes	1:30- 4:30

Friday, December 3, 1943

7th hour classes	7:30-10:30
8th hour classes	10:30- 1:30

In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour.

Educational Status of the Population of Illinois

The following information is taken from a pamphlet published by the United States Department of Commerce:

"More than half the population of Illinois aged 25 or over had completed at least eight years of school by April 1, 1940, according to final data on population characteristics from the 1940 Census released today by Director J. C. Capt of the Bureau of the Census, Department of Commerce. The 1940 census returns also show that the median age of the residents of Illinois was 31.5 years in 1940, this representing an increase of about three

years over the median age in 1930. The data further show that the racial composition remained practically unchanged since 1930 although the proportion of foreign-born persons among the white population decreased from 17.0 percent in 1930 to 12.9 in 1940.

"Education. The median number of school years completed by persons 25 years old and over was 8.5, the equivalent of more than eight grades. (The median year of school completed is that year which divides the population into two equal groups--one-half having had more formal education, and one-half having had less, than the median.) Only 9.6 percent had completed fewer than 5 years of grade school. At the other extreme, 9.8 percent had completed at least one year of college, and 4.5 percent reported four or more years of college."

Notice From Faculty Group Hospital Service

Mr. David S. McIntosh makes the following announcement:

"The checks for the Faculty Group Hospital Service will be sent into the office this week. Fourteen members have not sent in their checks. Unless I hear from you, I will assume that you want to drop the Service."

Irregular Class Schedules for the Remainder of This Term

Because of the Thanksgiving vacation and the final examinations next week, there will be an irregular class schedule for the remainder of this term. In order to get in one more full week's work before the final examinations, we will run the regular Monday, Tuesday, and Wednesday schedules this week, and run the regular Thursday and Friday schedules on Monday and Tuesday of next week. Will you please make this announcement in your classes this week.

FACULTY BULLETIN

Office of the President
Southern Illinois Normal University

Volume IX Number 12

November 29, 1943

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Meetings

The Council of Administration will meet Thursday of this week at three o'clock in the President's Office.

The Victory Committee will meet Tuesday, during Assembly Hour, in Room 206 of the Main Building, on December 7 of next week.

War Rally Day

War Rally Day is being held in Carbondale on Tuesday, November 30, under the sponsorship of the Illinois War Council. One of its features is a public meeting in the Auditorium at 3:30 p.m. Governor Green will be the principal speaker at this meeting, and both faculty and students are urgently invited to attend , since we want to make a good impression on the Governor.

The purpose of the Rally Day is three-fold: First, it is to provide a review of all of the accomplishments on the home front; second, it is to encourage WAC recruiting; and finally, it is to stimulate the people to a continued and increased war effort. Representatives of the 33rd Civilian Defense District, comprising Jackson, Union, Perry, and Randolph Counties, will be here for the event.

Inasmuch as no Egyptian will be published this week, members of the faculty are asked to announce the War Rally meeting to their students, and urgently request them to attend.

Change in Schedule

On Tuesday afternoon, November 30, classes will be shortened in order that students may attend the War Rally program in the Auditorium at 3:30 p.m., during which Governor Green will be here. Since Thursday and Friday classes meet on Monday and Tuesday respectively, this will mean the shortening of the Friday afternoon classes. The following schedule will be used:

5th hr. class 1:00-1:30
6th hr. class.....1:35-2:05
7th hr. class.....2:10-2:40
8th hr. class.... .....2:50-3:20

The Army Air Cadets and the college band members will attend fifth hour class, and we would appreciate it if they could be excused at 1:30.

Faculty Time Sheets

Faculty time sheets for December should be turned in by department heads at the President's Office earlier than the tenth of the month. If we may have these time sheets by December 3, it may be possible to receive our December pay checks before Christmas.

Final Examination Schedule

Fall Term, 1943

Wednesday, December 1, 1943

1st hour classes	7:30-10:30
2nd hour classes	10:30- 1:30
5th hour classes	1:30- 4:30

Thursday, December 2, 1943

3rd hour classes	7:30-10:30
4th hour classes	10:30- 1:30
6th hour classes	1:30- 4:30

Friday, December 3, 1943

7th hour classes	7:30-10:30
8th hour classes	10:30- 1:30

In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour.

Report on the War Fund

Mrs. Julia Neely has asked that the following report be put in this bulletin:

"The response of the faculty to the War Fund drive has been extremely generous. I am sure that in many cases the liberality of the

pledges represents real sacrifice. Yet, as you know from the town papers, Carbondale has failed to meet its quota by a wide margin. This poor showing is especially distressing in view of the good one made by the rest of the county.

"Several people have told the campus solicitors that they would be glad to increase their pledges if necessary. In case you wish to give more, please let me have your additional contirbution within the week. This sum will be turned over to Mr. Ottesen, the local treasurer, and immediately credited to the War Fund total.

"If any of those who did not contribute before wish to do so now, gifts will of course be very welcome. Checks should be made to the Jackson County War Fund."

Final Term Grades Due Monday, December 6

Final grades for the fall term are due in the Registrar's Office by eight o'clock, Monday morning, December 6. Grades must also be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

Request for the Federal Office of Education

The Office of Education in Washington has asked for copies of all mimeographed or other plans that the college may have for post-war development and improvement of services. All committee chairmen who have materials that fall within this category are requested to supply copies, if possible. Material should be turned over to Mr. Douglas Lawson.

Registration, December 6

Registration will be held Monday morning, December 6, beginning at 8:00 a.m. The noon hour will be from 12:00 to 1:00. We will follow the schedule below:

8:00--C-E Inclusive	10:15--M-P Inclusive
8:45--F-H Inclusive	11:00--Q-S Inclusive
9:30--I-Mc Inclusive	1:00--T-Z Inclusive
1:45--A-B Inclusive	

Faculty Recognition

In the Industrial Arts and Vocational Education for December, 1943, Mr. Homer C. Rose, former member of this faculty, in collaboration with Mr. Roy E. Howard of the General Motors Corporation in Flint, Michigan, has an article entitled, "Instructor Training Through Observation and Application". This is a very interesting article which presents, in an unusual manner, rating sheets and teaching plans for instructors.

In the same issue of Industrial Arts and Vocational Education Mr. J. Henry Schroeder of the Industrial Arts Department has an article entitled, "Lathe Cutter Bits From the Scrap Heap". This is an article which describes various substitutes which could be used for lathe cutters from materials that would otherwise be wasted.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 6, 1943

Volume IX Number 13

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Meetings

The regular monthly meeting of the faculty will be held on Monday, December 13, at four o'clock in the Little Theatre Auditorium. Presumably the English Department will be host at the tea immediately preceding the meeting.

The Council of Administration will meet on Thursday, December 9, at three o'clock in the President's Office.

The Victory Committee will meet during the assembly hour on Tuesday in Room 206 of the Main Building.

The Publications Committee will meet Wednesday, December 8, at four o'clock in Room 101 of the Main Building.

Announcement to Contributors to Faculty Gift Club

A number of the contributors to the Faculty Gift Club have asked that they be reminded occasionally by Mr. Ragsdale that the contributions be paid. This notice is to remind those persons that to date their contributions for four months, September, October, November, and December are due. Your cooperation in this matter will be appreciated.

Announcement Concerning Group Hospitalization

Mr. McIntosh asks that the following announcement be made:

New members may be enrolled in the Blue Cross Hospitalization Service before December 15. There are seventy people here on the campus now enrolled in this group hospitalization service, and they have found it to be very satisfactory. Application blanks may be secured from Mr. McIntosh.

Registration, December 6

Registration will be held Monday morning, December 6, beginning at 8:00 a. m. The noon hour will be from 12:00 to 1:00. We will follow the schedule below:

8:00--C-E Inclusive	10:15--M-P Inclusive
8:45--F-H Inclusive	11:00--Q-S Inclusive
9:30--I-Mc Inclusive	1:00--T-Z Inclusive
1:45--A-B Inclusive	

Faculty Recognition

Mr. Douglas Lawson has an article, "The Case for Eclecticism", in the October issue of the American Association of University Professors Bulletin. This is a very interesting and well written article in which Mr. Lawson gives a practical discussion on eclecticism. A copy of the bulletin containing this article has been sent to the Library, and faculty members who are interested may secure it there.

Recognition for a Former Student

Dr. Lowell F. Bailey, a former student of this College, has collaborated with Mr. J. S. McHarque in an article published in the October issue of the American Journal of Botany, the official publication of the Botanical Society of America. The publication is entitled, "Copper Deficiency in Tomatoes." Mr. Bailey received his B.Ed. Degree from Southern Illinois Normal University and his Ph.D. from the University of Michigan. At the present time he is teaching at the University of Kentucky and supervising the Kentucky Agricultural Experiment Station on the campus there. Mr. Lowell Bailey is the son of Professor William Bailey of our campus.

Proposal from the Faculty Senate

Mr. Gersbacher, Chairman of the Faculty Senate, has asked that the following proposal be published in this Bulletin:

The Faculty Senate would like the opinion of the Faculty as a whole concerning a Christmas gift for the Army Air Corps Cadet Candidates here on the campus. On the following page you will find a ballot to be filled in and returned to Miss Roach by Wednesday, December 8, as to whether or not you would be willing to appropriate approximately $35 from the Faculty Fund to be used for apples, candy, or some similar contributions for the cadets at Christmas.

BALLOT

I am in favor of appropriating approximately $35 from the Faculty Fund to be used as a contribution for a gift for the cadets at Christmas.

☐ Yes

☐ No

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 13, 1943

Volume IX Number 14

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Meetings

The regular monthly meeting of the faculty will be held this Monday, December 13, at four o'clock in the Little Theatre Auditorium. The English Department will be host at the tea immediately preceding the meeting.

The Council of Administration will meet on Thursday, December 16 of this week, at three o'clock in the President's Office.

The Reorganization Committee will meet on Tuesday, December 14, at three o'clock in the President's Office.

There will be a meeting of the sub-committee of the professors on Wednesday, December 15, at three o'clock in the President's Office.

Band Concert

Mr. Bone asks that the following announcement be made:

On Tuesday evening, December 14th, the S.I.N.U. Concert Band will present its Winter Concert. A program of varied interest has been planned, to include several Christmas numbers and a Patriotic Medley arrangement, as well as a representation of outstanding Concert Band Selections.

Faculty members are most cordially invited to attend this first formed concert of the band this year. Complimentary tickets will be placed in faculty boxes.

Request For Summer Bulletin Copy

The Registrar's Office hopes to be able to send copy for the 1944 Summer Session Bulletin to the printers by February 1. In order for the copy to be ready by then, it will be necessary for the department heads to submit materials immediately after Christmas vacation. Copies of last year's bulletin may be secured at the Registrar's Office.

Important Announcement from the Curriculum Committee

The Curriculum Committee would like to have all curricular plans for the new colleges collected by one agency.

If departments, divisions, or committees have formulated any plans such as major requirements, suggested courses, new courses, or new areas of development, the Committee would like to have at least outlines of the plans sent to the secretary, Mr. Bracewell.

When collected, the material should provide an answer to some questions which arise about plans for the university.

Short Courses for Mid-year High School Graduates

This term we are inaugurating a program under which we will offer a few courses to mid-year high school graduates. These classes will begin on January 31. So far, we have had only four departments that are going to offer courses. If other departments have faculty and enough time, it would be appreciated if they would plan to offer a course. This information should be turned in to the Registrar's Office before Wednesday of this week.

Information for Proposed Library Building

As a supplement to this Bulletin, Mr. Bosley has asked that a questionnaire be issued concerning certain details on the proposed library building. The library is the first building that this college hopes to have built when the war is ended. These questionnaire should be turned in to Mr. Bosley as soon as it is convenient.

Persons who are especially interested in certain features of the library building should see Mr. Bosley in the very near future to explain their ideas fully.

The Sophomore Test Results

A few weeks ago complete reports on the Sophomore tests which were given last Spring were distributed to department heads and student advisors. These reports were prepared by Mrs. Parry. Some of the implications of the reports were so interesting that I asked Mrs. Parry to prepare a summary of the report for the weekly Bulletin. Her summary appears on the next page.

In the very near future, Mrs. Parry will also have a summary report on the fall term testing of our freshman class. It is to be hoped that maximum use will be made by the various departments and by advisors to the students of the results of these tests.

Report on Sophomore Tests

"The Cooperative Sophomore Testing Program administered in March of each year, gives significant information regarding our Sophomore students' general level of achievement as compared with 4497 men and women Sophomores throughout the nation, and points out their relative strengths and weaknesses in various instructional areas.

"Faculty members have been furnished an Informational Roster of Sophomore students. The coding (S:superior; AB.AV.:above-average; Av.:average; Bel.Av.:below average; P:poor) following each student's name and under the appropriate subject-matter heading corresponds to the percentile rank attained by that student and recorded on his Individual Profile Sheet. An Individual Profile sheet for each student has been deposited in Dean Woody's office for the use of all advisors.

"Both the Roster and the Individual Profile Sheet may be used in conferences between the advisor and student to: (1) suggest major and minor fields of study based on superior and above-average performance in related areas. It should be remembered that high and low scores are potentials not musts. (2) in case of deficiencies to suggest orientation or "make-up" courses in those areas; (3) suggest that students consistently below-average in all areas take a lesser academic load.

"I would be very glad to go over with any advisor the material contained in the Informational Roster or to assist in interpreting the Individual Profile Charts."

Christmas Vacation

Christmas Vacation will begin on Friday, December 17. We will, however, follow the regular schedule on Friday. School will be resumed on Monday, January 3.

For some years now it has been the custom for the President and his family not to send Christmas cards to and not to expect them from members of the college faculty and staff. We feel that the good will and the good wishes of the faculty may be taken for granted, as we sincerely hope the members of the faculty also feel about ours.

I hope that this year you may all have a happy and restful vacation full of the joys that each of you appreciates most, and that we may all return without mishap to the task of helping Southern Illinois Normal University to do its full share of the job that lies before us in building our school into the great vocational and liberal arts college which we envisage.

Special Music in Assembly Tuesday

On Tuesday morning of this week special Christmas music will be presented in the Assembly. Mr. McIntosh has arranged a half-hour program of Christmas music. This announcement is made for those faculty members who may be especially interested in attending.

Faculty Recognition

In the "Encyclopedia of Child Guidance," edited by Ralph B. Winn, Mr. Douglas Lawson, of our faculty, has contributed two articles. The first is entitled, "Adoption," and is a discussion of the legal procedure and the critical social problems which should be studied before adopting a child.

The other article is concerned with children in foster homes. In this article Mr. Lawson distinguishes between foster homes and adoption.

These two contributions are added to the already lengthy list of Mr. Lawson's interesting publications.

Important Income Tax Announcement

The following is a copy of the letter which has been received by the College from Mr. Arthur C. Lueder, Auditor of Public Accounts. It pertains to the income tax or payroll tax deduction. Persons who failed to claim all the exemptions to which they are entitled or who for any other reason need to change their status, will see Miss Urbanik in the Business Office for further explanation.

The letter follows:

"To all state employees:

"If you desire to change your 'exemption status', it is absolutely necessary that you prepare and sign in duplicate, a new Exemption Certificate, Form W-4, filing the original and duplicate thereof with your payroll office not later than December 31, 1943.

"The address on the Exemption Certificate, form W-4 must be your income tax address.

"The next change of status date will be July 1, 1944. After the January 1944 payroll, no further changes for any reason in 'exemption status' will be allowed until the July payroll.

"Do not file a new Exemption Certificate form W-4 if your 'exemption status' will remain the same as shwon on your prior Exemption Certificate."

Supplement to m.14

This questionnaire seeks faculty opinion concerning certain details for the proposed library building. Faculty members are asked to fill the blanks and return to Mr. Bosley as soon as possible.

For your estimate of imperative needs write "1" in the parentheses following the question. If you consider the suggestion desirable but not imperative write "2" in the space provided; if you consider the suggestion undesirable, write "un". Space for comment is also provided.

1. Division reading rooms,* ( )
seating capacity, arrangement and room facilities to be worked out with the help of each division.

2. Large general reading room. ( )

3. Browsing room ( )

4. Reserve book room ( )

5. **Reference room ( )

6. **Periodical room ( )

7. **Reference and periodical room combined ( )

8. Faculty reading room

9. An audition room and record library ( )
for recorded music, poetry, drama, foreign language, etc.

10. Projection room and space for visual aids ( )
bureau.

11. Committee room for use of faculty
and student committees ( )

12. Rare book room ( )

Check as desired:

13. Total seating capacity of library:
500 800 1000 1200 other figure_____.

14. Total book capacity desirable in stacks_____.

15. Estimate the number of stack carrels or cubicles that should be provided for faculty and graduate students_____.

16. Do you favor ( ) or oppose ( ) a combined library-museum building?

*One reading room for each division, or for each of the larger divisions.
**Vote for #5 and #6 or #7, not for 5,6, and 7.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 3, 1944

Volume IX Number 15

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Meetings

The monthly meeting of the faculty will be held on Monday, January 10, at four o'clock in the Little Theatre Auditorium. Presumably the Education Department will be host at the tea immediately preceding the meeting.

The Long Term Planning Committee will meet Friday of this week at three o'clock in the President's Office. Since this is the first meeting since June, it is hoped that all members will attend.

The Council of Administration will meet Wednesday of this week at three o'clock in the President's Office and will continue to meet on Wednesday until further notice.

The Victory Committee will meet Tuesday during the regular Assembly period in Room 206 of the Main Building.

Faculty Recognition

In the December 24 issue of Life Mr. Aaron Bohrod, Artist-in-Residence of the College, who is now on leave of absence, has a series of especially fine, full color reproductions of pictures entitled "Rendova: The Jungle". According to Life magazine, "Aaron Bohrod's paintings of the first landings in New Georgia bring home the dankness, the rot, the confusion and the fears of fighting in a primeval world."

A few extra copies of this issue of Life are available in the President's Office.

In the November 1943 issue of Illinois Education Mr. Victor Randolph, formerly a member of this faculty and now serving with the Armed Forces, has an article entitled "Criteria for Teacher Certification Laws". This article, which is taken from "An Historical Study of Certification Laws in Illinois", the unpublished Ph.D. dissertation of Mr. Randolph, discusses the eleven ways through which certification could be made simpler.

In the Modern Language Journal for December, 1943, Miss Vera Peacock has an article entitled "Escape from the Text." In this article Miss Peacock discusses the various ways that modern

language teaching may gain a living significance to students.

Distinguished Visitors on Campus

On Thursday, January 6, or Friday, January 7, we are expecting Mr. Vernon L. Nickell, State Superintendent of Public Instruction, and Mr. Russell Guin, member of the Teachers College Board, as guests on the campus. Mr. Nickell and Mr. Guin are coming to study the proposed plans for offering graduate work at Southern Illinois Normal University. The Graduate Study Board of the College has made some excellent plans considering the very short time they had in which to prepare them. Copies of these plans are available in the President's Office to anyone who is interested.

We hope that the members of the faculty will do everything that they can to create an atmosphere of cooperation between the college and these two visitors.

Freshman Testing Program Report

This year, thanks to the very fine work which Mrs. Parry is doing, we are expecting to derive much more benefit from the freshman and sophomore tests than has been possible hitherto. Something was said in a previous issue of the Bulletin about the sophomore tests. An initial report on the freshman testing program has now been prepared and is ready for distribution to freshman advisers and to anyone else who is interested.

The freshman test brings out one extremely interesting fact, namely that this year's freshman class apparently consists of a superior group of people by comparison with previous freshman classes, and by comparison with freshmen entering other institutions in which the same test was given.

However, the test does reveal that we have a considerable number of freshmen who will need special help if they are to be successful in college.

All persons who are concerned with advising freshmen are respectfully requested to secure and read this initial report on the freshman testing program.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 10, 1944

Volume IX Number 16

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Meetings

The regular monthly meeting of the faculty will be held on Monday, January 10, at four o'clock in the Little Theatre Auditorium. Presumably, the Education Department will be host at the tea immediately preceding the meeting.

The Council of Administration will not meet this week.

The Division of Arts and Crafts will meet on Thursday of this week at four o'clock in the President's Office.

The Victory Committee will not meet this week.

Horticultural Society Meeting on Campus

The annual meeting of the Southern Illinois Horticultural Society has been scheduled for January 17 and 18 in the Little Theatre Auditorium. They will again meet on our campus and the annual banquet will be held Monday evening in the Cafeteria. Mr. Curt Eckert, Secretary of the organization, has extended a cordial invitation to members of the faculty who are interested to attend any or all of the meetings.

Faculty Recognition

Mr. Edward C. McDonagh of the Sociology Department has an article entitled "Contemporary Leaders of American Sociology," in the December, 1943, issue of the American Sociological Review. This magazine is the official journal of the American Sociological Society. In this article Mr. McDonagh gives some very illuminating information concerning the twenty-one presidents of the American Sociological Society.

Listed below you will find articles which have recently been written by Mr. Robert C. Cassell, formerly a member of this faculty who is now serving as pathologist with the United States Department of Agriculture. These articles may be read in the Library by anyone who is interested:

1. "Plant Disease Surveys in New England", in The Plant Disease Reporter. Sept. 1, 1943. Pages, 312-315.

2. "Potato Diseases in New England", in The Plant Disease Reporter. Oct. 1, 1943. Pages, 417-425.

3. "Diseases of Miscellaneous Vegetable Crops in New England", in The Plant Disease Reporter. Oct. 7, 1943. Pages, 438-443.

4. "Population Trends of Physiologic Races of Puccinia graminis tritici in the United States for the Period 1930 to 1941", (with Stakman, Loegering and Hines) in Phytopathology. Oct, 1943. Pages, 884-898.

5. "Potato Condition in Field and Storage in Aroostook County, Maine", in The Plant Disease Reporter. Nov. 1, 1943. Pages, 617-621. (The Plant Disease Reporter is issued by the Agricultural Research Administration of the United States Department of Agriculture.)

Second Cooperative Concert January 31

The second in the series of cooperative concerts will be held on Monday, January 31, 1944. The guest star will be Miss Mia Slavenska, a dancer. Miss Slavenska was star ballerina of the Ballet Russe de Monte Carlo until very recently. More information concerning Miss Slavenska appears in the Friday, January 7, issue of the Egyptian.

Magazines Needed for Air Corps Cadets

Mr. Bosley asks that the following information be inserted in the bulletin:

"A large amount of reading material--mostly current magazines--is needed for some corrective reading work for the Army Air Corps cadets. Faculty members who would be willing to contribute current issues of Time, Newsweek, and newspapers and current or back issues of periodicals like Liberty, The Saturday Evening Post, Reader's Digest, and others of like nature will please leave them on Miss Bowyer's desk in the English office or on Mr. Bosley's desk in the library. Current issues could be sent via faculty mail.

"Detective stories and adventure thrillers would also be useful."

Notice from Wheeler Library

Miss Esther Shubert asks that the following announcement be made:

"In order to have complete sets of yearbooks, annuals, etc. Wheeler Library is keeping a record of those titles which should be ordered every year or at regular intervals. If faculty members have suggestions for titles to be handled in this manner they should be given to Miss Shubert. When this is done, order cards will not need to be turned in for individual volumes."

Announcement to Contributors to Faculty Gift Club

Mr. Ragsdale has asked that this notice appear again in the bulletin:

"A number of the contributors to the Faculty Gift Club have asked that they be reminded occasionally by Mr. Ragsdale that the contributions be paid, This notice is to remind those persons that to date their contributions for four months, September, October, November, and December are due. Your cooperation in this matter will be appreciated.

Post War Education Plans

A subcommittee of the Victory Committee has been appointed to study how this institution can best participate in the post war education program for ex-military service personnel. Any faculty members having suggestions to make to the committee regarding what they think should be done and what they know is being done elsewhere will be appreciated. Such suggestions should be turned in to Miss Frances Barbour, Secretary of the subcommittee.

The Curriculum Committee will meet Wednesday, January 12, at 4 p.m. in Room 104 in the Main Building.

The Curriculum Committee Subcommittee on Evaluation will meet Tuesday at 4 p.m. at the Cafeteria.

Senate Recommendations for University of Illinois Scholarship

As a supplement to this bulletin, we are presenting the names of the Faculty Senate recommendations for the University

of Illinois scholarship. The vote will be taken in Faculty Meeting this afternoon at 4 p.m.

Information Concerning Graduate Study

Following is a letter which was received from Mr. Vernon L. Nickell after the committee appointed by the Board had been on our campus last Thursday to discuss our plans for graduate study:

"Dr. Roscoe Pulliam, President
Southern Illinois Normal University
Carbondale, Illinois

Dear President Pulliam:

"After three days visiting, Normal on January 4th, Macomb on January 5th and Carbondale on January 6th, and studying the proposals for a five year program for teacher preparation, the Committee on Graduate Study of the Teachers' College Board has decided as follows: to tentatively approve the following fields for graduate work in Southern Illinois Normal University.

Biological Science
Education and Psychology
English
Foreign Language, including French and Spanish
Mathematics
Physical Science, including Chemistry and Physics
Socical Science, including History, Economics, and Sociology

"This is to be understood to mean that it is not a blanket approval in these areas. Before final approval is given you will be required to submit the courses which you propose to offer in each field, designating the subject in which each course is proposed. This applies at this time only to the offerings of the summer of 1944.

"When the approval has been given, you will be in a position to make known your offerings for the coming summer. If graduate work is proposed for the next regular school year, the same procedure of approval of courses must be followed before you will be authorized to present the work. This method of procedure is to be followed for each summer offering and the offerings of each regular school year until the program is completely launched. The Committee believes that it will take three years before the plans will reach the stage of development when final approval will be given.

"The committee is desirous of giving the final approval for the summer work at the earliest possible date. It is the desire of the committee to call a special meeting to secure this approval just as soon as possible, not later than January 17, 1944. It will be necessary, therefore, that all of the universities concerned have their course offerings in before that time. May we have your cooperation in this matter?

"If handled as stated above we will try to meet the printing deadline mentioned at the last meeting of the Teachers' College Board.

"The listings of these courses should be mailed to this office in Springfield."

Sincerely yours,

Committee -
Russell Guin, Chairman
Harriet McIntire

(signed)
Vernon L. Nickell, Sec.

The Graduate Study Committee will meet at three o'clock on Tuesday, January 11, in the cafeteria. At this time all plans for graduate work to be offered this summer will be completed. Those persons who plan to offer graduate work should notify Mr. Swartz or any other member of the Graduate Committee before three o'clock.

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16 mss.

University of Illinois Scholarship

BALLOT

_____Coulson, Lois E. Major: History General Average 4.71 Average in Major: 5.00

"Lois E. Coulson has done distinguished work in the classroom ever since she enrolled at this college. This is evinced by the fact that she has a 5.0 average in her major, History, and an average of 4.71 in all of her studies. She is a prompt, thorough, and dependable student, and possesses the mentality and perseverance required of a person in the graduate college. Miss Coulson has worked for some time in the Office of the Dean of Women, who states that she is a most reliable person. The Department of History believes that Lois Coulson would be a worthy recipient of the University of Illinois scholarship."

_____Lill, Dorothy Major: Zoology General Average 4.121 Average in Major: 4.34

"Miss Lill is a graduate of the Class of 1942 and is now teaching in the High School at DuQuoin. Major is in Zoology. The Zoology department recommends Miss Lill without reservations for the University of Illinds Scholarship."

_____McCollum, Virginia Major: English General Average: 4.42 Average in Major: 5.00

"Virginia McCollum shows promise of becoming a real literary scholar. She has discriminating taste, a distinguished literary style, and the energy and tenacity necessary in scholarly work. As one of our first two Honors students, she will complete the English Honors course in the spring; in order to do this, she has taken work unnecessary for her degree.

"Miss McCollum is president of the English Fraternity and a very liable person. She has earned a large part of her college expenses."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 17, 1944

Volume IX Number 17

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will meet on Tuesday, January 18, during the Assembly Period in Room 206 of the Main Building.

There will be a short meeting of the Committee on Deferments during the Assembly Period on Tuesday in the President's Office.

Notices from the Registrar's Office

All Heads of Departments are requested to call at the Registrar's Office some time this week to fill out the schedule of classes for the spring term. They should indicate also room numbers where classes are to be held. Each one should leave a note concerning the number of class tickets desired for each section.

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The Registrar's Office is preparing a small schedule of classes beginning the mid-winter term. All Heads of Departments who scheduled classes or who would like to do so should call at the office this week and check the offerings.

Faculty Recognition

Mr. Douglas Lawson has an article in the January, 1944, issue of the Journal, which is a National Education Association magazine. The article is entitled "The Good Old Days."

Mr. Stewart C. Chandler of the Illinois Agricultural Experiment Station has an article in the Hoosier Horticulture magazine, January issue, entitled "Factors Affecting Codling Moth Control."

Mr. George Bracewell, Head of the Department of Rural Education, has been asked to attend the meeting of the Great Lakes Conference on rural education to be held in Chicago on February 14, 15, and 16. The states participating in the conference are Illinois, Iowa, Minnesota, Michigan, Wisconsin, and Indiana. Mr. Bracewell is to take part in a sectional meeting, and he will talk on "Pre-Service Teacher Education during the Present Emergency."

Committee on Deferments

At the Council of Administration meeting on December 16, it was decided that a committee to review the cases of faculty members who may be drafted into the Armed Forces should be established. Hitherto, it has been the policy of the administration of this college to ask for no deferments for any faculty members; however, with the reclassification of married men with children, the situation has become critical in some of the departments of the college. According to correspondence which we have received from other institutions of higher learning, instructors of certain college subjects have been deferred.

The members of this college deferment committee are: Mr. William Bailey, chairman, Miss Annemarie Krause, Mrs. Julia Neely, and Mr. Dilla Hall. It is suggested that faculty members who desire to be deferred contact this committee and present their cases.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 24, 1944

Volume IX Number 18

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will not meet this week.

The Curriculum Committee Subcommittee on Evaluation will meet at 4 o'clock on Tuesday, January 25, in the Cafeteria.

Painting and Sculpture Exhibit

Mr. Burnett Shryock asks that the following announcement be inserted in this bulletin:

All faculty members and their wives are reminded that the exhibit of paintings and sculpture by Miss Louis Pain and Mr. Burnett Shryock of the Art Department is now on display in the Little Gallery on the second floor of the Main Building. This exhibit will be there until the second week in February. Everyone is welcome at any time.

It has come to the attention of the Art Department that some of the faculty members did not receive notices for the Sunday opening and tea. This is an over-sight for which we apologize, and we are anxious that the faculty and their wives know that they are always cordially welcomed to these opening affairs.

One of Our Students Scores In Harper's Writing Contest

Mr. Bob Eaton, a student at S.I.N.U. last year, has received word from Harper's Magazine that he has been awarded a Certificate of Excellence for an essay submitted in the Harper's National College Essay Contest for last year. The essay is entitled "Drug Progress," and has to do with the vanishing of the traditional drug store of Mr. Eaton's grandfather's day before the thriving modern emporium as depicted by a Walgreen establishment.

The essay was written under the direction of Miss Winifred Burns.

Faculty Fund Dues Are Due

Mr. George Bracewell asks that the following announcement be made:

Contributions to the Faculty Fund for the year 1943-44 are now payable in the Business Office. We should appreciate prompt payment of these dues. Each faculty member is assessed one-half of one per cent of his salary for one month.

Travel Statements

It has been observed that more than one travel statement has been presented for vouchering in the same month by the same person. Since the Department of Finance regulations prohibit the vouchering of more than one travel statement for the same person in the same month, members of the faculty and other employees who have travel expenses to present for vouchering should present them to the Business Office in one statement, preferably near the close of the month in which the expenses were incurred.

Child Guidance Conference

The Winter Term Clinic in charge of the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance will be held this week on Tuesday, Wednesday and Thursday. This is the thirty-second Quarterly clinic conducted at this college since April 1936. Copies of the complete schedule will be found on the campus bulletin boards.

Lion's Club Sponsors Movie

Tonight at 7:30 in the Auditorium the Carbondale Lion's Club is sponsoring a two-hour show of official War Department films.

Mr. Neckers, who has made arrangements for this program, has extended a cordial invitation to members of the faculty and to students who would like to attend. There is no admission charge.

Notice From Curriculum Committee

At its regular January meeting the Curriculum Committee voted unanimous approval of a change in the requirements for a social studies major in the College of Education. The change was approved upon recommendation of the heads of the departments concerned. A social studies major must now include 24 hours in history and 12 hours in each of the departments, economics, geography, government, and sociology. If a student majors in social studies he must also have a minor in another field.

The heads of the social studies departments also recommend a modification in the general education requirements. As a result of this second recommendation the following motion was made and seconded:

"The general education requirement for all colleges of 15 hours in social studies and 5 hours in geography is to be replaced by a requirement of 20 hours in social studies, the 20 hours to be in 4 of the 5 departments, viz., economics, geography, government, history, and sociology. College of Education students must take American History and government. Elementary education majors must take geography also."

Because this motion involves a change in requirements the vote on it was postponed, according to Committee rule, until the next meeting of Committee, February 9, at 4 P.M. in Room 104 Main.

Fourth War Loan

The Fourth War Loan is making gradual progress in Carbondale, and at the end of the first four days of the campaign this township subscribed 30.9 per cent of its quota of $394,100. The faculty response has thus far been gratifying.

Members of the faculty who have not yet purchased war bonds are urged to buy them through the Business Office so that S.I.N.U. will receive credit for the sales made. Canvassers who are contacting faculty people may leave orders for war bonds at the Accounting Office. The Fourth War Loan will close on Tuesday, February 15.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 31, 1944

Volume IX Number 19

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Meetings

The regular monthly meeting of the faculty will be held on Monday, February 7, in the Little Theatre Auditorium at four o'clock. Presumably the Foreign Languages Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week.

The Professional Studies Division will meet this afternoon, Monday, January 31, at four o'clock in the cafeteria. Light refreshments will be served.

Since there will be a meeting of the Rehabilitation Committee at nine o'clock in the cafeteria on Tuesday during the Assembly Period, there will be no meeting of the Victory Committee.

Graduate Work for Southern Given Formal Approval

The Subcommittee on Graduate Work of the Teachers College Board, on January 21, approved without change the program of graduate work for the summer of 1944, as submitted by the S.I.N.U. Graduate Council. Subsequently, on January 26, the Teachers College Board gave its formal endorsement of our summer programs of graduate study.

Now that we have been given the "green-light" in the inauguration of our graduate study program, our next problem is to contact all those in Southern Illinois who might be interested in graduate work. The Graduate Council will give immediate attention to the problem, but the help of faculty members, students and other friends of the University is urgently needed to assure complete success in this important undertaking.

Faculty Recognition

Mr. Douglas E. Lawson, of the Education Department, has an article in the Elementary School Journal, January, 1944, which is published by the University of Chicago. Mr. Lawson's article is entitled "Objectives and Organization in Elementary School Art Programs". He discusses the historical development and the changes

in art-teaching. Two very interesting tables are cited in the article: one showing the number of cities providing integration of art with specified subjects at various grade levels, and the other showing the number of cities whose courses of study in art establish specific objectives.

Mrs. Dorothy Muzzey, a member of the Women's Physical Education Department, has recently been appointed as Chairman of the Illinois Soccer Committee. As Chairman of this Committee, Mrs. Muzzey will be in charge of publicity, debatable points in rules, and will, in general, help the students and teachers in soccer understand and conform to the rules.

Senior Placement Meeting

On Tuesday, February 8, all seniors are to be excused from the Assembly Exercises. They will meet with Mr. Cisne in the Little Theatre Auditorium to fill out placement enrollment cards. It will be appreciated if this announcement is made in all classes on Monday, February 7.

This is very important.

Notice from Registrar's Office

All department heads are requested to submit material for the annual catalog to the Registrar's Office by February 11. An O.P.A. regulation requires that the weight of the catalog be cut down ten per cent this year. However, if necessary, by using smaller print and thinner paper in the bulletin, we can still have more material in the bulletin than we had in last year's. In cases where the present descriptive titles are entirely inadequate, the necessary descriptions should be added.

Cooperative Concert Tonight

The second in the series of cooperative concerts will be held tonight, January 31, at eight o'clock in Shryock Auditorium. The guest star will be Miss Mia Slavenska, a dancer. Miss Slavenska was star ballerina of the Ballet Russe de Monte Carlo until very recently. It is a privilege to have this outstanding star for our second cooperative concert.

Special Event for 4th War Loan

Mr. Beyer asks that the following announcement be made:

The outstanding special event to be held in Jackson County in connection with the Fourth War Loan will take place on this campus on Thursday evening, February 3, at eight o'clock. It will be a basketball game between the cadets of the 69th College Training Detachment and the college team. Admission will be obtained by the purchase of war bonds and stamps which, of course, will be retained by the buyer. A minimum of $1 in war stamps will be the admission charge for adults, while student admission will be 50¢ in stamps.

Between halves of the game there will be an auction of a real German helmet. This will be awarded to the person who makes the highest bid in war bonds. Before the game there will be a parade in which the cadets and the college band will appear.

Members of the faculty are encouraged to give their greatest possible support to this game. Orders for February War Bonds may be left at the ticket office at the time of the game, and they will entitle the buyer to admission. Faculty bond orders given the night of February 3 will then be filed through the Business, and the college, as usual, will receive credit for these purchases.

To Faculty Women and Faculty Wives

Mrs. Julia Neely, who is handling certain aspects of the volunteer war activities program asks that the following notice be inserted in the Bulletin:

The Coed Victory Corps is having as one of its projects to teach its members knitting; so many women have come out to the lessons that they have exhausted the supply of needles available in the local stores and at Red Cross headquarters. We would like to borrow any number five or number six needles which are not in use. Please leave them in my mail box or on my desk in the English Office.

Any women who wants to teach beginners or supervise the work of others can be of great service. Please get details from me.

Notice for General Faculty Information

Since so many faculty members and friends have inquired about Mr. Pulliam's health, we are glad to report that his doctor states that he is now improving. Although his recovery will be slow, during the last week his improvement has met the doctor's expectations.

Agriculture Committee on Campus

The Agriculture Committee of the Southern Illinois Incorporated met on the college campus Friday afternoon at two o'clock, and concluded its session with a six o'clock dinner at the Cafeteria. This committee is composed of thirty members, representing farm advisors, county superintendents, Smith-Hughes teachers, business men and farmers. The College of Agriculture at the University of Illinois has four representatives on the committee. The work of this representative agricultural group is to plan a "Better Agriculture for Southern Illinois." Professor R. E. Muckelroy is chairman of this committee and also a member of the Southern Illinois Incorporated's Planning Commission.

Paper Salvage Campaign

Mr. Hal Hall asks that the following announcement be made:

It would be appreciated if students in your classes could be reminded that they may bring bundles of paper to school any time to be stored in one of the big boxes next to the side walk at the west side of the Allyn Play Ground. These boxes will be unlocked from 8:00 in the morning to 4:00 in the afternoon. Trucks will pick the paper up every Thursday morning at nine o'clock. All paper must be tied in bundles or in boxes. This drive is being conducted in cooperation with the State Salvage Drive.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 7, 1944

Volume IX Number 20

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Meetings

The regular monthly meeting of the faculty will be held this afternoon in the Little Theatre Auditorium at 4 o'clock. Presumably the Foreign Languages Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week.

The Victory Committee will not meet this week.

The Curriculum Committee will meet Wednesday, February 9, at 4 o'clock in Room 104 of the Main Building. The vote on the change in the social studies requirement will be taken at this time.

The Curriculum Committee's Subcommittee on Evaluation will meet Tuesday, February 8, at 4 o'clock in the Cafeteria.

The Subcommittee of the Professors will meet Wednesday, February 9, at 11 o'clock in the President's Office.

Special Assembly on Tuesday

On Tuesday, February 8, Lieutenant Richard Sheppard, Commander of the 69th College Training Detachment (Aircrew), will speak in Assembly.

Captain Eugene Dillow of the United States Marines has been asked to sit on the platform at Assembly this Tuesday. Captain Dillow is one of the men of whom Southern is exceedingly proud.

Blood Donor Service

Mrs. Julia Neely asks that the following announcement be made:

"Mrs. Gill of the local Red Cross, has asked that everyone willing to contribute blood plasma register at Red Cross Headquarters before Saturday of this week. Persons unable to go

down between one and five p.m., the hours when the Red Cross Headquarters are open, should notify Mrs. Neely who will register persons for this service."

Faculty Recognition

Miss Dorothy Davies, acting head of the Women's Physical Education Department, has been selected as National Chairman of the Speedball Committee of the National Section of Women's Athletics of the American Association of Health, Physical Education and Recreation. As chairman of this committee, Miss Davies is selected for a term of three years and is also selected as editor of the Official Guide and Rule books.

Dr. Marie A. Hinrichs, head of the Department of Physiology and Health Education, has been asked to present a paper, "Cold Prevention and Anemia Correction Programs at Southern Illinois Normal University," before the Research Section of the Mid-West Physical Education Association which is affliated with the American Association for Health, Physical Education and Recreation.

Dr. Hinrichs also has an abstract entitled "Nuclear Fractionation of Polymorphs Following Physical Fatigue of Athletes" in the American Society of Zoologists, 1943, which is reprinted from Vol. 87, No. 4 of The Anatomical Record.

Mr. Charles Paterson has a poem entitled "Reveries of an Old Scot" in Wings Over the Classroom published by Harbinger House. There were three first prizes and twenty honorable mentions, and Mr. Paterson received an honorable mention.

Notice Concerning State Publications

Mr. Miles asks that the following announcement be quoted in the Faculty Bulletin:

"All printing copy, photographs, drawings, cuts, et cetera, submitted in connection with any printing work to be executed, should be accompanied by a letter of transmittal, in triplicate.

"This letter should give an itemized list of all printing material, showing numbered pages of manuscript, number of cuts, photographs, drawings, et cetera submitted, and number of cuts to be made, so that we may keep a complete and detailed record in the Division of Printing. One copy of this letter will accompany the printing order, one copy is for the engraver, and the other copy will be retained in our files.

"All copy should be complete in every detail at the time the requisition is filed and should accompany the requisition, instead of being submitted from time to time after the approved requisition reaches the Division of Printing.

"Please instruct the personnel in your department, handling this work, to comply with this request, as in the future we cannot accept any of this material unless an itemized letter of transmittal, in triplicate, accompanies the copy.

"We would appreciate your fullest cooperation in this connection."

Information Concerning the 4th War Loan Drive

Mr. Beyer asks that the following announcement be made:

"The 4th War Loan is scheduled to close on Tuesday, February 15, and members of the faculty who are planning to buy War Bonds this month are urged to do so before that date. Bonds should be purchased through the Business Office so that Southern Illinois Normal University will receive full credit for the sale.

"On Saturday morning, the War Finance Committee reported that slightly more than 80 per cent of the total quota of $394,000 had been subscribed. Although this is a good showing, the hardest part of the Drive is that which is directly ahead. Any relaxing in the purchase of Bonds might mean failure for Carbondale in this drive.

"Students and faculty gave excellent patronage to the War Bond Rally basketball game on Thursday evening. It drew people from various parts of Southern Illinois, and resulted in an investment of more than $64,000 in War Bonds and Stamps."

The N.E.A. War and Peace Fund

Miss Entsminger reports that the response to the War and Peace Fund of the National Education Association has been good thus far. Several elementary schools, high schools, and rural schools in Jackson County are supporting it 100 per cent. The faculty pledges are beginning to come in. She wishes the department heads to cooperate in sending in the pledges.

Southern Illinois School Masters' Club

The Southern Illinois School Masters' Club will hold its regular spring meeting at the Mt. Vernon Township High School on Saturday, February 12, 1944, beginning at 10 o'clock a.m. The following schedule represents a brief outline of the program which has been arranged by the Executive Committee.

10:00-11:30	Sectional Meetings
11:30-12:00	Business Session
12:00- 1:30	Luncheon Meeting in School Cafeteria
1:30- 3:30	General Session in Library
3:30	Adjournment

The luncheon meeting will be held in the high school cafeteria. The price of the luncheon will be 75 cents, and reservations may be made by writing to Mr. Silas Echols, Principal of the Mt. Vernon Township High School. All school men of Southern Illinois are cordially invited to attend.

Senior Placement Meeting

On Tuesday, February 8, all seniors are to be excused from the Assembly Exercises. They will meet with Mr. Cisne in the Little Theatre Auditorium to fill out placement enrollment cards. It will be appreciated if this announcement is made in all classes on Monday, February 7.

This is very important.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 14, 1944

Volume IX Number 21

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Meetings

The Council of Administration will meet on Wednesday of this week at four o'clock at Mr. Pulliam's home.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

The Full Committee of Professors will meet on Thursday, February 17, at four o'clock in Room 104 of the Main Building.

Faculty Recognition

Miss Dorothy Davies, acting head of the Women's Physical Education Department, has been asked to present a paper, "The Effects of Tuition upon the Acquisition of Skill," before the Research Section of the Mid-West Physical Education Association.

The Fourth War Loan

Carbondale Township exceeded its quota of $394,100 in the Fourth War Loan last Thursday. In so doing, the community met what was probably the greatest financial assignment ever given it.

Much credit for the success of the campaign, according to the War Finance Committee, goes to those members of the faculty who volunteered their services as "Minutemen" in the drive. They made a careful and comprehensive canvass and secured a vast amount in investments. Faculty bond purchases through the Business Office also have been gratifying.

The college may also enjoy the satisfaction of knowing that the outstanding special event in the area was the one which occurred here on Thursday, February 3. It was the War Rally Basketball Game and Bond Auction which produced bond purchases of over $64,000.

Membership for the Illinois Education Association

Membership cards for those persons who wish to join the Illinois Education Association are now in the Business Office. All members of the faculty who wish to pay their dues may do so at this time. It is hoped that faculty participation in the Illinois Education Association will surpass the enrollment for last year.

Annual Red Cross Drive

The daily papers have called attention to the coming National Red Cross Drive. Members of the faculty are familiar with the needs of the organization, and, as was done last year, we are urged to contribute at least a day's salary. The official faculty drive will be from February 28 until March 10 under the direction of Miss Annemarie Krause.

Forum on Veterans Legislation Thursday Night

On Thursday, February 17, at 8:00 p.m., a public meeting will be held in the Shryock Auditorium under the auspices of the American Legion to discuss the proposed bill for the rehabilitation of War Veterans. This is a matter of very great public concern for the present and for the long future. It is one in which all citizens should be interested. The faculty, the students and the general public are urged by the Legion Committee to attend the meeting.

Sherwood Eddy Here Tuesday

On Tuesday, February 15, Dr. Sherwood Eddy will speak during the assembly hour on the subject, "Two Hot Spots: India and Russia". Dr. Eddy has worked for many years among the students of Russia, China, Korea, and Japan. This address is brought to the campus by the College Entertainment Committee, and all members of the faculty and all students are cordially invited to attend. Immediately after chapel a forum will be held in the Auditorium from ten o'clock until eleven.

There will be a luncheon at the college cafeteria at noon for Dr. Eddy, and all faculty members are cordially invited. Faculty members are also urged to inform the students of this luncheon, and extend invitations to those interested.

Supplement

As a supplement to this Bulletin, the Sub-Committee on Faculty Promotions has prepared a questionnaire which all faculty members are asked to fill in and return to the President's Office. This information will be used as a basis for the study of promotions.

As a basis for the study of promotions, all faculty members are asked to fill in this report and return it to the President's Office by Wednesday, February 16, 1944. Such information as received will be under consideration in the meeting of the Professors on Thursday, February 17, 1944.

Date_____

Name_____Rank_____

Academic Preparation (Schools attended and degrees held):

_____

_____

_____

Positions Held (Give dates):

Public School_____

_____

_____

College_____

_____

Special Honors_____

_____

Membership and Services in Learned Societies (including honor societies):_____

_____

_____

Extra Curricular work in the college_____

_____

_____

Extra Curricular work in the area which the college serves_____

_____

_____

Any other significant items_____

_____

(If additional space is required, use back of sheet)

Publications - Give title and Journal where published

Research and Creative Work

Textbooks

Popular articles (abstracts, book reviews, etc.)

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 21, 1944

Volume IX Number 22

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Meetings

The regular monthly meeting of the faculty will be held on Monday, March 6, in the Little Theatre Auditorium at 4 o'clock. Presumably the Geography and Geology Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Thursday at three o'clock in the President's Office.

The Victory Committee will not meet this week.

The Athletic Committee will hold its regular Winter Term meeting on Tuesday, February 22, at 4 o'clock in Room 208 of Main Building.

The Curriculum Committee will meet Wednesday, February 23, at four o'clock in Room 104 of Main Building.

Spring Vacation

In accordance with the decision made by the Council of Administration and approved by the Teachers College Board at the time our annual calendar was made, it was decided that we should again resume the policy of having a Spring vacation instead of an Easter vacation. This vacation will begin at the close of the day on Friday, March 10 and continue until Monday, March 20, at which time classes will again be in session.

Report From The Re-organization Committee

The faculty referendum on proposals submitted by the Reorganization Committee has resulted in the approval of each by large majorities. Some proposals were modified by the Committee to meet valid objections before being submitted for referendum. Only one of the thirteen proposals was defeated, and that on a tie vote. When this proposal for the creation of a University Curriculum Committee was re-submitted in amended form, it carried by more than four-fifths majority.

Detailed information about the vote on each proposal is available, to any one interested, in the President's Office.

Faculty Recognition

The first issue of the printed Journal of the Southern Illinois Historical Society appeared last week, and was mailed to members of that organization. The publication is edited by a Board composed of four persons associated with the Department of History: Mr. Allen, Mr. Beyer, Mr. Lentz, Mr. Wright. The principal article in the Journal deals with "Logan in the Legislature" by Mr. Lentz. Mr. Allen describes the work of the Historical Division of the College Museum. A third article is devoted to the last meeting of the Society at Murphysboro. The Southern Illinois Historical Society invites anyone interested in fostering the study of regional history to become a member. Applications should be made to the secretary, Mr. Lentz.

Mr. Jesse W. Harris, a member of the English Department, in collaboration with Mr. Charles W. Roberts and Mr. Walter G. Johnson, both of the University of Illinois, has recently had published a book entitled, A Handbook of English. The handbook is a concise outline of grammar, usage, and composition presented in a simple direct manner. The book is published by the Oxford University Press.

Mrs. Dorothy Muzzey, of the Women's Physical Education Department has just been selected to serve as a member of the Illinois Women's Basketball Committee. This committee is composed of eight women.

Two Notices From the President's Office

It has come to the attention of the President's Office that some faculty members and employees of the college have gone directly to the night watchman to ask to be admitted to the Auditorium during the evening. At the present time there are a great many organizations using the auditorium for rehearsals, and also the Army Training Detachment on the campus uses the Auditorium for movies at least once a week. It would be appreciated if all requests for use of the Auditorium would come through the President's Office. Neither Mr. Coffey nor Mr. Cockran have authority to unlock the doors unless they have been instructed to do so.

A great many requests come to the President's Office each day asking for faculty members' addresses and telephone numbers. The directory cards, which are kept on file in the President's Office, are not up-to-date. Faculty members who have recently changed addresses will please come into the office at their earliest convenience and fill out a new directory card.

Special Assembly, February 29.

On Tuesday, February 29, Mr. Rollo Walter Brown will speak in the Assembly. Mr. Brown is a professional lecturer and writer, having had many articles published in such magazines as Harper's and the Atlantic Monthly. He will speak here upon the subject, "A World We Can Create". Although this program is for student entertainment, all faculty members and townspeople are welcome.

An Announcement from the Obelisk Staff

Miss Betty Stilley, Editor of the Obelisk, asks that all faculty members who did not have pictures made last year go to Grindle's Studio to have pictures made for this year's book. Next week is the only week scheduled for these faculty pictures to be taken.

Classification of Faculty By Colleges

As a supplement to this bulletin, we are attaching a statement which we are asking each faculty member to fill in and return to the President's Office. This information is being collected by the Reorganization Committee, and shall be needed before next week's Faculty Meeting.

According to the new organization plan which is in process of adoption, it will be necessary occasionally in highly important matters for the faculty to vote by colleges. In order to know who votes in each college, we shall need a permanent classification for each faculty member. In most instances it will be fairly obvious where a person belongs, but for departments that are on the border line some agreement will be necessary. The President will be glad to consult with persons who would like to discuss their own classification.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 28, 1944

Volume IX Number 23

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Meetings

The Council of Administration will meet on Thursday at three o'clock in the President's Office.

The Victory Committee will not meet this week.

The Long Term Planning Committee will meet on Tuesday at four o'clock in the President's Office.

Faculty Time Sheets

It will be greatly appreciated if the heads of the departments would turn in the faculty time sheets to the President's Office by Friday, March 3. It is necessary to get these time sheets in early so that the faculty payroll may be prepared by the 10th of the month at which time the spring vacation will begin.

Outgoing and Faculty Mail

It has come to the attention of the Business Office staff that a great deal of mail which is addressed to faculty members and which should be placed in the faculty members' boxes has been going down to the Post Office, and we have had to pay postage on this mail. It would be appreciated if all faculty members would inform their student help that there are two slots in the Business Office--one for outgoing mail and the other for faculty mail.

Library Book Requisition

Requisition cards for books to be ordered on the April requisition should be given to Miss Shubert as soon as possible. All order cards for books to be included in this requisition must be turned in by Friday, March 10, 1944. This is the first requisition chargeable to next year's book budget.

Final Examination Schedule, Winter Term, 1943-44

Wednesday, March 8, 1944

1st hour classes	7:30-10:30
2nd hour classes	10:30- 1:30
5th hour classes	1:30- 4:30

Thursday, March 9, 1944

3rd hour classes	7:30-10:30
4th hour classes	10:30- 1:30
6th hour classes	1:30- 4:30

Friday, March 10, 1944

7th hour classes	7:30-10:30
8th hour classes	10:30- 1:30

In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour.

Final grades for the winter term are due in the Registrar's Office by Tuesday noon, March 14. Grades should also be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

More Faculty Recognition

A prominent art colector in Chicago, Mr. Earle Ludgin, has just purchased Mr. Shryock's "Four Nuns on Macadam." Mr. Ludgin has purchased several well-known American contemporaries for his collection, and Mr. Shryock feels honored to be included.

Mr. Shryock's paintings shown here recently in the Little Gallery were just shipped to Jackson, Mississippi, where, with twenty-five new watercolors and gouaches, they will be exhibited in a one-man show during the month of March. The Municipal Art Gallery in Jackson invited him to exhibit shortly after he won the Anonymous Purchase Prize in the Missouri Annual at the St. Louis City Art Museum. Mr. Shryock has also been invited to have a one-man show of his paintings in April at the Eleanor Smith Galleries in St. Louis.

Mr. Aaron Bohrod, former Artist-in-Residence who is now serving in the Armed Forces, has two paintings in the February 1944, issue of the Ladies' Home Journal. Mr. Bohrod's paintings are large, colored prints of our men in the South Pacific. These pictures are similar to the ones which were published in Life magazine about Christmas time.

Freshmen to Take Geography Laboratory Examinations

All freshmen who are taking Geography 100 should be excused from their second-hour classes on Thursday, March 2. In the past, it has been the policy to excuse the freshmen from the assembly exercises during the eleventh week of the term. However, since we have an entertainment program this Tuesday, the freshmen will be excused on Thursday.

Third Cooperative Concert

The third Cooperative Concert will be presented on March 1 when Miss Patricia Travers, young violinist, will appear in the Shryock Auditorium. Miss Travers has appeared as soloist with most of the large symphony orchestras in the United States.

Information Concerning Army Contingent

It has come to our attention that faculty members and the people of Carbondale have been reporting that the Aviation Contingent Corps located here on the campus is to leave soon. We have no official notice of any intentions of moving this contingent. It would be appreciated if the faculty would do all in their power to stop the spreading of such rumors as it is embarrassing to the administration and to the officers of the College Detachment.

We Face An Army Inspection of Instruction

Mr. R. A. Scott, director of the Military Program, informs us that we are to have the first inspection of instruction from Army Headquarters on the campus next week. We don't know, of course, what the exact nature of the investigation will be; but the impression is that there are some Army classes in which the tone of the teaching should be decidedly improved, both as to

student discipline and to the quality and interest of the instruction that is given.

The number of college training programs is being sharply reduced by the Army. Our school has already survived the first sweeping reduction. Retention on the program of any unit probably depends upon how good a job the Army thinks the college is doing. It would be a calamity to this school if, because of the poor work of a few of the teachers, we should be put on the list for early elimination. Mr. Scott has been asked to furnish the President's Office a list of the names of the staff members about whom complaints have been received.

Advisors for Graduate Study

The Graduate Council, of which Mr. Willis G. Swartz is chairman, has reached a point where they feel that advisors for graduate work in the various fields should be at least temporarily appointed. They have made the following specific recommendations for advisors in each of the fields in which graduate work is planned.

Unless important objections are sustained on any given case, the following recommended appointments are herewith authorized:

Educational Administration--Bruce W. Merwin
Elementary Education--Ted R. Ragsdale
English--William B. Schneider
Foreign Language--Vera Peacock
Mathematics--John R. Mayor
Biological Science--Willard M. Gersbacher
Physical Science--J. M. Neckers
Social Science--Willis G. Swartz

Results of the War and Peace Drive

Miss Mary Entsminger, chairman of the Jackson County War and Peace Fund sponsored by the National Education Association, announces that the outlying districts--the public schools, and the rural schools--and many departments of the College have supported the War and Peace Drive nearly 100 per cent. The College is proud of the fine contribution that the faculty members have made in response to this drive.

Annual Red Cross Drive

Faculty solicitation for the annual Red Cross drive begins today. Let us respond with at least the national goal--"ONE DAY'S SALARY."

Supplement

As a supplement to the Bulletin, we are attaching a form concerning summer teaching. It is hoped that all members of the faculty will fill these in and return them to the President's Office by Friday, March 3.

The Humanities Division will meet on Tuesday afternoon at four o'clock in the Little Theatre.

Concerning Summer Teaching

The College hopes to be able to arrange for eight weeks' work this summer for all faculty members who wish it. To arrange for this, it is necessary for all faculty members to answer promptly the questions below. Failure to answer by 4 p.m. Friday, March 3, will be taken to mean that you do not wish any work at all. Please return this sheet promptly to the President's Office.

Check one or more of these:

___ 1. I do not desire any teaching this summer.

___ 2. I am scheduled to teach the first summer term.

___ 3. I am scheduled to teach the second summer term.

___ 4. I am willing to teach one term at one-third pay for one-third normal teaching load (in addition to the one term regularly scheduled).

___ 5. I am willing to teach both terms at two-thirds pay for two-thirds normal teaching load.

In what subjects are you qualified (24 semester hours in the field) and willing to teach outside of your own department?

If you have any other suggestions for meeting this situation, indicate what they are in the space below. (No one not on a twelve-week regular contract is to receive more than eight weeks' pay for summer work.)

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 6, 1944

Volume IX Number 24

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Meetings

The regular monthly meeting of the faculty will be held on Monday, March 6, at four o'clock in the Little Theatre Auditorium. Presumably the Geography and Geology Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Thursday at three o'clock in the President's Office.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206.

Special Red Cross Program

Tuesday morning, March 7, at the usual college assembly, there will be a special Red Cross program. Mr. Charles D. Tenney will be the speaker, and a chorus of Aviation Cadets from our local detachment will sing. The program will be well worth hearing, and we should like to have as many faculty members in attendance as possible.

The Southern Division of the Illinois Education Association on Campus

The annual meeting of the Southern Division of the Illinois Education Association will be held on our campus on Friday, March 24. We will continue the policy that we have followed for the past few years and school will be dismissed on this day; however, classes for the Army Aviation Cadets will be conducted as usual.

Spring Vacation

In accordance with the decision made by the Council of Administration and approved by the Teachers College Board at the time our annual calendar was made, it was decided that we should

again resume the policy of having a Spring Vacation instead of an Easter Vacation. This vacation will begin at the close of the day on Friday, March 10, and continue until Monday, March 20, at which time classes will again be in session.

Final Examination Schedule, Winter Term, 1943-44

Wednesday, March 8, 1944

1st hour classes.....7:30-10:30
2nd hour classes.....10:30- 1:30
5th hour classes.....1:30- 4:30

Thursday, March 9, 1944

3rd hour classes.....7:30-10:30
4th hour classes.....10:30- 1:30
6th hour classes.....1:30- 4:30

Friday, March 9, 1944

7th hour classes.....7:30-10:30
8th hour classes.....10:30- 1:30

In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour.

Final grades for the winter term are due in the Registrar's Office by Tuesday noon, March 14. Grades should also be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday aforenoon.

Fourth Cooperative Concert

The last number of the Cooperative Concert Series will be Mr. Robert Weede, a baritone. Mr. Weede will be on the campus on Monday evening, March 20, at eight o'clock in the Shryock Auditorium.

Scholastic Improvement

Some very interesting figures came from the Registrar's Office in an informal report. The average of the grades of all freshmen, who were admitted this year, shows a considerable improvement over that of last year. This year the average is 3.223 while last year it was only 3.004. This confirms Mrs. Parry's report on the testing program which indicated that we now have a select group of students in school.

Sabbatical Leaves

It would be appreciated if all faculty members who desire a sabbatical leave for the year 1944 would file their requests in the President's Office as early as possible. The next meeting of the Teachers College Board will be held in the middle of April, and it is necessary that these requests for sabbatical leaves be approved at this time. All requests should be in the President's Office by April 1.

Faculty Recognition

The Bloomington Pantagraph, in a widely quoted feature story, has hailed Mr. Glenn Martin as the "Coach of the Year". The team this year finished second to the team at Normal, which is composed of members of the Navy Contingent, while Mr. Martin's team is composed of 4-F's and 17 year old boys just out of high school. This is fine recognition for Mr. Martin, this, his first year as Southern's Basketball Coach.

Mr. Stewart C. Chandler, Field Entomologist on our campus, has had a booklet published on "Pest Control in Commercial Fruit Plantings" in collaboration with Mr. Dwight Powell, Assistant Chief in Plant Pathology and Mr. Victor W. Kelley, Associate Professor of Horticulture Extension both of the University of Illinois.

Mr. Douglas Lawson, a member of the Education Department, has been asked to teach during the summer session of Emory University at Atlanta, Georgia. This will be an excellent opportunity for Mr. Lawson.

Pvt. Vincent DiGiovanna was invited to act as Secretary of the Research Division at the national meeting of the National Association of Health, Physical Education, and Recreation.

In the Amateur Athletic Union Gymnastics, the 1944 Official Rules, the Southern Illinois Normal University gymnastics team of last year was given national recognition. In an article written

by Mr. Max Younger, Gymnastics Coach of Temple University, he states that "Southern Illinois Normal University, described last year as 'the most improved team of the year' came into its own and emerged on top in the Mid-west." There is a picture of the full gymnastics team and also an individual picture of Mr. Hubert Dunn.

Interlibrary Loan

Wheeler Library is now ready to encourage use of the inter-library loan system. A member of the faculty may request books that are not in our library and these will be borrowed from other libraries wherever they are available. If the faculty member will give the staff some idea where the volume may be obtained, it will speed the delivery of the book. Faculty will have to be responsible for all books used by graduate students. These books will usually be on a two weeks recall basis.

The Library staff will explain the procedure.

Announcement from the Library

Wheeler Library will be open for faculty use from 11 to 12 each morning, Monday through Friday of the week of Spring Vacation. It will be open Saturday morning, March 11 and Saturday morning, March 18 from 8:30 to 12:00 to accommodate both faculty and University of Illinois extension students.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 20, 1944

Volume IX Number 25

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Meetings

The Council of Administration will meet on Thursday, March 23, at three o'clock in the President's Office.

There will be a meeting of the Post-War Education Committee Turesday morning, March 21, at nine o'clock in the Cafeteria.

The Southern Division of the Illinois Education Association on Campus

The annual meeting of the Southern Division of the Illinois Education Association will be held on our campus on Friday, March 24. We will continue the policy that we have followed for the past few years and school will be dismissed on this day; however, classes for the Army Aviation Cadets will have to be conducted as usual.

Notice Concerning Army Inspection of Instruction

Captain Murphy, Instructional Inspector of the Army, who was on the campus March 6 gave a very favorable report on the Army program here on the campus. He was greatly impressed by the manner in which our classes have been conducted. Captain Murphy stated that of all the colleges he had visited there were only two who were doing a first-rate job, and Southern was one of these. The Administration would like to express its appreciation again to Dr. R. A. Scott, director of the Military Program, and to all of the faculty who are teaching the Army Cadets or otherwise contributing to this result.

Regulation Concerning Army Inductees

In the Council of Administration meeting of March 2 it was decided that all men who receive their call for pre-induction examination will have to attend college up to one week before they

are actually inducted in order to receive half credit if leaving within the first six weeks and full credit if leaving within the last six. In some instances men have been leaving the college two or three weeks prior to induction, and for this reason the Council thought it necessary to pass this regulation.

Fourth Cooperative Concert

The last number of the Cooperative Concert Series will be Mr. Robert Weede, a baritone. Mr. Weede will be on the campus on Monday evening, March 20, at eight o'clock in the Shryock Auditorium.

Coed Victory Corps Exhibit

Following the concert of Mr. Robert Weede, the Coed Victory Corps of the College has extended an invitation to all faculty members to attend a tea to be held in the Little Gallery. The current exhibit on display in the Little Gallery is a collection of war posters. This, too, is sponsored by the Coed Victory Corps.

Student Recognition

Mr. Willard A. Kerr, a former student of this college, has had an article published in The Journal of Psychology, 1944, volume 17. The title of the article is "Psychological Research in Industrial Music and Plant Broadcasting". A resume of this article was presented by Mr. Kerr as the Chairmanship Address before the Psychology Section of the 59th Annual Meeting of the Indiana Academy of Science, Butler University, at Indianapolis last October. Mr. Kerr attended Southern from 1936 to 1939, after which he was granted a fellowship and recently received his Doctor's degree at Purdue University.

The Results of the Campaign for Red Cross

The following is a report which Miss Winifred Burns submitted to the President's Office at the close of the campaign for the Red Cross:

Faculty	$1,079.50
Student Body and Cadets	621.24
University High Students	21.33
TOTAL	$1,722.07

We should all express our appreciation to Miss Burns and her committee for the untiring work which was done to make this campaign such a success.

If the whole country does as well on the Red Cross drive as this college has done, the money raising trouble of the Red Cross will be over. This is a really remarkable showing of which we have a right to be proud.

Sophomore Tests

On Thursday, March 23, sophomores should be excused from their classes all day. Mrs. Parry will conduct the sophomore tests in the Auditorium. It will be appreciated if all faculty members would make an announcement to this effect in their sophomore classes. Attendance is required.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 27, 1944

Volume IX Number 26

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Meetings

The Council of Administration will meet on Tuesday, March 28, at three o'clock in the President's house.

The Division of Practical Arts and Crafts will meet on Thursday, March 30, at four o'clock in Room 112 of the Main Building.

It is Dr. Davies Now!

Miss Dorothy Davies, acting head of the Women's Physical Education Department, has completed all of her work for the degree of Doctor of Physical Education at the University of Cincinnati. The work for the degree has been fully approved and completed, and the University of Cincinnati will confer the Doctor of Physical Education Degree upon Miss Davies at the June convocation.

We extend heartiest congratulations to Dr. Davies and expect to announce her doctorate to the student body at assembly at the first opportunity.

Shryock Exhibition in St. Louis

Mr. Shryock's one-man exhibition of water colors opens Monday, April 3, in the Eleanor Smith Galleries, 393 North Euclid, St. Louis, Missouri. Mr. Shryock wants the faculty to know that although no cards are being sent in town that they are welcome in the gallery should they be in St. Louis during the two weeks of the showing.

Faculty Recognition

This last week at the Dekalb meeting, Miss Mary Entsminger was elected Vice-President of the Illinois Association of the Supervisors and Directors of Instruction. This is important recognition for Southern Illinois Normal University and Miss Entsminger as the members of this Association are educators who are responsible for the supervision of instruction in the larger public school systems in Illinois.

Word has been received from the Council of the State Academy of Science of the appointment of Mrs. Audry Hill Lindsey to membership on the Nominating Committee of the Illinois State Academy of Science. Other members of the Committee are Dr. Harold R. Wanless of the University of Illinois and Dr. A. E. Emerson of the University of Chicago.

Mr. Douglas E. Lawson has an article entitled "Historical Growth and Current Trends in Music as Part of the Public-School Curriculum" in The Elementary School Journal, March, 1944.

Easter Devotional Service

All-campus morning devotional services will be held during Easter week at the Student Christian Foundation at 7:30 a.m., April 3, 4, 5, 6, and 7. Members of the faculty, the student body, the local ministers, and campus choral groups will participate.

Complete Report on Red Cross Campus Drive

Miss Winifred Burns asks that the following announcement be made;

"A detailed statement of the Red Cross Drive on this campus is given below. The committee feels that the faculty may be interested in seeing the results of the drive and the various contributions that were made. Of course, we could not have gone over our campus quota by such a good margin if it had not been for the generosity and cooperation of all concerned. We are, therefore, very grateful for the excellent good will and generosity which we encountered."

Campus Committee
Annemarie Krause
Lillian Goddard
Winifred Burns

To this the President of the College adds a rousing cheer from a semi-sick bed for the best piece of work of its kind done on the campus in nine years.

Contributors' List

Faculty		$1095.50
Cadets (69th Detachment)		122.90
Organized Houses:		
Baptist House	$20.00	
Tri Sigma Sorority	50.00	
Pi Kappa Sorority	50.00	
Delta Sigma Sorority	60.00	

Anthony Hall	36.00	
Alpha Kappa Alpha	10.00	
Tamarak House	15.00	
Turner Twelve	12.00	
Kai-Shek Hall	25.00	
Y.W.C.A. Co-op	10.00	
Johnson's Co-op	15.00	
Sigma Gamma Rho	10.00	
313 North Harwood (Boys)	10.00	
	$323.00	323.00
Student Body at Large		175.34
University High School		21.33
	TOTAL	$1,738.07

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 3, 1944

Volume IX Number 27

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Memorial Assembly

On Tuesday, April 4, there will be a memorial exercise in the assembly in honor of Mr. Roscoe Pulliam, President of Southern Illinois Normal University. All faculty are cordially invited to attend. It would be appreciated if you would also extend this invitation to any townspeople who are interested.

Correction

In the Bulletin of March 27 there was an error concerning Miss Dorothy Davies' Doctor's degree. Miss Davies' degree is the Doctor of Education and not the Doctor of Physical Education. We should like to extend our apologies to Miss Davies for this error.

Faculty Recognition

In the Illinois English Bulletin, Volume 31, No. 5, February, 1944, the official publication of the Illinois Association of Teachers of English, Mr. J. W. Harris, member of the English Department, has an article entitled "Introducing the Student to Shakespeare." In this article Mr. Harris lists the six points of emphasis in the study of Shakespeare. It is a well written article.

In the same issue Miss Winifred Burns has an article entitled, "Books and the Good Life." This is a very interesting article. A copy of this bulletin has been sent to the Library so that anyone interested in these articles may read them.

Miss Burns also has an article "Democracy and the Teacher", in the March number of The Educational Forum.

Mrs. Douglas F. Parry has been asked by Professor William S. Gray of the University of Chicago to participate on July 14 in the Reading Conference sponsored by the University of Chicago. Mrs. Parry has been asked to talk on "The Place of a Language Arts Clinic in the School Program." Since these conferences are

attended each year by about a thousand teachers and administrators, this sort of recognition for Mrs. Parry reflects well upon her and Southern Illinois Normal University.

Cadet Program Discontinued

On Saturday morning we received an official telegram stating that our Army Air Corps Contingent would be discontinued on June 30. All such programs throughout the country are being discontinued on this date.

Announcement Concerning Good Friday

It was decided in Council of Administration meeting last year that school should not be dismissed on Good Friday; however, a student may attend church services if he obtains permission from the Dean of Women or the Dean of Men.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 10, 1944

Volume IX Number 27

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Meetings

The regular monthly meeting of the faculty will be held on Monday, April 10, in the Little Theatre Auditorium at four o'clock. Presumably the Government Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Thursday, April 13, at three o'clock in the President's Office.

Faculty Recognition

The Journal of Higher Education, March, 1944, published by the Ohio State University, has an article entitled "Why We Need More State Universities" written by the late Roscoe Pulliam. The sub-title of this article is "The Case for the Decentralization of Publicly Supported Higher Education." This article was written with Mr. Pulliam's usual scholarly and organized manner. The magazine has been sent to the Library to be read by those of you who are interested.

Faculty Promotions

It is a rare privilege to list below the names of faculty who were promoted at the last meeting of the Board. This increase in rank provides additional prestige, honor, and responsibilities. I am certain that the following people will merit the confidence shown by the Normal School Board and the College Administration.

To be appointed to rank of Professor

Mr. Ted Ragsdale
Mr. R. A. Scott
Mr. Charles Tenney

To be appointed to the rank of Associate Professor

Miss Dorothy Davies
Miss Mary Entsminger
Mr. Hal Hall
Mr. J. W. Harris
Mr. Walter B. Welch
Mr. W. C. McDaniel
Mr. Burnett Shryock

Child Guidance Clinic

The Spring Term Clinic in charge of the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance will be held this week, Tuesday, Wednesday, and Thursday. This is the thirty-third quarterly clinic conducted at this college since April 1936. Copies of the complete schedule will be found on the campus bulletin boards.

Little Theatre Presentation

On Friday, March 14, the Little Theatre will present their annual Spring production "Cry Havoc" at eight o'clock in the Shryock Auditorium. The proceeds will be shared with the American Red Cross. Mrs. Julia Neely is the director.

Illinois Education Association Meeting

There will be a meeting of the Illinois Education Association on Wednesday, April 12, in the Little Theatre Auditorium. The conference will begin at 4:00 p.m. and the program will be as follows:

Part I
Presiding--Bruce W. Merwin
School Finance--Mr. Lester R. Grimm--30 minutes
Discussion--20 minutes
Gateway Amendment--12 minutes
School Reorganization--12 minutes, George Bracewell
Extension of Education Beyond the Twelfth Grade--12 minutes
Nursery School and Kindergarten--12 minutes
Discussion--17 minutes
RECESS
Part II
Presiding--Miss Hester Burbridge, Chairman of the Illinois Education Association, Public Relations Committee.
Teacher Welfare Problems: Tenure Situation--Mr. Irving F. Pearson, 14 minutes
Contracts-Minimum Wage--Mr. B. I. Griffith--14 minutes
Welfare Services of the I.E.A.--Mr. Claude E. Vick--14 minutes
Discussion--15 minutes
Federal Legislation--Mr. Glenn Archer, N. E. A.--30 minutes
Discussion--15 minutes
Movie--"Pop Rings the Bell"--20 minutes

All faculty members who are interested in attending are cordially invited to do so.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 17, 1944

Volume IX Number 28

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Meetings

The Council of Administration will meet Thursday, April 20, at three o'clock in the President's Office.

The Committee on Post-War Education will meet in the college Cafeteria at nine o'clock Tuesday morning, April 18.

Leave for Army

Mr. Edward C. McDonagh and Mr. Jean Fligor will leave the campus this week to be inducted into the Armed Forces. We wish both of them a very early and safe return. It is planned at the present time that we will not replace either one of these men.

Special Assembly

On Tuesday, April 18, Rabbi Milton Greenwald of Evansville, Indiana, will talk during the regular College Assembly. Rabbi Greenwald is brought to the campus by the College Entertainment Committee. He will speak on the subject, "The Contribution of the Jewish Religion to Western Civilization."

Faculty Recognition

An article entitled "Kindergarten Plays Major Role in Laboratory School" in the current March issue of Education Today, tells of the important work that Dr. Mott is doing in connection with the Kindergarten on our campus. In the Illinois Education Association meeting Mr. Bracewell talked on reorganization and the public schools, and Dr. Mott talked on the place of the kindergarten in the problem for improving Illinois schools.

Southern Illinois Historical Society Meeting

The Southern Illinois Historical Society is holding its annual Spring dinner meeting at the Harrisburg Township High School on Wednesday, April 19, at 6:30 p.m. Anyone interested in fostering the study of regional history is invited to attend.

Two papers will be presented at the forthcoming meeting. Clarence Bonnell, assistant principal of the Harrisburg Township High School, will discuss "The Court Houses of Saline County". Will Griffith of Carbondale, editor and publisher of The Egyptian Key, has taken as his topic, "Historic Sites of Egypt". Special music will be provided by talent from Harrisburg.

Dinner reservations are 75 cents per plate. Persons who have not yet reserved places are urged to contact the dinner chairman, Miss Alta Davis of Harrisburg, as soon as possible.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 24, 1944

Volume IX Number 28

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Meetings

The Professional Division will meet at four o'clock this afternoon in the library.

The Council of Administration will meet Thursday, April 27, at three o'clock in the President's Office.

Waste Salvage Drive

Mr. Hal Hall asks that the following announcement be made: "The University High School is starting a waste paper salvage drive. It is hoped that all students and faculty members will cooperate by collecting all their waste paper in packages and depositing them in the gray boxes on the west side of the Allyn Training School. All contributions will be appreciated."

WAC Recruiting Film

On Wednesday evening, April 26, a film concerning work in the Women's Auxiliary Corps will be shown at eight o'clock in the Shryock Auditorium. All members of the faculty who are interested are cordially invited to attend.

Faculty News

Mr. Richard L. Beyer and Mr. E. G. Lentz attended a meeting of the Mississippi Valley Historical Association at St. Louis on April 20-21.

Mr. J. Henry Schroeder, Mr. S. S. Shake, and Mr. Lloyd J. Phipps attended a meeting of the Illinois Vocational Association at Springfield on April 14.

Miss Gladys Babcock and Miss Mary L. Barnes attended the meeting of the Illinois Vocational Homemaking Association in Springfield on April 13-14.

Mr. Hal Hall attended the anniversary meeting of the Grade Teachers Association of St. Louis on April 12.

Miss Gladys Babcock attended the state meeting of the Business and Professional Women as a delegate on April 21.

Mr. Burnett H. Shryock was in St. Louis on April 3 to attend the opening of his one-man show of paintings.

Mrs. Wanda N. Gum gave a talk for the Illinois Welfare Conference at Carlyle on April 20.

Faculty Directory

A great many requests come to the President's Office each day asking for faculty members' addresses and telephone numbers. The directory cards, which are kept on file in the President's Office, are not up-to-date. Faculty members who have recently changed addresses will please come into the office at their earliest convenience and fill out a new directory card.

Information from Department of Public Instruction

The following letter from State Superintendent Vernon L. Nickell is presented. As we have written for additional information, we are not sure what it may mean to our set-up for next year. The members of the faculty should be interested in Mr. Nickell's suggestion, and, at the same time, keep in mind the public's attitude about hoarding manpower.

C O P Y

STATE OF ILLINOIS
Office of the Superintendent of Public Instruction
SPRINGFIELD

April 14, 1944

To: Presidents of all Illinois Colleges and Universities

From: Superintendent of Public Instruction

Subject: Releasing any unneeded faculty member for emergency use in the public schools of the State.

The problem of securing teachers for the opening of the schools in September is a serious one. It is possible that some of our public schools will be unable to function in all departments because of the lack of trained teachers. The schools will need all of the help possible in securing a complete faculty.

If on the faculties of our colleges and universities of the State, there are those members, who because of decreased enrollments will not be needed, and if suitable arrangements can be worked out between the colleges and these faculty members so that they might be given a leave of absence to teach in the public schools, arrangements may be made through the Illinois State Examining Board to certify such released individuals where they fail to qualify in the subject of Education.

If the presidents of our colleges and universities will notify this office of such available teachers they will be rendering a service to the public schools of our State during this emergency.

Sincerely yours,

(Signed)
Vernon L. Nickell
Superintendent of Public Instruction

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 1, 1944

Volume IX Number 29

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Meetings

The regular monthly meeting of the faculty will be held on Monday, May 1, in the Little Theatre Auditorium at four o'clock. The History Department will be host at the faculty tea immediately preceding the meeting.

The Committee on Post-War Education will meet Tuesday at nine o'clock in the Cafeteria.

The Council of Administration will meet on Thursday, May 4, at three o'clock in the President's Office.

Armed Forces on Campus

It has been brought to my attention that a number of the faculty are complaining about the State Reserves that are on the campus. They are also complaining because the girls working in the Cafeteria have been forced to miss classes. At this time, it should not be necessary to remind the faculty that there is a flood, and an emergency, and that we are a state institution and have had orders to feed state soldiers. So far the brunt of the work has fallen upon a few men and the students working in the Cafeteria. Very few faculty members have participated in this extra work or even volunteered their services. I shall personally be very much pleased if the students who have done such an unselfish job of working long hours to serve meals to these soldiers are not penalized, but are given every opportunity to make up any work that has been lost.

Student and Faculty Recognition

A radio skit on "Food Waste," given recently over WJPF by four home economics students is reprinted in the April issue of Illinois Vocational Progress. This skit was written by Betty Qualls, Marguerite Wilson, Carolyn Smith, and Kathryn Winkler in Home Economics 308 under the direction of Mrs. Dorothy Kellar Carty.

Mr. Hoyt Lemons, a former student of this college, has sent to the President's Office a reprint of his article entitled, "Geography Aids War Training." This article was published in collaboration with Lewis Connell. Both he and Mr. Lemons are members of the faculty of State College of Washington. The article was reprinted from the March, 1944 issue of the Education magazine. This reprint has been sent to the library in order that those interested may read it there.

Dean E. G. Lentz was made a 32nd degree Mason in the Scottish Rite ceremonies at East St. Louis this past week.

Faculty News

Miss Annemarie Krause attended the Religion and Life Conference at Champaign on April 25.

Miss Vera Peacock attended the Delta Kappa Gamma State Convention on April 28.

Mr. W. C. McDaniel attended a meeting of the American Mathematical Society in Chicago on April 28.

Mr. Walter B. Welch attended the Student Christian Conference as a delegate from the Student Christian Foundation. This conference was held on April 25 in Urbana, Illinois.

Miss Marjorie Shank attended a Registrars' meeting in Chicago on April 25 to 28. Miss Wanda Kiel attended this meeting also.

Mr. Merwin and Mr. Miles were in Chicago on Friday and Saturday of last week to discuss the building plans of the college.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 8, 1944

Volume IX Number 30

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Meetings

The Council of Administration will not meet this week.

The Curriculum Committee will meet Wednesday, May 10, at 4 p.m. in Room 104 of the Main Building.

Announcement from Graduate Board

The Graduate Board would like to remind the faculty that this summer we are initiating the program of graduate work. It would be appreciated if the faculty would use all its public contacts as means to give the program increased publicity; to discover, encourage, and report prospects; and to get information out into the field.

Additional Assembly Thursday

On Thursday morning, May 11, there will be an additional Assembly program. This week on Tuesday and Thursday the college is cooperating with Reverend McCaw and his plans for Religious Emphasis Week by having two Assembly programs. On each day there will be an out-of-town speaker, on Tuesday Dr. Newton C. Fetter, and on Thursday Dr. H. D. Bollinger.

All-Campus Tea Planned for May 10

There will be an all-campus tea on Wednesday from 2:00 to 5:30 at the Student Christian Foundation. The special guests, who are national leaders, will be on our campus: Dr. H. D. Bollinger, Dr. Ralph D. Hyslop; Dr. Newton C. Fetter, and Dr. John Maxwell Adams.

All faculty are invited to drop over for a few minutes, or all afternoon. You are cordially invited to come.

Military Leave

Mr. Van Buboltz, a member of the Commerce Department and Purchasing Agent for the Army Training Program has been called to the colors on May 2. We wish Mr. Buboltz good luck and God-speed.

No School May 30

The college will be closed Tuesday, May 30, in honor of Decoration Day. The Army classes, however, will continue as scheduled.

Faculty Recognition

Miss Vera Peacock has an article in the Modern Language Journal for April entitled "LeRevers de la Medaille". This interesting article contains suggestions for making more functional modern language teaching methods.

Faculty News

Our Faculty News would be more nearly complete if the different members of the faculty would remember to fill out their absence cards in the President's Office. The filling out of these absence cards is almost necessary before expenses can be paid.

Mr. Bruce Merwin, Mr. O.B. Young, and Mr. J. Henry Schroeder are attending the Regional Conference on Post-War Education at the University of Wisconsin, Madison, Wisconsin, on May 8 and 9.

Mr. J. W. Neckers, Mr. Flemin Cox, Mrs. Audrey Lindsey, and Mr. O. B. Young attended the State Academy of Science at DeKalb on Thursday and Friday of last week.

Mr. George Bracewell attended a meeting of the Chicago alumni May 4.

Mrs. Mary Louise Barnes attended and participated in the meeting of the Illinois Division of the American Association of University Women on May 4 and 5.

Mr. William P. Dallman attended a Religious Conference in Urbana on April 25.

Mrs. Wanda Gum is attending a meeting of the Legislative Committee of the Illinois Welfare Association in Springfield today.

Mr. Edward V. Miles attended a Business Managers meeting in Atlanta, Georgia, May 2-8.

Concert of the All-Southern Illinois Band Clinic on Campus

We should like to call your attention to the final concert of the All-Southern Illinois Band Clinic to be held on our campus on Friday and Saturday, May 12 and 13. The culmination of two days of careful massed and sectional rehearsal will be represented in the final concert to be presented on Saturday evening, May 13, at 8:00 p.m. in the Auditorium. Some 150 students, chosen by their outstanding musical ability to represent over twenty schools throughout Southern Illinois will present a colorful and inspiring program. Mr. Richard C. Church, from Madison, Wisconsin, has been selected as Guest Conductor for the Clinic. Please plan to attend what promises to be an outstanding musical event. Programs will be placed in your boxes on Friday.

If you could arrange to furnish one night's lodging on Friday, May 12, to a visiting high school student, please notify Mr. Bone immediately.

Campus Community Forum

The highlight of Religious Emphasis Week is the campus-community Forum to be held Wednesday night at 8:00 in the Little Theatre.

This meeting will be the third of the four Post-War discussions being held on this campus.

The general theme for the evening is "Religion in the Post-War World," and the speakers will be: Dr. H. D. Bollinger, "Religion at the Peace Table"; Dr. Ralph D. Kyslop, "The Challenge of Reconstruction to the Church"; Dr. Newton C. Fetter, "The Post-War World Citizen"; and Dr. John M. Adams, "Challenge of Post-War Problems to a College Community". The Student Chairman for the evening is Doris Crader and the moderator, The Reverend John E. McCaw.

The entire campus and community are invited to attend this one large group meeting.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 15, 1944

Volume IX Number 31

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Meetings

The Council of Administration will meet Thursday at three o'clock in the President's Office.

Faculty News

Miss Lucy K. Woody took a class to St. Louis last Saturday to visit the Art Museum.

Mr. J. Cary Davis will go to Clay County May 16 for business concerning promotion of the college.

Mr. R. L. Beyer will attend the annual spring business meeting of the I.I.A.C. at Bloomington May 19.

Mr. J. W. Neckers and Mr. Orville Alexander will be delegates of the local Lion's Club at the State Lion's Club Convention May 15 and 16.

Mr. W. G. Swartz will attend the meeting of the State Wide Health Committee in Chicago on May 15.

Mr. J. Henry Schroeder, Mr. Otis B. Young, and Mr. Bruce W. Merwin attended a meeting of the Midwest Colleges on the handling of World War II veterans in Madison, Wisconsin, on Monday and Tuesday, May 8 and 9. While away, they visited the United States Armed Force Institute and also investigated the work being done for returned veterans at Northwestern University.

Junior High Play

The faculty is especially invited to attend the three-act play, "To Those Who Wait," written by Charles Paterson and presented at the Shryock Auditorium on Friday evening, May 19, at

8:00 p.m. by the Junior High School students from the Allyn Building. The play, in modern vein, features many songs--one of them written expressly for this play by Mr. Paterson. The price of admission is 25¢ and 15¢.

Rural Practice School Graduation

The graduation of the Rural Practice Schools will be held on May 18 at 8:00 p.m. in Shryock Auditorium under the direction of Mrs. Elizabeth Meehan. These are the critics in the rural schools: Miss June Mallams, Miss Ruby Henderson, Mrs. Mabel Lane, Miss Patricia Lill, Miss Eva Hall, and Miss Dorotha Bosket.

Announcement from the Curriculum Committee

At the regular May meeting of the Curriculum Committee, a motion was made that at least one-third of the hours counted on a major must be in 300 or 400 courses. A vote on this motion will be taken at the meeting of the Committee, May 24. The Committee would be glad to know if any faculty member believes that this requirement would be objectionable for his department.

Honors Day Program

On Tuesday, May 16, the annual Honors Day Program will be held at the regular assembly hour. The Student Council is responsible for this program which gives recognition to those students who have maintained a high scholastic average during their terms at Southern. The speaker for the occasion is Dr. Douglas A. Lawson. Special musical numbers will be presented as part of the program by Miss Betty Boatright.

Campus School Exceeds Quota in Paper Salvage Drive

The Campus School wishes to express appreciation to faculty members for their help in the recent paper salvage drive. The Campus School finished second in the contest with an average collection per student of 43.06. Lincoln School won the contest with a per-pupil average of 43.40 pounds.

Typewriters

The annual internal audit of our inventory of equipment discloses a shortage of the following typewriters:

Sociology Department	Underwood	#11-5476429-E
Publicity Department	Underwood	#3687520
Government Department	L. C. Smith	#1271890
Music Department	Underwood	#11-4753656

The departments listed below report the following typewriters as part of their inventory, but the accounting records of the University do not indicate that these typewriters were purchased for these departments:

Film Service	Underwood	#4560142-11
Government Department	L. C. Smith	#12756615
Music Department	Underwood	#11-4283639
Commerce Department	(Underwood	#4391537-11
	(and Royal	#2120742

There are still several departments whose inventory has not been audited, and the audit of those departments may disclose some clue to the shortages. At any rate, every department is requested to examine its typewriters and notify the Accounting Office whether or not their inventory includes any of the lost typewriters. Likewise, those departments which have among their inventory typewriters for which no accounting records are available should immediately notify the Accounting Office regarding the source of the typewriters in their possession.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 22, 1944

Volume IX Number 32

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Meetings

The Council of Administration will meet on Thursday, May 25, at three o'clock in the President's Office.

The Curriculum Committee will meet Wednesday, May 24, at four o'clock in Room 102 of the Main Building.

Faculty News

Mr. Orville Alexander will attend a meeting of the Illinois War Council at Chicago, Illinois on May 25 and 26.

Mr. Charles D. Tenney and Mr. Leland P. Lingle attended the I.I.A.C. Track and Field Meet in Bloomington, Illinois last Friday, May 19.

Miss Zimmerschied attended the Delta Chapter of the Delta Kappa Gamma National Education Fraternity in Belleville on Saturday, May 20.

Open House at the Kindergarten

The Southern Illinois Normal University Kindergarten-Nursery will hold open house at the "Cottage" on May 24 from 9:30 A.M. until 11:00 A.M. and from 2:00 P.M. until 3:30 P.M. Parents are cordially invited to come and bring their children. The boys and girls now attending will be your hosts and guides.

Library Book Requisition

Miss Shubert asked that the following announcement be made:

Order cards for books to be ordered on the July requisition should be given to Miss Shubert as soon as possible. All cards for books to be included on this requisition should be in by June 5.

No Early Final Examinations

It was decided at the Council of Administration meeting of Thursday, May 18, that the following notice should be placed in the Faculty Bulletin to re-emphasize a rule which was once recognized on the campus:

This will remind faculty members that no student may take his final examinations early. If a student cannot take his examinations at the prescribed time, the instructor should inform the student to take an N.C. in the course. All N.C.'s must be completed within one year, and the fee is $1.00 except in the case of illness.

Faculty Recognition

The following publications of Mr. Robert Cassell have appeared since December 1, 1943, in The Plant Disease Reporter issued by the Agricultural Research Administration of the United States Department of Agriculture.

1. Potato Diseases in Vermont. 27: 659-661. 1943.
2. Potato Storage Diseases in Central Maine. 27: 710-711. 1943.
3. Diseases of Potatoes and Other Vegetables in New Hampshire and Vermont Storages. 28: 10-13. 1944.
4. Squash Storage Diseases in New Hampshire. 28: 13-14. 1944.
5. Diseases of Stored Fruits and Vegetables in Massachusetts. 28: 101-102. 1944.
6. Potato Diseases in Storage and Transit. 28: 229-234. 1944.
7. Squash and Apple Storage Diseases in New England. 28: 237-239. 1944.
8. Losses of Stored Potatoes in Maine. 28: 293-297. 1944.
9. Diseases of Fruits and Vegetables on the Boston Market. 28: 347-349. 1944.

Mr. Judson Landis has reviewed the following books:

"Problems of a Changing Social Order", by John M. Gillette and James M. Reinhardt, Social Education, March, 1944.

"New Goals for Old Age", by George Lawton, Rural Sociology, March, 1944.

"Sociology: Principles and Problems", by Charles A. Ellwood, Social Education, April, 1944.

Final Examination Schedule, Spring Term, 1944

Tuesday, June 6, 1944

1st hour classes	7:30-10:30
2nd hour classes	10:30- 1:30
5th hour classes	1:30- 4:30

Wednesday, June 7, 1944

3rd hour classes	7:30-10:30
4th hour classes	10:30- 1:30
6th hour classes	1;30- 4:30

Thursday, June 8, 1944

7th hour classes	7:30-10:30
8th hour classes	10:30- 1:30

In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour.

Notice Concerning Senior Examinations

It was decided at the Council of Administration meeting on Thursday, May 18, that no seniors will be excused from final examinations after June, 1944. Seniors may be excused from Senior College examinations this June, however, if the senior is taking a Junior College course, it will be necessary for him to take the final examination in it. Students who will be graduated in July or August will not be excused from the summer session final examinations.

Summer Session Schedule Notice

Final changes in the first summer session schedule must be in the Registrar's Office by Friday, June 2. Any changes made after that time will not be on the final schedule used at the time of registration.

Faculty members are requested also to fill out the schedule of classes for the fall term before leaving for summer vacation. You will notice that classes have been scheduled through the noon hour from 12:00-1:00. It has been suggested that three-hour courses should meet on Monday, Wednesday, and Friday, and that two-hour laboratory courses on Tuesday and Thursday, so that the arrangement of students' schedules would be facilitated.

State School Health Meeting

At the meetings of the Joint and Liaison Committees of the School Health Committee of the State of Illinois, plans were formulated for the proposed program for student health in Illinois schools, beginning with elementary and extending through the normal schools. A further plan was also submitted for the presentation of health education training to in-service teachers.

Meetings were held in Chicago and Springfield. At the latter meeting, a two-day session was devoted to the revision of a complete report submitted by the large number of subcommittees which had been at work throughout the year on their respective phases of the school health program. It is hoped that the report will be available for distribution to schools and administrators in time for the opening of the fall session. Representing Southern Illinois Normal University at the Chicago meeting were Dr. Merwin and Dr. Hinrichs. Dr. Hinrichs also attended the two-day session at Springfield.

The Chicago conference was a meeting of the Joint Committee of School Health and was attended by the presidents of all the teachers colleges, the President of the University of Illinois, the Superintendent of Schools of Chicago, representatives of several state departments, and by specialists in various fields of education, medicine, dentistry, mental hygiene, nutrition, and nursing. Dr. Roland Cross, Chairman of the Department of Public Health, was the chairman of the meeting and was assisted by Dr. Clair Turner, Professor of Public Health at M.I.T., who is also consultant to the Joint Committee of the School Health Comittee of the State of Illinois

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FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 29, 1944

Volume IX Number 33

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Meetings

The Council of Administration will meet Thursday, June 1, at three o'clock in the President's Office.

Food Conservation Workers Conference

There will be a conference of the Food Conservation Workers for supervisors of community food processing in the Carbondale area at the Carbondale Canning Center June 1, at 8:00 a.m. Mr. J. E. Hill is the State Director of the Food Production War Training.

Lost

The Foreign Language Office reports lost the following bookcases from their office on the second floor of Shryock Auditorium:

Plain dark oak, 3 sections; 34" x 58⅛"; 3 sections 32/3/8" x 10⅛"; glass front on each section.

Golden Oak finish, Sectional, depth 11 3/4" width 34", four sections.

If anybody knows the whereabouts of this equipment please notify the Accounting Office.

The Economics Department also reports the loss of the following equipment from the Economics Room on the first floor of Main Building:

1 Clock
2 bookcases, 4 shelves, oak stained, 40" x 9¼ x 50".
1 bookcase, two doors, 45" x 14" x 64", small lock on door
Screen, Dalight screen, 52 x 72.

Faculty Recognition

Mr. Sherman Barnes has an article in the May, 1944 issue of The Educational Forum, entitled "Perspectives on the Idea of Progress".

Alumni Banquet

The Officers and the Executive Committee of the Alumni Association extend a cordial invitation to the members of the faculty to attend the annual Alumni Banquet which will be held Thursday evening, June 8, at six-thirty o'clock in the College Cafeteria.

Dr. Preston Bradley, pastor of The Peoples Church of Chicago and a member of the Illinois Teachers College Board, will give the address. Dr. Bradley is a speaker of national prominence.

Reservations should be made with Mrs. DiGiovanna on or before Monday, June 5. The price of the dinner is one dollar. Either formal or informal dress is appropriate.

Supplement to the Bulletin

Distributed with the Bulletin will be a sheet of Commencement instructions which will be of interest to faculty members.

SUMMER FACULTY

FACULTY MEMBERS WHO ARE TO BE ON THE SUMMER PAYROLL ARE ASKED TO VERIFY IT WHEN THEY RECEIVE THEIR MAY CHECKS.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 5, 1944

Volume IX Number 34

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Meetings

The Council of Administration will not meet this week.

There will be no faculty Meeting today.

Spring Term Grades

Final grades for the spring term are due in the Registrar's Office by Saturday noon, June 10. Grades should also be posted on class bulletin boards at that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

Fall Schedule

The department heads, in preparing their fall programs, should keep in mind the possibility of offering the graduate course either in the late afternoon or evening or on Saturday. They should also keep in mind the possibility of scheduling classes from twelve o'clock until one o'clock and from three o'clock until four o'clock.

Faculty Recognition

At a meeting of the Academy of Science at Northern Illinois State Teachers College, Dr. Charles H. Stinson was elected chairman of the Agriculture Section of the Illinois State Academy of Science for the year 1944-45.

Dr. Thomas Barton is an associate author of a geography text recently published. The book is "Global Geography." Dr. Barton wrote the chapter, "The Pattern of the Continents and Oceans."

Mr. Melvin J. Segal has recently had a monograph published entitled "Sugar Cane Industry in Puerta Rico." Mr. Segal was the author and supervisor of this monograph, translating it from Spanish into English.

Faculty News

Mr. George Bracewell attended a meeting of the Illinois Rural Education Committee in Springfield on June 2-3.

Miss Dorothy Davies and Dr. Leland Lingle attended a State Physical Education meeting at Springfield on May 31.

Miss Dorothy Davies received her Doctor of Education degree from the University of Cincinnati.

Eighth Grade Program

Faculty members are cordially invited to attend the Campus Eighth Grade program on Tuesday, June 6, at 7:00 P.M. in the Allyn Building assembly.

Exhibit of War Photographs

Mr. C. C. Logan and Dr. Cary Davis have arranged a special exhibit of 100 war pictures sponsored by the Folmer-Graflex Company. These are excellent photographs, all made with the Graflex Camera by official Army and Navy photographers, and they will be on exhibit for the next two weeks in the corridor of the main floor of the Allyn Building. Don't fail to see them.

Registration

Registration for the first summer session will begin at 8:00 on Monday, June 12. Registration starts with the group Q to Z.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 35

June 12, 1944

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Meetings

The Curriculum Committee will meet Wednesday afternoon, June 14, at two o'clock in Room 102 of the Main Building.

Book Exhibit

The annual book exhibit meets in the Old Gymnasium June 13, 14, and 15. It starts at noon on June 13 and ends at noon on June 15. There will be a banquet Wednesday evening at seven o'clock in the college cafeteria. The cost of the banquet is $1.25. Any of the faculty members who desire to go may purchase tickets at the exhibit Tuesday afternoon.

It will be appreciated if the faculty members will do as they have done in the past and bring their classes to see the exhibit.

Fifth War Loan Campaign

The Fifth War Loan opens today and lasts until July 8. Faculty and employees are again being encouraged to invest in War Bonds. Carbondale has a quota of $394,100 in this campaign, and the goal can be attained only if there is a great deal of EXTRA bond buying by the people of this community. In other words, ordinary, routine bond buying will leave Carbondale far short of its objective.

The faculty and employees are reminded that the College receives credit only for those purchases which are made through the Business Office.

College Film Service

The moving picture machines are being overhauled and for that reason it will be impossible to show films before June 25. Teachers desiring films shown after that date should make their wishes known in the college film service office.

Notice Concerning Travel Statements

Members of the faculty and members of the administrative staff are requested to leave travel statements at the Business Office immediately that cover travel expenditures incurred during the month of May. It is necessary that all travel expenses not heretofore vouchered for payment be placed in line for payment just as soon as possible.

Statements covering June expenditures, likewise, should be left at the Business Office as early as possible before the close of the month, but, in any case, not later than June 30.

Notice Concerning Outgoing Mail

It has been observed in a number of instances that outgoing mail has been dropped in the outgoing mail box in the Business Office without sufficient postage. This mail is picked up by the postman and taken to the post office where it is weighed to ascertain whether or not the postage is sufficient. When it is insufficient, the outgoing mail is returned to the Business Office for additional postage. Inasmuch as the Business Office has no way of determining whether or not the mail is for school business or personal business, the postage due cannot be advanced.

If those who deposit outgoing mail in the Business Office will be a little more cautious regarding postage, it will not only avoid great delay but in some cases, avoid the actual impossibility of getting mail on its way.

Faculty News

Mr. E. G. Lentz spoke for the East St. Louis Kiwanis Club on Thursday, June 8.

Mr. L. J. Phipps attended a Vocational Agriculture Conference in Urbana, June 7-10.

Announcement from Illinois Ordnance Plant

The Illinois Ordnance Plant can use additional laborers and line operators for this summer. The pay will average approximately seventy-five cents per hour. Anyone interested may make application to Mr. I. Edward Kelsey.

New Exemption Certificates

Below is a copy of a letter which we have just received from the Auditor of Public Accounts regarding new exemption certificates.

"TO ALL EMPLOYEES, REGARDING FILING OF NEW EXEMPTION CERTIFICATE W-4'

"If you desire to change your 'exemption status', it is absolutely necessary that you prepare and sign in duplicate a new Exemption Certificate (Form W-4), filing the original and duplicate thereof with your payroll office (Business Office) not later than June 30, 1944.

"The address on the Exemption Certificate (Form W-4) MUST BE your income tax address.

"The next change of status date will be January 1, 1945. After the July 1944 payroll, no further changes for any reason in 'exemption status' will be allowed until the January, 1945, payroll.

"Do not file a new Exemption Certificate (Form W-4) if your 'exemption status' will remain the same as shown on your prior Exemption Certificate.

ARTHUR C. LUEDER

AUDITOR OF PUBLIC ACCOUNTS"

Members of the faculty and other employees may obtain exemption certificates (Form W-4) in the Business Office.

Acknowledgement Concerning Army Coordinator

There was an unfortunate statement in a recent issue of the Egyptian regarding the work of the Army Air Forces Program. Dr. Scott, who has been general coordinator since the beginning of the program, should have been given the credit for organizing and carrying out the work, and at this time we should like to acknowledge his effort in putting over this important activity of the school.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 36

June 19, 1944

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Meetings

The Council of Administration will meet Thursday, June 22, at two o'clock in the President's Office.

The Curriculum Committee will meet Wednesday, June 21, at two o'clock in Room 102 of the Main Building.

Faculty News

Mr. Walter B. Welch attended a Conference on Higher Education in Chicago on June 14 and 15.

Mrs. Julia Neely has had an essay published in the June, 1944 issue of the News Letter of the College English Association. The title of her essay is "What's Hecuba to Him?".

Y.M.C.A. Meeting

Mr. David McIntosh has asked that the following announcement be put in the bulletin:

"Mr. Harold J. Kuebler, Assistant Regional Secretary to the National Council of Student Young Men's Christian Associations, is to be on our campus Wednesday and we plan to have a meeting of all the students and faculty members interested in the Y.M.C.A. activities beginning fall term. The meeting will be held in the Auditorium at three o'clock on Wednesday afternoon. The faculty has a long record of participation with the Y.M.C.A. on this campus beginning in 1875, and it would be a fine thing to continue this record."

FACULTY BULLETIN
Office of the President
Southern Illinois Nomral University

Volume IX Number 37

June 26, 1944

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Meetings

There will be a Faculty Meeting on July 3 at two o'clock p.m. in the Little Theatre.

The Council of Administration will meet Thursday afternoon, June 29, at two o'clock in the President's Office.

Child Guidance Clinic

The Summer Term Clinic in charge of the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance will be held this week, Tuesday, Wednesday, and Thursday. This is the thirty-fourth quarterly clinic conducted at this college since April 1936. Copies of the complete schedule will be found on the campus bulletin boards.

Faculty News

Mr. George Bracewell attended a meeting of the Public Schools Committee in Chicago June 19-21.

Mrs. Mary Barnes attended a meeting of the American Home Economics Association June 21-23.

Mr. Judson Landis is attending a conference at the University of Chicago on Research Planning in the Field of Adjustments in Old Age.

Faculty Recognition

As an outcome of the Army program, Mr. Loren Spires and Mr. Kenneth Van Lente have developed a most interesting and useful laboratory manual for beginning college physics classes. The handbook was very cleverly worked out to fit the needs of the cadets.

Art Exhibit

The Department of Fine and Applied Arts of Southern Illinois Normal University has secured "The Road to Victory," which will be on display until July 13 in the Little Gallery, on second floor, Main Building, and in the Little Theatre in the Old Science Building.

The exhibit, consisting of large photographs assembled by Commander Steichen, famous photographer, and commentaries by Carl Sandburg, depicts a nation at war. Interesting official photographs of battle scenes, activities of the armed forces, industries, and the people at home give the complete picture of the nation at war.

Visitors are urged to attend the exhibit which is open to the public at all times.

June Travel Statements

Administrative officers, members of the faculty, and employees are requested to file their June statement for travel expenses in the Business Office not later than June 30. If there are any statements applicable to prior months of this year which have not been presented for vouchering, they should likewise be left in the Business Office.

Second Summer Session

It has been proposed that the second summer session should be five weeks long meeting six days a week. This would give an additional week's vacation. Any suggestions or objections pro or con will be appreciated.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 38

July 5, 1944

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Meetings

The Council of Administration will meet Friday afternoon, July 7, at two o'clock in the President's Office.

Faculty meeting will be held Thursday afternoon, July 6, at two o'clock in the Little Theatre.

Faculty Recognition

Mr. Edward C. McDonagh has had an article published in the May, 1944, issue of the Journal of Higher Education. The article is entitled, "Criteria for College Graduation."

Mrs. Wanda N. Gum attended the Vocational Guidance Conference in Chicago on July 29-30.

The Fifth War Loan

Members of the faculty and employees who are planning to invest in War Bonds during the month of July are encouraged by the War Finance Committee to make their investments before Saturday of this week if possible. The Bond Drive ends on July 8. Investments made through Saturday will help Carbondale improve its showing in the current campaign.

Those members of the faculty who have been working in the drive are urged to make their final reports to Mr. Beyer, Room 208, Main Building, when they have completed their canvasses.

Second Session Schedule

Final changes in the second summer session schedule of classes must be in the Registrar's Office by Friday, July 14. Any changes made after that time will not be on the final schedule used at the time of registration.

The Registrar's Office would like to remind Department Heads that they should fill out the schedule of classes for the Fall Term before they leave for summer vacation.

Saturday Class Schedule

The regular Monday schedule will be followed on Saturday, June 8

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 39

July 10, 1944

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Meetings

The Council of Administration will meet Thursday, July 13, at two o'clock in the President's Office.

The Curriculum Committee will meet Wednesday, July 12, at two o'clock in Room 213, Main Building.

Magazine Display Racks

The Library has room on the reading room display racks for several additional magazines. We shall be glad to have recommendations from the different departments as to magazines which would be most helpful if they were made available to students. Please see Miss Kite immediately as covers will have to be ordered for any new magazines displayed.

Final Examination Schedule

Friday, July 21, 1944

1st and 4th hours	8:00 - 10:00
2nd and 5th hours	10:30 - 12:30
3rd and 6th hours	1:00 - 3:00

S.I.N.U. Catalogs

Two bound volumes of the S.I.N.U. Catalogs are missing from the President's Office. They are for the periods 1900-01 and 1939-41. If anyone has borrowed them, we would appreciate having them returned.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 40

July 17, 1944

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Meetings

The Council of Administration will meet Thursday, July 20, at two o'clock p.m. in the President's Office.

Faculty News

Mr. Hal Hall visited the Home Economics Department of the University of Illinois on July 13 and 14.

Departmental Reports Due

Annual departmental reports were due on July 1. Heads of departments are urged to submit these reports as soon as possible.

Final Grades Due July 24

Final Grades for the first summer session are due in the Registrar's Office by eight o'clock, Monday morning, July 24. Grades should be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

Announcement for Freshman Sponsors

All sponsors for Freshmen are asked to please be at registration for the second summer term and for the fall term.

Fifth War Loan

Although Jackson County has more than met its over-all quota in the Fifth War Loan, yet, as in the case with nearly all other counties in the state, it has reached neither its individual or Series "E" Bond quotas. The drive cannot be considered an unqualified success unless the quotas are attained in every category. Doubtless there are members of the faculty who plan to buy additional War Bonds this summer. They are encouraged to make their investments within the next ten days if possible, for all Bonds processed by the Federal Reserve Bank by Monday, July 31, may be counted on the local sales record.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 41

July 24, 1944

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Meetings

The Council of Administration will meet Thursday afternoon at two o'clock in the President's Office.

The regular weekly Assembly will continue to be conducted the second hour on each Tuesday.

Faculty Recognition

Mr. Miles has received additional recognition for his Manual of Accounting Procedures for Teachers Colleges in a recent book, The Finance of Higher Education by John Dale Russell, Professor of Education at the University of Chicago. References to Mr. Miles' publication were made specifically in connection with the organization of a business office, the responsibilities of business management, and the accounting for colleges and universities.

Mr. Barton represented our Geography Department in "Geography Day" at Illinois State Normal University and participated in conferences on High School Geography with representatives of the State Superintendent of Instruction's Office on July 19 and 20.

Agriculture Department Host to Marketing Committee

The Department of Agriculture will be host to the Sixth Conference of the Marketing Committee of the University of Illinois College of Agriculture, on Tuesday, July 25, in the Little Theatre. Marketing the coming large peach crop in a riper condition will be the main topic for discussion. Prominent fruit growers from all over Southern Illinois, as well as Extension Service representatives, and Illinois College of Agriculture representatives will attend this conference.

Registration Notice

Second summer term registration will begin at 8 a.m., Monday, July 24. Most students should complete their registration before noon. However, we wish that a few advisors and one member of each division would return at one p.m. to give out cards and to complete registration which was not completed in the morning. We should be able to complete this afternoon registration by 2 p.m.

Magazine Requisition Early

It will be necessary this year to submit the annual magazine requisition much earlier than has been done previously. Faculty members who may wish to add one or more periodicals to the subscription list will therefore submit their requests to Miss Shubert by Thursday of this week.

Change in Purchasing Books

A new order plan for the library has been worked out. The plan will reduce the time required to secure new books and is the result of a change in state purchasing requirements whereby book orders may now be sent by the S.I.N.U. Business Office direct to the book supply houses.

The change will not modify the manner in which faculty members now place orders for books. However, the change is being called to the attention of the faculty since during the remainder of the summer a limited number of books can be added to the requisition. Please leave cards for such additions with Miss Shubert or Miss Road.

Student Help Applications

The Business Office states that it has received only a small number of student help applications for students employed during July. Inasmuch as the student help applications must be cleared through both the Business Office and the President's Office before the payrolls can be prepared, department heads are requested to file their requests without delay.

Renewal of Subscriptions to Magazines and Newspapers

The Business Office informs us that it will be necessary to enter subscriptions to periodicals and newspapers at least 90 days in advance of expiration. Mr. Bosley will prepare and submit the annual requisition for the general Library, but all other departments and offices now receiving periodicals or magazines not requisitioned through the library should immediately submit their list to the Business Office for the calendar year, beginning January 1, 1945. There will be only one annual requision for periodicals and newspapers. Therefore, all requisitions for subscriptions should be presented at this time.

Faculty Payroll Deductions

The Business Office tells us that all members of the faculty will receive a statement shortly after the August payroll has been prepared, which will indicate deductions for retirement and income tax from all salaries paid during June, July and August. These statements will enable faculty members to reconcile the difference between the amount received and the amount earned during each month of the summer session.

Tax Exemption Certificates for Railroad Transportation Tax

We have been notified that some railroad station agents throughout the state are refusing to accept the tax exemption certificates which have been prepared by the State of Illinois, Form EX-103.

State employees traveling on official state business are exempt from paying the federal railroad transportation tax. The form mentioned above, which may be obtained in the Business Office, has been approved by the Collector of Internal Revenue at Washington, and it is through error that the acceptance of this form is being refused.

If you should have any railroad transportation issuing office refuse to accept this form, please notify the Business Office immediately so that it may be corrected.

College Receives Army Certificate

On Thursday, July 20, Southern Illinois Normal University was awarded a certificate of service attesting to the contribution which we have made to the Army Air Forces Training Program. The certificate, signed by the Commanding Generals of the Training Command and the Central Flying Training Command, was presented by Colonel George W. Mundy, as the personal representative of Brigadier General Walter

F. Kraus, Commanding General of the Army Air Forces Central Flying Training Command. Dr. Merwin received the certificate for the school and the ceremony was witnessed by Dr. R. A. Scott, Mr. Edward V. Miles, Jr., Warrant Officer M. E. Walsh, present commanding officer of the detachment, and Captain E. J. Wrage accompanied Colonel Mundy.

The scroll, containing the seal of the Training Command, read: "Certificate of service award to Southern Illinois Normal University in recognition of the meritorious service rendered the Army Air Forces Training Command during World War II. Type of training, College Training, Aircrew. Duration of service sixteen months. This certificate is awarded at Headquarters Army Air Forces Training Command, Fort Worth, Texas, this first day of July in the year of our Lord, 1944."

As soon as arrangements can be made for framing this document, it will be put on display.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 31, 1944

Volume IX Number 42

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Meetings

The Council of Administration will meet Thursday, August 3, at two o'clock in the President's Office.

Missing Orders for Delivery

The Business Office and the President's Office would greatly appreciate it if all faculty members would very carefully look through their files and ascertain whether or not through error they have picked up some orders for delivery which belong to the Business Office. The following orders are missing, and it is believed that they may have been erroneously carried away from either the President's Office or the Business Office.

Order 1328 to Henry George Fiedler
Order 1356 to Jam Handy Organization
Order 1365 to Kopps
Order 1366 to Luther O. Draper
Order 1367 to MacMillan
Order 1368 to A. Flanagan
Order 1369 to W. M. Welch Manufacturing Company

Your cooperation will be greatly appreciated.

Zone Numbers on Outgoing Mail

The Post Office has notified us that outgoing mail on Southern Illinois Normal University stationery is not showing the postal delivery zone number as a part of the address appearing on the envelope. We have been asked to cooperate in this matter.

CELEBRATION

AN ALL-DAY CELEBRATION OF EMANCIPATION DAY WILL BE HELD AT THE STADIUM AND IN THE GYMNASIUM ON FRIDAY, AUGUST 4.

Faculty Recognition

Issues of Copeia have contained articles by Lt. Fred R. Cagle recently. In the April 21 issue "A Technique for Obtaining Turtle Eggs for Study" was published, and in the June 30 issue "Activity and Winter Changes of Hatchling Pseudemys".

Mr. Gersbacher is attending the Conference on Wildlife which is being held at Jefferson City, Missouri, on August 1-2.

List Salvaged Materials

Faculty Members are requested to turn in a list of all salvaged materials that have been secured through the Surplus War Materials agencies for payment of freight charges. It will be necessary to include these articles on the inventory of the various departments.

Faculty Meeting

There will be a regular monthly faculty meeting on August 7, at two o'clock in the Shryock Auditorium.

Saturday Classes

The attention of the faculty is again called to the announcement posted in the Business Office in regard to classes scheduled for Saturdays. It is extremely important that the schedule be followed; otherwise, students working on the campus will be seriously inconvenienced.

Student Time Sheets

The Student Help Payroll covering services rendered during July will be promptly prepared and submitted for payment August 1. Time sheets covering July services should be left in the Business Office today. Students who have not filed both tax exemption certificates and personnel forms (PR-2) with the Business Office should do so not later than August 1.

The cooperation of the faculty supervisors of student employees in submitting time sheets and notifying students of payroll procedures will greatly expedite the preparation of payrolls.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 43

August 7, 1944

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Meetings

The Council of Administration will meet at two o'clock p. m., August 10, in the President's Office.

There will be no Faculty Meeting this afternoon.

Student Employment

Mr. W. G. Cisne, Director of Student Employment, has asked that the following announcement be made:

"The Student Employment Office has received quite a number of applications from prospective students. Members of the faculty who desire student helpers are invited to go to the Employment Office and look over the list and designate those that could satisfy their demands. Assignment as far as possible, will be made on that basis."

Notice from Publicity Office

The Publicity Office would appreciate having information concerning the vacation activities of faculty members. News items on special research work, speeches, writing, or traveling would be of value. May we suggest that you contact Miss Clara Pixley or leave the information in the President's Office.

All-School Party

An all-school party will be held Wednesday, August 9, at 7:30 p.m. Faculty and students will meet on the Auditorium steps. There will be group singing and a movie, and refreshments will be served. All faculty and students are invited to attend.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume IX Number 44

August 21, 1944

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Meetings

The Council of Administration will not meet this week.

Delay in Approval of Invoices

It has been observed that considerable delays occur in obtaining approval of invoices for goods delivered to the various departments of the University. These delays frequently occur because the invoices must be held for the signature of the head of the department. The movement of such invoices will be greatly expedited if heads of the departments will designate some member of their department to approve invoices in their absence.

Library Hours

The Library will be open from 9:00 A. M. to 1:00 P. M., Monday through Friday during the vacation between the last summer and the fall terms. It will resume its customary schedule on September 11.

Faculty Time-Sheets

The Business Office expects to be proparing the September payroll before the beginning of the Fall Term, September 11. Consequently, it will be necessary for the faculty, student, and employee time sheets to be submitted for the month of September by department heads before leaving the campus for the inter-session vacation period.

Changes of Addresses

Faculty members are requested to advise the President's Office of any current changes in address or telephone number. Telephone calls or inquiries for faculty members can be handled much more accurately if the directory is kept up-to-date.

If you have moved since filing your address with the President's Office, please see that the correction is made at your earliest opportunity.

Final Examination Schedule

Second Summer Session

Saturday, August 26, 1944

1st and 4th hours.....8:00 - 10:00
2nd and 5th hours.....10:30 - 12:30
3rd and 6th hours.....1:00 - 3:00

Final grades are due in the Registrar's Office, Tuesday, August 29.

SUPPLEMENT

Name_____

Department_____

For voting purposes I should like to have my name listed as a member of the faculty of the following college:

1. College of Education
2. College of Vocation
3. College of Liberal Arts

_____

Supplement

This questionnaire seeks faculty opinion concerning certain details for the proposed library building. Faculty members are asked to fill the blanks and return to Mr. Bosley as soon as possible.

For your estimate of imperative needs write "1" in the parentheses following the question. If you consider the suggestion desirable but not imperative write "2" in the space provided; if you consider the suggestion undesirable, write "un". Space for comment is also provided.

1. Division reading rooms,* ( )
   seating capacity, arrangement and room facilities to be worked out with the help of each division.

2. Large general reading room. ( )

3. Browsing room ( )

4. Reserve book room ( )

5. **Reference room ( )

6. **Periodical room ( )

7. **Reference and periodical room combined ( )

8. Faculty reading room

9. An audition room and record library ( )
   for recorded music, poetry, drama, foreign language, etc.

10. Projection room and space for visual aids ( )
    bureau.

11. Committee room for use of faculty
    and student committees ( )

12. Rare book room ( )

Check as desired:

13. Total seating capacity of library:
    500 800 1000 1200 other figure_____.

14. Total book capacity desirable in stacks_____.

15. Estimate the number of stack carrels or cubicles that should be provided for faculty and graduate students_____.

16. Do you favor ( ) or oppose ( ) a combined library-museum building?

*One reading room for each division, or for each of the larger divisions.

**Vote for #5 and #6 or #7, not for 5,6, and 7.

PURDUE UNIVERSITY

HOW TEACH AND LEARN IN COLLEGE?

EXPERIMENTAL EDITION

Jean Harvey and Wm. R. Thompson
Edited by H. H. Remmers

Below is a number of statements about which opinions are known to differ. Please indicate what your opinion of each statement is by writing in the appropriate number. If you "strongly agree" with the statement, write in 5; if you are "undecided", write in 3. Answer all the items.

Use this scale: 1—strongly disagree; 2—disagree; 3—undecided; 4—agree; 5—strongly agree.

1. A student who misbehaves in class should have his grade lowered in that course..... 1.___
2. A student should take only those subjects in which his mental abilities indicate that he can achieve success with reasonable effort..... 2.___
3. Instructors should show a sympathetic attitude toward college students' infatuations..... 3.___
4. Instructors should assign topics for themes and oral reports rather than allow the student to select his own..... 4.___
5. A person should be able to recognize the superiority of others without feeling depressed about it..... 5.___
6. If a person is willing to work hard, he can succeed in any type of work..... 6.___
7. Assuming our present system of grading, all students should be required to meet the same standards in order to receive a passing grade..... 7.___
8. Usually a student who fails in school work is just lazy..... 8.___
9. It isn't good to have dates while in college..... 9.___
10. The content of a college course should be adapted to the average mental ability of the students enrolled..... 10.___
11. The student who worries excessively should be told just to forget about it, and everything will be all right..... 11.___
12. A student should be required to give reasons for any undesirable behavior..... 12.___
13. All students should aim at the same academic grades..... 13.___
14. A student who asks to have classroom directions repeated should be reprimanded..... 14.___
15. A student should be expected, and should expect himself, to do at least as well in college and in life as older successful members of his family..... 15.___
16. The greatest danger of emotional outbursts is that of inducing similar reactions in other people..... 16.___
17. Many college students are so troubled by feelings of insecurity that their best effort is impaired..... 17.___
18. College teachers and administrators put too much emphasis on grades..... 18.___

19. There is no objection to a student's spending most of his time with one other student of the same sex and having little to do with other people. 19.___

20. If much practice is given in the solution of college mathematics problems, college students of low intelligence can be brought up to the level of their bright fellow-students. 20.___

21. Students outgrow their early emotional experiences, as they do shoes and other clothing. 21.___

22. All of a student's behavior is as much the responsibility of the college as is his knowledge of English. 22.___

23. Most college freshmen are incapable of making vocational plans for themselves. 23.___

24. It is better for a college girl to be timid and shy than "boy-crazy". 24.___

25. In our present educational system, the college student who is below average in intelligence should repeat the same courses until he learns the essential material. 25.___

26. The boastful person is usually compensating for feelings of inferiority. 26.___

27. A person who has lied usually cannot look his questioner in the eye. 27.___

28. Low grades may satisfy a student's need for attention rather than stimulate him to do better work. 28.___

29. The primary purpose of examinations should be to provide a basis for giving grades. 29.___

30. The first signs of delinquency in a student should be met by tightening of discipline and additional restrictions. 30.___

31. Stealing and lying are much more important as indications of serious maladjustment than are extreme shyness and fearfulness. 31.___

32. Of all the emotions, fear contributes most to the disintegration of personality. 32.___

33. The least-liked instructors are those who understand the students' weaknesses most clearly. 33.___

34. Curricula should be so adapted to the students' abilities that the dull student, too, would be unashamed to have his grades sent home. 34.___

35. If an instructor keeps class conditions the same and gives all the students an equal opportunity to respond, he has done all he can be expected to do. 35.___

36. Dishonesty is a more serious indicator of mental ill health than lack of sociability. 36.___

37. Students have no one but themselves to blame for failure in courses. 37.___

38. "Failed because of lack of application" is a sufficient explanation for a student's failure in college courses. 38.___

39. A person's inability to get along with others is a product of conditions largely beyond his control. 39.___

40. The student who can keep out of the hurly-burly of college activities and content himself with daydreams is fortunate. 40.___

41. Instructors usually recognize the most serious maladjustments among students. 41.___

42. The physically handicapped person needs sympathy more than anything else. 42.___

43. It is an important part of the instructor's job to make students like him. ..... 43.___

44. The person who steals may be trying to "punish" some person, or society in general, for a real or imagined injury to himself. ..... 44.___

45. When students are grouped in classes according to their ability, individualization of instruction is unnecessary. ..... 45.___

46. An instructor's attitude toward the students is as important as his knowledge of the subject matter he is teaching. ..... 46.___

47. No behavior is peculiar when it is understood. ..... 47.___

48. Colleges cannot adapt themselves to individual students without shirking their responsibility to society as a whole. ..... 48.___

49. A task that is too difficult for a student encourages him to work harder. ..... 49.___

50. When a person tells lies, it is because he has no better way to meet the situation. ..... 50.___

51. It is a good plan to do something to improve one's physical well being whenever one feels depressed, regardless of the cause of the depression. ..... 51.___

52. A socially mature person gets much of his happiness through making other persons happy. ..... 52.___

53. A person who excels in one ability is of necessity correspondingly poor in some other. ..... 53.___

54. The length and difficulty of assignments rather than the student's mental deficiency may cause problem behavior. ..... 54.___

55. A student who prefers to associate with either much older or much younger persons is showing signs of maladjustment. ..... 55.___

56. A student's below-average rating on an intelligence test reveals the cause of any queer or undesirable behavior. ..... 56.___

57. As a rule, rapid learners are quick forgetters. ..... 57.___

58. The same normal person may be quite honest in one situation and dishonest in another similar situation. ..... 58.___

59. Learning emotional control uses the same basic principles of learning as does learning to read. ..... 59.___

60. College students like to feel that they are different from others of the same age. ..... 60.___

61. Many college students are troubled by feelings of inferiority. ..... 61.___

62. Too many college instructors teach "subject matter" rather than "subject matter to students." ..... 62.___

63. Many of the social maladjustments of college students, especially freshmen, are based on the fact that they are "on their own" for the first time. ..... 63.___

64. Good students usually study alone. ..... 64.___

65. Freshman college students should be required to take several of the "mental discipline" courses to prepare them for later rigorous college courses. ..... 65.___

66. College students should be given their scores on tests of ability and aptitude so that they will not waste their time attempting to prepare for something for which they are not fitted. ..... 66.___

67. Intelligence test scores are valid measures for the prediction of college success. ..... 67.___

68. College instructors should welcome ratings by their students as an aid to self-improvement. ..... 68.___

69. The average college student worries more about his personality strengths and weaknesses than he does about his money or his grades. ..... 69.___

70. It is normal for a girl to be "upset" and "moody" at time of menstruation. ..... 70.___

71. The instructor should be willing to play the role of "father confessor" to his students. ..... 71.___

72. Students found guilty of dishonesty in any situation should be dismissed from the college. ..... 72.___

73. Many student maladjustments come to a head in the classroom. ..... 73.___

74. Grades should be lowered for deliberate class-cutting. ..... 74.___

75. An instructor's duty to the student does not extend beyond the classroom. ..... 75.___

76. In order to promote his maximum intellectual and emotional development, the superior student needs more attention from instructors than does the dull or mediocre student. ..... 76.___

77. Students found guilty of classroom dishonesty should be required to take another extra course of equal weight in the field in which the dishonesty occurred. ..... 77.___

78. Most college students feel that they are timid. ..... 78.___

79. It is not out of the ordinary to find students who feel antagonistic toward one or both of their parents. ..... 79.___

80. When a student says that his instructors are antagonistic toward him, he is usually attempting to cover up his own personal inadequacies. ..... 80.___

81. Discouragement is the chief symptom of the student who is maladjusted. ..... 81.___

82. Most college students are able to settle their problems adequately without help. ..... 82.___

83. The "only child" is usually maladjusted. ..... 83.___

84. The average college student is emotionally an adolescent. ..... 84.___

85. Most students who take part in extracurricular activities would make better grades if they devoted all their attention to subject matter. ..... 85.___

86. Date bureaus are just another of the "necessary nuisances" of college life. ..... 86.___

87. Considerable aptitude testing should be done in the freshman year in order that the student may choose a course of study in which he is likely to achieve success. ..... 87.___

88. The college "bull session" is one of the most educative influences on the college campus. 88.___

89. The average student's religious faith is partially destroyed by a college education. ..... 89.___

90. An individual's personality is largely formed in the first few years of his life. ..... 90.___

91. In certain types of college courses the instructor's personality is no factor..... 91.___

92. It is unimportant for a college instructor to know each of his students well..... 92.___

93. The instructor should avoid every situation, in class or out, that is likely to cause a fear reaction in his students..... 93.___

94. It would be well for each instructor to appoint himself a counselor to his students..... 94.___

95. College students seriously seek a "philosophy of life."..... 95.___

96. Most college students are well able to look after their physical health..... 96.___

97. Students who are active in social and extracurricular affairs usually get better grades than those who are not..... 97.___

98. It is the duty of the instructor to take into account the fears of the students regarding examinations..... 98.___

99. It is highly important that the instructor realize the students' fear of him..... 99.___

100. Instructors are human and do not like all the students equally well.....100.___

101. Sarcasm is at times a useful and healthful weapon for instructors to use.....101.___

102. Most disturbances caused by students arise from thoughtlessness and youthful exuberance rather than from intention.....102.___

103. The inattentive student should be ignored by the instructor.....103.___

104. The majority of college students are "happy-go-lucky".....104.___

105. It is better for a boy to be timid and shy than "girl-crazy".....105.___

106. It is not a good idea for a student to spend most of his time with one other student of the opposite sex and have little to do with other members of the opposite sex.....106.___

107. One of the principal values of religion is that it serves as a comfort in time of trouble.....107.___

108. A person who is shy when he comes to college will get over it naturally.....108.___

109. The thing most necessary for academic success in college is the ability to concentrate.....109.___

110. Feelings of inferiority are experienced by everyone at some time.....110.___

111. Happiness is an indication of the degree of success a person experiences in adjusting to life.....111.___

112. Reading fiction is an escape from reality similar to day-dreaming.....112.___

113. A person who is afraid of a "mental break" should avoid the subject of mental hygiene.....113.___

114. "Feeling of guilt" is often not in proportion to the wrong that the person has committed...114.___

115. Really adult, well-balanced persons conceal all show of emotion.....115.___

116. It is all right to "live in the past" when the present seems to offer no opportunity for happiness.....116.___

117. A person may have normal intelligence as measured by an intelligence test and yet be unable to meet the ordinary problems of life.....117.___

118. A college student should seek a counselor's help about a personal problem only when he himself can see no possible solution.....118.___

119. Prospective employers put too much emphasis on scholastic record.....119.___

120. Students usually recognize their own most serious maladjustments.....120.___

121. Students usually recognize serious maladjustments of other students.....121.___

122. Events that happen as early as the first five or six years of life have no bearing on how one solves his adult emotional problems.....122.___

123. College students should be proud of being homesick for several months after they enter college away from home.....123.___

124. It is not abnormal for a person to dislike his brother or sister.....124.___

125. A person should not admit to himself that others are more intelligent than he is.....125.___

126. It is best to keep all one's troubles to oneself.....126.___

127. A strong fear is sometimes a disguise for a desire which the person cannot consciously face.....127.___

128. It is a good thing for a student to miss his mother and father so much that he is unhappy away from home.....128.___

129. One may well be proud of being "sensitive", of having his feelings easily hurt.....129.___

130. The more important thing in choosing a vocation is not what sort of work one likes to do, but how much money one can make.....130.___

131. A person of college age should never discuss his troubles with anyone except his parents...131.___

132. Most fears, such as fear of the dark, fear of animals, etc., are inborn.....132.___

133. It is unusual for a person to be jealous of a brother or sister.....133.___

134. Fear is a desirable means of disciplining.....134.___

135. Almost everyone has "ups" and "downs" in mood.....135.___

136. The relationship between parents—i.e., whether or not they love each other—has a great effect upon the child from babyhood on.....136.___

137. Daydreams that stimulate a person to constructive activity are wholesome.....137.___

138. Work is a highly satisfactory outlet for pent-up emotional energy.....138.___

139. Ambitions should change from time to time, not remain static.....139.___

140. Overbearing behavior is frequently a mask for feelings of inferiority.....140.___

141. The only way to master a fear of any sort is to discover the cause of the fear and attempt to remove the cause.....141.___

142. Every emotion affects in some measure our ability to think rationally.....142.___

143. It is well to have ideals so high that one has no possibility of achieving them.....143.___

144. The healthy-minded individual tries to become aware of the "unconscious" attitudes that motivate his behavior.....144.___

145. A person who is truly adult is emotionally self-reliant.....145.___

146. It is desirable to recognize that in certain abilities one is inferior to other people.....146.___

147. The habit of fear is in some cases due to feelings of insecurity developed in infancy and childhood.....147.___

148. Any type of overwork (even as much as eighty-four hours per week) in and of itself could never be the cause of a "mental break-down."....148.___

149. A desire to believe or disbelieve makes clear thinking difficult.....149.___

150. The attitude one takes toward one's abilities and emotions is much more important for mental health than the abilities and emotions in and of themselves.....150.___

151. Education should provide the opportunity for every individual to make the best use of whatever potentialities he has.....151.___

152. "Common sense" on the part of the instructor or counselor is adequate for handling most difficulties of college students.....152.___

153. Many college students are unable to choose courses wisely because they have not chosen a cultural or professional goal.....153.___

154. Probably more instructors fail because of inability to understand behavior of students than because of inability to teach subject matter.....154.___

155. Instructors must understand the reasons for their own behavior before they can guide students effectively.....155.___

156. An experienced instructor does not need examinations to classify his students as to their abilities and achievement.....156.___

157. Certain types of education use the lecture method most effectively.....157.___

158. Certain types of classes may be taught without reference to "learning by doing."....158.___

159. The good instructor emphasizes the simplicity of his subject matter rather than its difficulty.....159.___

160. A good test of humor in instruction is: that which is not instructive is destructive.....160.___

161. It is desirable that the instructor emphasize the successes and minimize the failures of the failing student.....161.___

PERSONAL DATA SHEET

Name_____College_____Age_____Sex_____

Check the following courses that you have taken or are taking:

Psychology: General_____Educational_____Child_____Adolescent_____Abnormal_____Clinical_____

Mental Hygiene_____Social_____Individual Differences_____Others_____

Education: Principles of Teaching_____Principles of Secondary Education_____Junior High School_____

Guidance_____Extracurricular Activities_____Tests and Measurements_____High School Administration_____Curriculum_____Supervision_____Others_____

Instructor's Section

Are you single?_____Married?_____Widowed?_____Have you any children?_____Number_____

Ages of children_____Number of years of teaching experience_____

Number of years of training_____Major subjects_____Minor subjects_____

_____Degrees_____Dates of postgraduate training_____

List the specific teaching positions that you have held, including the present:

College	Subjects Taught	Years

Present academic rank_____

Student's Section

Father living?_____Mother living?_____Parents divorced or separated?_____Number of children in family_____Type of grade school attended: public_____parochial_____private (not parochial)_____

Type of high school attended: public_____parochial_____private (not parochial)_____

Size of high school_____

Is there a fireplace in your home? Yes_____No_____

Does your family have an automobile? Yes_____No_____

Do you have in your home:

a vacuum cleaner? Yes_____No_____

an electric or gas refrigerator? Yes_____No_____

a central heating system (furnace heat)? Yes_____No_____

a telephone? Yes_____No_____

Has it ever become necessary for your family to accept relief or emergency work from the government? No_____Yes_____

How many check marks do you have in the first column above?_____

College curriculum in which you are enrolled_____Type of living quarters at college: halls_____fraternity or sorority_____co-operative_____at home_____with relatives_____with friends_____private home_____

What is your approximate grade average thus far in college?_____

Recommendations of the Reorganization Committee

November 12, 1943

The Reorganization Committee submits the following proposals for faculty consideration:

Proposal #1

The manner of selecting deans shall be as follows:

In each college three candidates shall be nominated by the faculty of that college on preferential ballot, one of whom may be designated "Outsider", and the President shall make his recommendation to the Board from the three nominees; or, the President shall nominate three candidates in each college and the faculty of that college select one of the three for recommendation to the Board by majority vote. (The President may decide in any case which alternative plan shall be used.)

Proposal #2

On presentation to the President of a petition signed by twenty per cent of the faculty of any college, a vote of confidence for the dean of that college by the faculty of the college shall be required. A vote of disapproval by sixty per cent of the faculty of a particular college shall be construed as a recommendation to the President for relieving the dean of that college from his administrative duties without prejudice to any academic rank he may hold.

Proposal #3

An administrative officer shall be appointed as Director of General Education of the University. (This does not mean the setting up of a separate college unit as the University College, but rather the carrying on of a general education program completely integrated with, yet separate from, the colleges already created.) This Director of General Education would be responsible for that part of the personnel program which pertains to the orientation, testing, and guidance of freshmen and sophomores. (In view of the fact that the position of Director of General Education requires special qualifications, his selection should be by appointment rather than by faculty nomination.)

Proposal #4

Each faculty member shall indicate to the President his preference as to the <u>one</u> college in which he wishes to be classified as a voting member. (This does not imply a classification of departments by Colleges. Departments as such belong to the whole university; and, regardless of whatever divisional set up may be made within each college, the curricula will be presumed to cross college lines. Obviously, however, the faculty must, for voting purposes, identify itself with a particular college--a purely arbitrary classification.)

Proposal #5

A permanent Graduate Board for advanced degrees in Education, consisting of seven members, shall be appointed by the President. Members of the Board shall be: the Dean of the College of Education, a specialist in psychology, a member of the Education staff, the chairman of the University Curriculum Committee, a representative of the Humanities Departments, a representative of the Social Studies Departments, and a representative of the Science Departments. The term of membership shall be six years, one-third to be appointed every two years.

Proposal #6

A University Curriculum Committee shall be created, consisting of the Director of General Education, three members elected by each college for a term of three years, and three members of the faculty at large appointed by the President. (One member from each college elected and one appointed by the President each year.)

Proposal #7

A Curriculum Committee shall be set up within each college, representing divisions or departments; at least one member of each College Curriculum Committee to be included in the membership of the general Curriculum Committee.

Notes

I.

The Committee suggests the following as a general statement of the functions of a College dean:

1. The dean of each college shall act as the coordinator of all committees and agencies concerned with the curricula and instruction within his particular college.

2. He shall be the agent of his college curriculum committee as well as of the University Curriculum Committee, insofar as its acts apply to the individual Colleges.

3. He shall be responsible for leadership in initiating, organizing and supervising curricular and instructional experimentation and research within the college.

4. He shall be responsible for interpreting his college to the area which it serves.

5. He shall also fulfill such other administrative duties, in respect to his college, as are delegated to him by the President.

II.

The Reorganization Committee considers it essential in the interests of unity that the separate Colleges as they are set up shall each be thought of, not as an independent unit, but as part of a whole and intimately related to the other parts. In lieu of any more specific definition, upon which there is great diversity of opinions because of the overlapping functions of the Colleges, the Committee submits the following general statements:

1. The College of Education is the University functioning in the professional preparation of teachers.

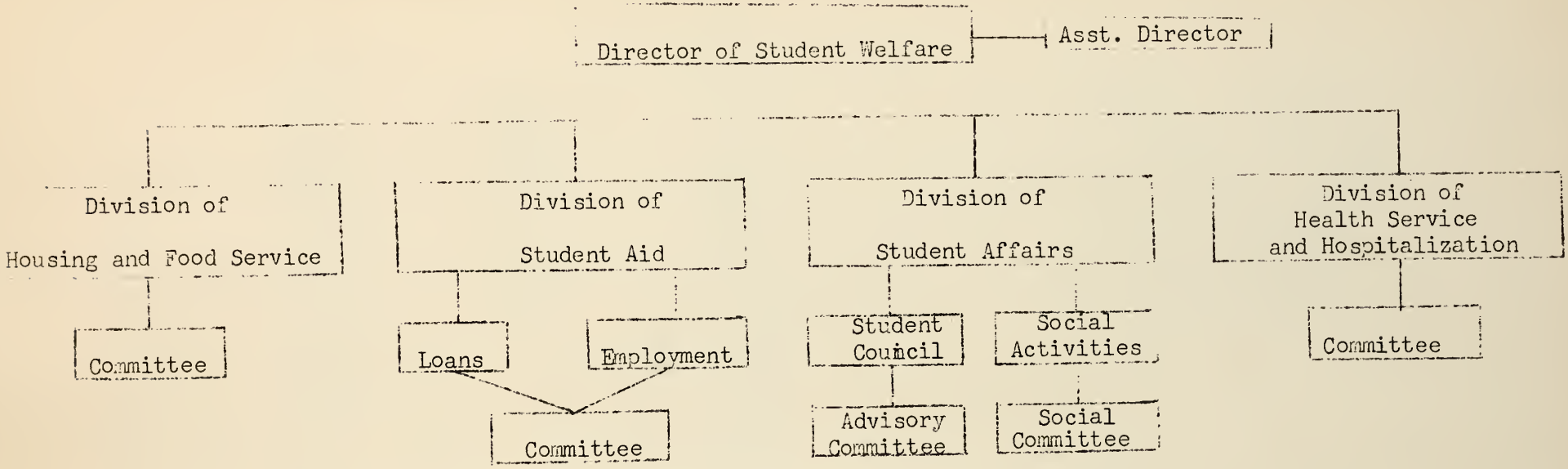
2. The College of Vocations is the University functioning in the development of skills for making a living.

3. The College of Liberal Arts and Sciences is the University functioning in the preparation for intelligent living, including pre-professional training.

Many definitions may be evolved doubtless more accurate than these submitted. It is essential, however, that the basic distinction stated above be kept in mind.

Erratum:

The word "relieving" in the second sentence of Proposal #3 should be "removing".



1. It is proposed to centralize responsibility for student welfare (physical and social) in one office under a Director of Student Welfare and an Assistant Director, one a woman and the other a man.

2. The divisions as they appear in the chart would each have a general policy making committee. Because of the highly technical and professional nature of the health service the Director of Student Welfare would exercise no supervisory authority over it but would merely coordinate it with the whole program of student welfare.

3. It is proposed that the Student Council continue to function pretty much as at present but with a change in its basis of representation namely: two seniors, two juniors, two sophomores, and two freshmen from the University student body without distinction as to college, and four student representatives at large. It is further recommended that an advisory committee on student affairs be created to give consultant service to the Student Council and to assume full authority for the recognition or validation of all student organizations. This committee should consist of the Director and Asst. Director of Student Welfare, the Director of General Education, the College Deans, and three members of the Student Council.

4. The office of Director of Student Welfare would be the central office of student personnel records continously inventoried. Note: It has already been proposed that the orientation testing and guidance program be the responsibility of the Director of General Education

SOUTHERN ILLINOIS NORMAL UNIVERSITY

Standing Faculty Committees

1943-1944

The standing committees of the faculty are listed below together with the members of each committee. This committee list was presented to the Council of Administration by the Faculty Senate and has received the unanimous approval of the Council.

The Faculty Senate

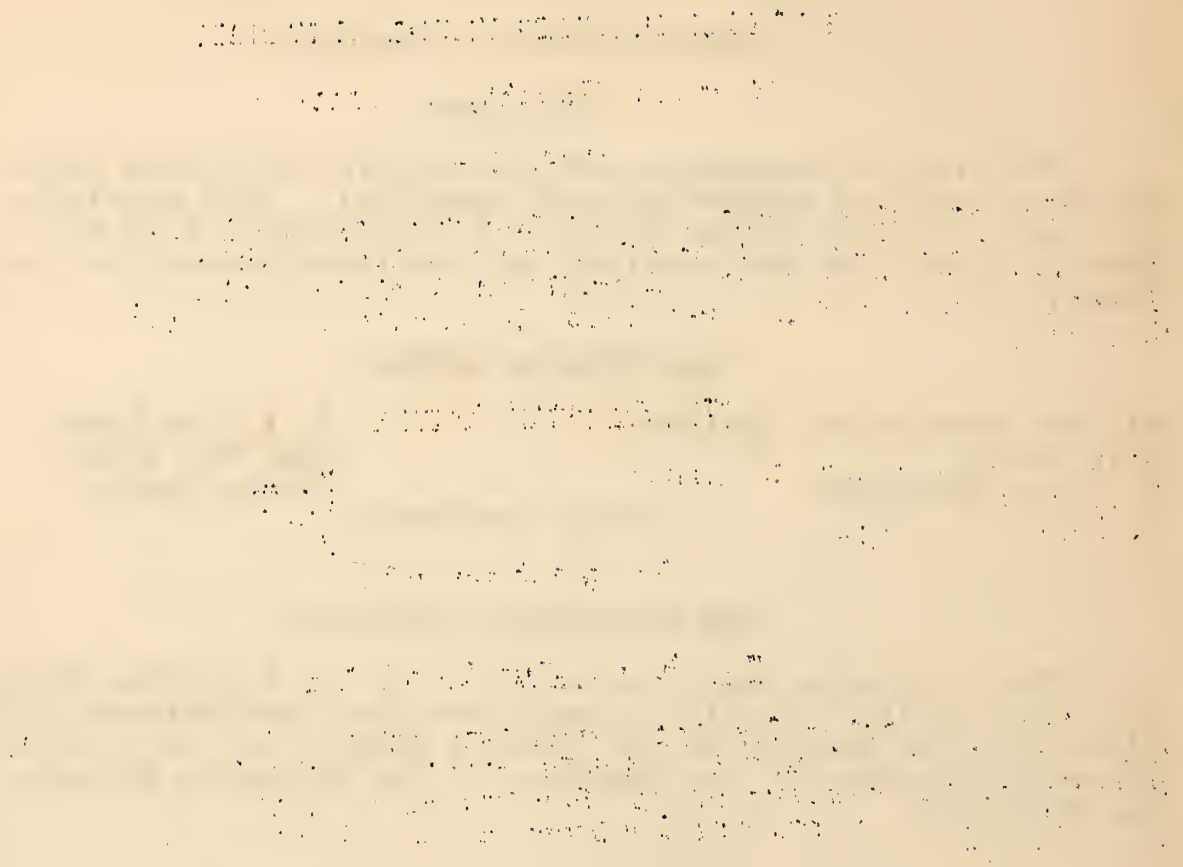
Willard Gersbacher, Chairman
Lulu Roach
J. Henry Schroeder
K. A. Van Lente
Ruby Van Trump
Judson Landis
George Bracewell

The Curriculum Committee

The Curriculum Committee consists of the Committee Chairman, appointed by the Council of Administration, the Chairman of the Divisions, the members of the Faculty Senate, the Head of the Education Department, the Chairman of the Sophomore Advisors, and the Registrar.

The following are the members of the Curriculum Committee:

John R. Mayor, Chairman
T. W. Abbott
Sara Baker
Howard E. Bosley
George Bracewell
Gladys W. Babcock
W. G. Cisne
Willis Gersbacher
Walter B. Welch
Judson T. Landis
E. G. Lentz
Ruby Van Trump
Lulu Roach
J. Henry Schroeder
Marjorie Shank
Emerson Van Cleave
K. A. Van Lente
F. G. Warren



The Personnel Council

The Personnel Council consists of the representatives of all the various agencies that have to do with personnel work among the students. The Dean of Men is the chairman of the Council. A list of the members of the Personnel Council follows:

E. G. Lentz, Chairman
Lucy K. Woody
Orville Alexander
Marie Hinrichs
W. G. Cisne
Minnette Barber
Marjorie Shank
Wanda Gum, Secretary
John R. Mayor

County Representatives

Alexander County	Thomas F. Barton
Bond County	F. G. Warren
Clay County	J. Cary Davis
Clinton County	E. C. McDonagh
Edwards County	W. G. Cisne, Glenn Martin
Fayette County	J. Cary Davis
Franklin	Richard L. Beyer, Charles J. Pardee
Gallatin County	Willis Malone
Hamilton	Flemin W. Cox
Hardin	W. N. Phelps
Jackson County	Evelyn Rieke, Audrey Hill Lindsey
Jefferson County	R. E. Muckelroy
Johnson County	Sara Baker
Macoupin County	Charles Tenney
Madison County	Ted Ragsdale, Robert English
Marion County	T. W. Abbott
Massac County	Alberta Gibbons
Monroe County	Hilda Stein
Montgomery County	O. B. Young
Perry County	J. T. Landis, W. C. McDaniel
Pope County	H. E. Bosley
Pulaski County	Alice K. Wright
Randolph County	George Bracewell
Richland County	W. G. Cisne, Glenn Martin
Saline County	Emma Bowyer, J. W. Harris
St. Clair County	William Schneider, Frances Barbour, Rockwell McCreight
Union County	W. O. Brown
Wabash County	W. G. Cisne, Glenn Martin
Washington County	William Dallmann

(Con't on next page)

County Representatives
(Con't)

Wayne County	W. G. Cisne
	Glenn Martin
White County	Tracy L. Bryant
Williamson County	John Wright
	Orville Alexander
Other Counties, and Out-of-State	Martha Scott

Advisory Committee on Long Term Planning

Roscoe Pulliam, Chairman, Ex-Officio
John D. Dill, Ex-Officio
Lindell Sturgis, Ex-Officio
E. V. Miles, Jr., Ex-Officio
Rockwell McCreight, Ex-Officio
J. W. Neckers, 1944
J. H. Schroeder, 1944
Howard E. Bosley, 1945
Dorothy Muzzey, 1945
George Bracewell, 1946
Vera Peacock, 1946
Hilda Stein, 1947
Mary Entsminger, 1947
George Schroeder
Joy Zwicky

Adult Educational Procedure

Douglas Lawson, Chairman, 1944
T. W. Abbott, Ex-Officio
Louise Bach, 1944
Robert English, 1944
David McIntosh, 1946
Willis Malone, 1947
Mrs. Lola Davis
Robert Wallace

Appointments

J. W. Neckers, Chairman, 1946
W. G. Cisne, Executive Secretary
Willis G. Swartz, 1944
Emma Bowyer, 1945
Thomas F. Barton, 1945
W. A. Thalman, 1946
Ruby Van Trump, 1947
Dorothy Jones
Gloria Barger

Athletic

R. L. Beyer, Chairman, 1948
Thelma Kellogg, 1944
Robert English, 1945
J. W. Neckers, 1946
Rockwell McCreight, 1947
K. Van Lente, 1948
James Dodd
Theresa Ivanuck

Board of College Publications

Marjorie Shank, Ex-Officio
Charles Tenney, 1944
Winifred Burns, 1945
Sherman Barnes, 1945
Frances Barbour, 1946
Lois Archibald
Ann Placko

Budget

E. V. Miles, Jr., Ex-Officio
John Mayor, 1944
Willis G. Swartz, 1944
Emma Bowyer, 1946
Willard Gersbacher, 1946
F. G. Warren, 1946
Marjorie Dawe
Doris Crader

Bureau of Child Guidance

W. A. Thalman, Director
Douglas E. Lawson
Associates:
Marie Hinrichs
Florence Denny
Evelyn Rieke
Agnes Johnson
Howard E. Bosley
Wanda N. Gum
Chester Scott

College Bookstore

J. R. Purdy, Chairman
Alice K. Wright, 1944
Susie Ogden, 1946
Thelma Kellogg, 1947
Martha Marberry
Clara Pixley

Conservation Committee

Thomas F. Barton, Chairman
Mary Steagall
Gene Wells
Lois Coulson

Entertainment

Charles Tenney, Chairman, 1944
W. C. McDaniel, 1943
Dorothy Davies, 1944
Walter Welch, 1945
Floyd Wakeland, 1945
Willard Gersbacher, 1946
Ernestine Cox
Elizabeth Bivens

Faculty Library

Walter B. Welch, Chairman, 1944
Flemin W. Cox, 1943
Ruth Husband, 1943
Madge Troutt, 1945
Gladys Babcock, 1944
Charlotte Zimmerschied, 1944
Winifred Burns, 1945
Sherman Barnes, 1946
E. C. McDonagh, 1946
Norman Clarke
Bette Eckert Meyer

Gifts and Endowments

V. A. Buboltz, Chairman, 1946
J. D. Dill, Ex-Officio
W. O. Brown, Ex-Officio
E. V. Miles, Jr., Ex-Officio
John Allen, Ex-Officio
Emma Bowyer
F. G. Warren

Gifts and Endowments (con't)

John Wright
T. W. Abbott
W. G. Cisne
Neal Phelps
Howard Bosley
Burnett Shryock
Richard Aris
Euline Dallas

Governing Honors Committee

Willis G. Swartz, 1943
F. G. Warren, 1943
Frances Barbour, 1944
J. W. Neckers, 1944
Susie Ogden, 1945
Eva Pellock
Virginia McCollum

Graduate Study Board

Willis G. Swartz
Vera L. Peacock
Thomas F. Barton
J. W. Neckers
Bruce W. Merwin
Ted Ragsdale
William B. Schneider

Graduation

T. W. Abbott, Chairman
Marjorie Shank, Ex-Officio
R. A. Scott, 1944
Annemarie Krause, 1945
William Schneider, 1946
Thomas Gray
Wava Roberson

Housing

W. M. Bailey, Chairman, 1943
Florence Denny, Ex-Officio
Lucy K. Woody, Ex-Officio
E. G. Lentz, Ex-Officio
Sara Baker, 1944
Glenn Martin, 1944
W. M. Bailey, 1945
Mary Entsminger, 1945
Mary Ann Peek
Mary Lou McNeill

Museum and Visual Education

T. F. Barton, Chairman, 1944
C. C. Logan, Ex-Officio
John Allen, Ex-Officio
Fred Cagle, Director of Museum
Sherman Barnes, 1944
J. Cary Davis, 1945
Howard Bosley, 1945
John Wright, 1946
Burnett Shryock, 1946
Ruth Husband, 1947
George Bracewell, 1947
Willard Gersbacher, 1948
Viola Rodenmeyer
Robert Treece

Radio Committee

T. W. Abbott, Chairman
George Bracewell, Ex-Officio
David McIntosh, Ex-Officio
Mae T. Smith, 1945
Joe Prelec
Patricia Barfield

Registration Procedure

R. A. Scott, Chairman
Marjorie Shank, Ex-Officio
E. V. Miles, Jr., Ex-Officio
Dorothy M. Muzzey, 1944
Rockwell McCreight, 1945
Anna Lee Mawdsley
Theodore Taylor

Rural Life and Welfare

Willis Malone, Chairman, 1945
Elsie McNeill, 1944
Ward Dillow, 1945
Lloyd Phipps, 1946
Mrs. Bess Allen
Jack Frick

Scholarship

Alice K. Wright, Chairman, 1945
J. W. Neckers, 1944
Willis G. Swartz, 1946
Julia Neely, 1947
Harold Taylor
Vivian Lupardas

Social

Lucy K. Woody, Chairman
William Dallmann, 1944
Dorothy Davies, 1944
Ruth Husband, 1945
Helen Matthes, 1945
Edward McDonagh, 1946
David McIntosh, 1946
Golda Hankla, 1947
Edith Krappe, 1947
Leland P. Lingle, 1948
Gladys Babock, 1948
Denalee Benson
Neva Woolard

Student Council Advisory Board

Frances Barbour, Chairman, 1945
Willis G. Swartz, 1946
Charles D. Tenney, 1947

Student Employment

E. V. Miles, Jr., Ex-Officio
E. G. Lentz, Ex-Officio
Lucy K. Woody, Ex-Officio
Wanda N. Gum, Ex-Officio
K. Van Lente, 1944
Sara Baker, Chairman, 1945
Mary Jane Rauback
Lois Ledbetter

Student Health

Marie Hinrichs, Director
Associates:
Glenn Martin, 1946
Florence Denny, 1944
Dr. Duschak, 1945
Dorothy Deason
Cecil Brown

Student Loans

E. G. Lentz, Chairman, Ex-Officio
Lucy K. Woody, Ex-Officio
E. V. Miles, Jr., Ex-Officio
W. C. McDaniel, 1944
T. W. Abbott, 1945
Maurice Winn
Allyn Wright

Summer Session Extra-Curricular

Dorothy M. Muzzey, Chairman, 1944
E. E. Van Cleave, 1944
Walter B. Welch, 1945
William Schneider, 1946
Audrey H. Lindsey, 1947
Pauline Potts
Merle Broyles

The Egyptian

K. Van Lente, Fin. Director, 1944
Ted Ragsdale, 1945

The Obelisk

J. W. Harris, Lit. Advisor, 1944
Mrs. Julia Neely, Fin. Advisor, 1944
W. C. McDaniel, Phot. Advisor, 1944

Term Programs and Class Schedules

Martha Scott, Chairman, 1944
R. A. Scott, 1944
Sara Baker, 1945
Dorothy Davies, 1946
Anna Halpin
Ida Mae Jones

Victory Committee

R. A. Scott, Chairman
Thomas F. Barton
Frances Barbour
J. Henry Schroeder
Robert W. English
O. B. Young
J. W. Neckers
John Mayor
Orville Alexander
John Wright
Hal Hall
Alberta Gibbons
Tracy Bryant
Helen Mataya
Catherine Wilson

Division Chairmen and Members of the Faculty Senate

The following divisional organization of the college for 1943-44 is included here for the information of the faculty:

I. The Social Studies

Chairman - Sara Baker
Member of Faculty Senate - Judson Landis
Departments: History, Economics, Government, and Sociology

II. The Humanities

Chairman - Emerson Van Cleave
Member of Faculty Senate - Lulu Roach
Departments: English, Foreign Language, Music, and Art

III. Biological and Earth Sciences

Chairman - Walter Welch
Member of Faculty Senate - Willard Gersbacher
Departments: Health, Geography, Botany, and Zoology

IV. Physical Sciences and Mathematics

Chairman - Talbert Abbott
Member of Faculty Senate - Kenneth Van Lente
Departments: Physics, Chemistry, and Mathematics

V. Practical Arts

Chairman - Gladys Babcock
Member of Faculty Senate - J. Henry Schroeder
Departments: Agriculture, Household Arts, Manual Arts, Business Training, and Physical Education

VI. Professional Studies

Chairman - Howard Bosley
Member of Faculty Senate - Ruby Van Trump
Departments: Education and Practice Teaching

Senator-at-large - George Bracewell

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1945-44
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Faculty bulletin